

## Minutes

### RTA Organizational, Services and Performance Monitoring Committee Meeting

9:20 a.m., February 5, 2019

**Present:** Lucas (Chair), Bibb, Elkins

**Other Board Members:** Clough, Joyce, McCall, Moss, Welo

**Not present:** Serrano

**Also Present:** Benford, Bitto, Bober, Brooks-Williams, Burney, Castelucci, Caver, Ciesla, Cottrell, Cox, Cranford, Dangelo, Davis (C), Davis (J), Dietrich, Dominick, Draper, Dzigiel, Feke, Feliciano, Ferraro, Fields, Garofoli, Gautam, Gibbins, Gillan-Shafron, Groedel, Hansen, Harris, Houston, Jaszczak, Jones, Keshtkaran, Kirkland, Laule, Lewis, Loh, Marous, McDonalds, McGann, McGrady, Penning, Pinkney-Butts, Ponder, Schipper, Scott, Seagel, Shaffer, Shariff, Stock, Stover, Sutula, Tarka, Togher, Vukmanic, Washington, Wiehe, Winn, Young, Zeller.

Rev. Lucas called the meeting to order at 9:20 a.m. The secretary called the roll and reported that three (3) committee members were present.

#### RFP Procurement: Bus Repair Services

Dan Dietrich, Director of Central Bus and Mabry Harris, contract administrator, made the presentation. Gillig CNG coach 3320 was purchased in March 2015 from Gillig Corp. in California. In October 2017, it was involved in a direct front end collision when a tractor trailer veered left of center and collided with the coach. The Authority was at no fault. The at-fault party will reimburse RTA the cost of all the repairs. All replacement parts will be new OEM parts. The contractor will repair all systems damaged in the accident and will warrant all repairs for one year. The exterior of the bus is completely destroyed in the front. There was also interior damage to the dashboard and internal systems. The damage extends to the body, frame, electrical systems, wheelchair ramp, HVAC and hydraulics.

The RFP was issued on October 8, 2018. It was downloaded by four parties and two proposals were received November 29, 2018. The evaluation panel consisted of various RTA departments using selected evaluation criteria. The recommended vendor was Complete Coach Works out of Riverside, CA. There was a zero percent DBE goal. They have extensive experience performing interior and exterior repairs. Some of their clients include Indianapolis Public Transit, Long Beach Transit, Metro St. Louis and others. Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of a contract to Complete Coach Works for the procurement of Gillig 40' CNG Accident Repair Services in an amount not to exceed \$165,246.95.

Mr. Bibb asked if the bus has to be shipped to California. Staff confirmed that the bus will need to be shipped via flatbed. The operator of the coach was injured, but he is back to work. There was one passenger on the bus with no reported injuries. Mr. Joyce asked if this was the worst accident in terms of front end collision and if this contractor performed work for RTA in the past. Dan said other than a bus hit on a railroad track 13 years ago, this was the worse he's seen in 15 years. Complete Coach Work has done work for RTA in the past. Ms. Moss asked why it took a year to send the bid out and how much it would cost for a new bus. Staff stated that they had to work through the insurance companies to determine how the bus would be repaired. The bus was purchased in 2015 for \$460,000.00

It was moved by Mayor Elkins, seconded by Rev. Lucas to move this to the full board.

Rev. Lucas adjourned the meeting at 9:30 a.m.



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Floun'say R. Caver, Ph.D., Interim CEO  
General Manager/Secretary/Treasurer



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Theresa A. Burrage  
Executive Secretary