

## Minutes

RTA Operational Planning & Infrastructure Committee Meeting  
9:00 a.m., January 8, 2019

**Committee Members:** Welo (Chair), Lucas (Vice Chair), Elkins, Joyce, Moss, Serrano.

**Other Board Members:** Clough, McCall

**Not present:** Bibb

**Also Present:** Baker, Benford, Bennett, Bitto, Bober, Burney, Calabrese, Caver, Cottrell, Cranford, Czeck, Dangelo, Davis, Dietrich, Draper, Feliciano, Ferraro, Fields, Garofoli, Gautam, Gillan-Shafron, Houston, Jaszczak, Jones, Lewis, Loh, Lozada, Manning, Pickett, Schipper, Scott, Shariff, Smith, Stocking, Sutula, Tarka, Togher, Tucker, Vukmanic, Wilson, Young, Zeller

Mayor Welo called the meeting to order at 9:00 a.m. The secretary called the roll and reported that five (5) committee members were present. Mayor Elkins arrived after the roll call.

### Increase to Supplemental Paratransit Services Contracts

Oliver Draper, Director of Paratransit and Sharon Cottrell and Ashley Boger, procurement contract administrators, made the presentation. This presentation will discuss the increase to the supplemental Paratransit services contracts. The plan is to award new contracts in February. Staff is working hard to look at how they can put everything out to bid at the same time to improve efficiency, get better service for riders and receive a favorable bid. This increase would span from Jan. 31 to May 31. This will allow all new contract awards to align. If a current supplier wins the bid, they know the expectations. This process will look at the transition with any new contractors. The current contractors are Senior Transportation Connection (STC), Provide A Ride and Lakefront Lines. The increase is in the budget. This presentation will explain the need for the extension.

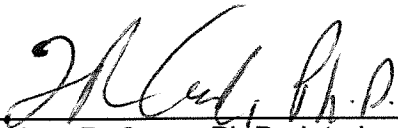
RTA is mandated to provide complementary paratransit services to eligible clients. Annual ridership has averaged over 650,000 passengers for the past five years. All requested trips must be booked. There are zero denials. Over 7.4 million request have been made since the last denial in April 2007. Over the past five years, the contractor's participation has grown to 56%. The capacity for in-house service is fixed. When more resources are required, the use of the contractors is more cost effective. Through November 2018, it cost contractors \$28.44 per trip. It cost RTA \$56.14 per trip. Current service expectations and an acceptable on-time performance must be maintained. Paratransit averages 1,581 trips per day. RTA handles 700 trips. Provide-A-Ride handles 448. Lakefront handles 339. STC handles 94. Contractors are needed to provide the same level of services. There is no realistic alternatives. This requested extension is for four months on the current five year contracts, through May 31. The extensions will allow a thorough evaluation of the RFPs. A recommendation will be brought to the Board in February. Time is needed to execute the contracts and start-up. The money is included in the 2019 Budget, approved by the Board.

The Lakefront Lines contract totals before the extension is a two year contract executed in 2015 with one, one year option, NTE \$9,997,059. Future Age dba Provide A Ride contract is a three year contract executed in 2013 with two, one-year option, NTE \$21,804,230. STC is a three year contract executive in 2013, with two, one-year options, NTE \$5,874,038. After the extension, Lakefront Lines will increase by \$1,088,750.12 for a new total NTE \$11,085,909.12. Future Age will increase by \$1,584,727.60 for a new total NTE \$23,388,957.60. STC is an increase of \$373,087.68 for a new total NTE \$6,247,125.68. The STC contract does not require a resolution. The General Manager change order authority for contracts \$5 million and above is \$500,000. Since the change is less than

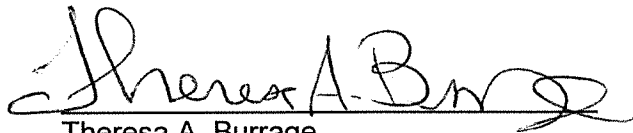
that, it will be handled by GM change order. Staff requests that the Operational Planning & Infrastructure Committee recommend to the Board of Trustees the approval of the requested extensions for the continuity of Paratransit service to Provide-A-Ride in an amount NTE \$1,584,727.60 and to Lakefront Lines in an amount NTE \$1,088,850.12, extending each through May 31, 2019.

Mayor Elkins asked if the concerns Rev. Lucas expressed are being addressed as the new contracts are being considered. Oliver said that the concerns were addressed in the RFP. Some concerns included vehicle age and maintenance and communications requirements. The proposers have been interviewed extensively about these issues. Rev. Lucas said he's been working with staff on the concerns. Mayor Clough asked if one contractor could meet the demands and if that was the purpose of the original alignment. Oliver said they are not sure if it will be one contractor. They are still evaluating all of the proposers. The alignment gives the larger corporations an opportunity to do the work more efficiently.

It was moved by Mr. Serrano, seconded by Rev. Lucas and approved by unanimous vote to move this to the full Board. Mayor Welo adjourned the meeting at 9:13 a.m.



Floun'say R. Caver, Ph.D., Interim CEO  
General Manager/Secretary/Treasurer



Theresa A. Burrage  
Executive Secretary