



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, June 23, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the Board Meeting and Committee meetings will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board).

Public comments for the **Board Meeting** can be submitted at (www.riderta.com/events) by selecting the meeting event and filling out the form at the bottom of the page. A summary of the submitted comments will be read at the Board Meeting.

9:00 A.M. Audit, Safety Compliance and Real Estate Committee

- Executive Session Requested – to discuss the results of the 2019 Audit by the Auditor of the State.

Operational Planning & Infrastructure Committee

- RFP Procurement: On-Call Rail Engineering Services - 2020 - Presentation of a competitive negotiated procurement for On-Call Rail Engineering Services - 2020 for 24-month period.
- FY 2020 CIP Budget Amendment - Presentation on a budget amendment to increase the 2020 CIP to include CARES Act funding.

Board of Trustees Meeting – agenda attached.

A handwritten signature in black ink that reads 'I. Birdsong' with 'Ph.D' written above it.

India L. Birdsong
General Manager, Chief Executive Officer

ILB:tab
Attachment

AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, June 23, 2020

Committee Members: Ms. Karen Gabriel Moss - Chair
 Rev. Charles P. Lucas - Vice Chair
 Mr. Terence P. Joyce
 Ms. Valarie J. McCall
 Mayor David E. Weiss

- I. Roll Call
- II. Executive Session Requested - to discuss the results of the 2019 Audit by the Auditor of the State. (*Rajan Gautam*)
- III. Adjourn

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, June 23, 2020

Committee Members: Mr. Terence P. Joyce, Chair
Rev. Charles P. Lucas, Vice Chair
Mayor Michael P. Byrne
Ms. Karen Gabriel Moss
Ms. Luz N. Pellot
Mr. Leo Serrano

I. Roll Call

II. Presentations

- RFP Procurement: On-Call Rail Engineering Services - 2020 – Presentation of a competitive negotiated procurement for On-Call Rail Engineering Services-2020 for 24-month Period. (*Joseph Shaffer and Lou Catalusci*)
- FY 2020 Budget Amendments – Presentation on a budget amendment to increase the 2020 CIP to include CARES Act funding. (*Kay Sutula*)

III. Adjourn



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong *India L. Birdsong Ph.D. for I. Birdsong*
General Manager, Chief Executive Officer

Date: May 28, 2020

Subject: On Call Rail Engineering Services – 2020
Information on RFP Procurement

At the June 23, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the RFP procurement for a consultant to provide On Call Rail Engineering Services on a Task Order basis to support the delivery of our Capital Improvement Program.

The Task Orders anticipated in this contract will be to provide engineering support to our staff. These projects will involve some or all of the following engineering design efforts: track, overhead catenary, signals and fiber optic communication systems.

We will be requesting that the Operational Planning & Infrastructure Committee approve the recommendation that the contract be placed on the June 23, 2020 Board meeting agenda for action. We are providing the Board members with the attached Summary of Proposed Award and a copy of the information that will be presented to the committee for the Board's information.

It is our intention to have the award of this contract on the agenda for the June 23, 2020 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to our posting of the agenda for the June 23, 2020 meeting of the Board of Trustees.

ILB:MJS



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, PhD., ^{AKB, for} Acting
General Manager, Chief Executive Officer

Date: June 18, 2020

Subject: Proposed Budget Amendment to the 2020 Capital Improvement Program

At the June 23, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation of a proposed budget amendment to the 2020 Capital Improvement Program (CIP), increasing the appropriation to add funding for the CARES Act.

On March 27, 2020 the Coronavirus Aid Relief, and Economic Security (CARES) Act was signed into law. GCRTA is receiving \$111,977,170 of Section 5307 and 5337 funding from the CARES Act. This funding was not included in the FY 2020 Capital Improvement Program budget therefore the budget needs to be amended to include this funding.

We are requesting that the Operational Planning & Infrastructure Committee recommend the proposed budget amendment to the full Board for discussion and approval at the June 23, 2020 RTA Board Meeting.

Attachments:

FRC/MJS

ATTACHMENT A

2020 - 2024 CAPITAL IMPROVEMENT PLAN

Combined Budget Authority

PROJECT CATEGORY	2020	2021	2022	2023	2024	2020-2024
Bus Garages	\$0	\$0	\$700,000	\$4,312,665	\$1,662,800	\$6,675,465
Bus Improvement Program	\$21,305,000	\$21,906,000	\$22,062,000	\$20,960,000	\$20,960,000	\$107,193,000
Equipment & Vehicles	\$1,459,702	\$1,645,418	\$3,065,687	\$1,143,984	\$952,000	\$8,266,791
Facilities Improvements	\$14,779,682	\$13,913,599	\$12,214,094	\$15,002,330	\$15,229,500	\$71,139,205
Other Projects	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$12,297,880
Preventive Maint./Oper. Reimb.	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$100,000,000
CARES Act	\$111,977,170					\$111,977,170
Rail Projects	\$32,954,361	\$30,030,973	\$29,197,680	\$27,592,286	\$37,689,081	\$157,464,381
Rail Car Replacement Program	\$8,000,000	\$31,250,000	\$31,250,000	\$31,250,000	\$23,250,000	\$125,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
TOTALS	\$213,235,491	\$121,505,566	\$121,249,037	\$123,020,841	\$122,502,957	\$701,513,892

ATTACHMENT B

**2020 - 2024 RTA DEVELOPMENT FUND CAPITAL IMPROVEMENT PLAN
AMENDED RTA DEVELOPMENT FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2020 Budget	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2020-2024
Bus Garages	\$0	\$0	\$700,000	\$4,312,665	\$1,662,800	\$6,675,465
Bus Improvement Program	\$21,305,000	\$21,906,000	\$22,062,000	\$20,960,000	\$20,960,000	\$107,193,000
Equipment & Vehicles	\$0	\$340,428	\$1,822,687	\$0	\$0	\$2,163,115
Facilities Improvements	\$13,269,682	\$12,158,599	\$10,504,094	\$13,392,330	\$13,619,500	\$62,944,205
Other Projects	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$12,297,880
Preventive Maint./Oper. Reimb.	\$131,977,170	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$211,977,170
Rail Projects	\$32,954,362	\$30,030,973	\$29,197,680	\$27,592,286	\$37,689,081	\$157,464,382
Rail Car Replacement Program	\$8,000,000	\$31,250,000	\$31,250,000	\$31,250,000	\$23,250,000	\$125,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
TOTALS	\$210,265,789	\$118,445,576	\$118,296,037	\$120,266,857	\$119,940,957	\$687,215,216

ATTACHMENT C

**2020 - 2024 RTA CAPITAL FUND CAPITAL IMPROVEMENT PLAN
RTA CAPITAL FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2020 Budget	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2020-2024
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0
Bus Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$1,459,702	\$1,304,990	\$1,243,000	\$1,143,984	\$952,000	\$6,103,676
Facilities Improvements	\$1,510,000	\$1,755,000	\$1,710,000	\$1,610,000	\$1,610,000	\$8,195,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$2,969,702	\$3,059,990	\$2,953,000	\$2,753,984	\$2,562,000	\$14,298,676

AGENDA

RTA Board of Trustees Meeting

Tuesday, June 23, 2020

9:00 a.m.

(This meeting will commence after the committee meetings)

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the May 12, 2020 Board Meeting minutes
- V. Public comments on agenda items can be submitted by filling out the form at www.riderta.com/events by selecting the meeting event
- VI. Board Governance Committee report
- VII. Operational Planning & Infrastructure Committee report
 - Chair: Mr. Terence P. Joyce
- VIII. Organizational, Services & Performance Monitoring Committee report
 - Chair: Rev. Charles P. Lucas
- IX. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Karen Gabriel Moss
- X. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Valarie J. McCall
- XI. Community Advisory Committee (CAC)
 - Board Liaison: Justin M. Bibb
- XII. Ad Hoc Committee reports
- XIII. Introduction of new employees and announcement of promotions
- XIV. Introduction of resolutions:
 - A. 2020-42 – Authorizing contract No. 2019-066 with Northcoast Industrial Distributing DBA The Farley Company for the furnishing of engine oil, as specified and as required, for a period of one year in an amount not to exceed \$232,528.00 (General Fund, Fleet Management Department budget)

- B. 2020-43 – Authorizing Contract No. 2020-054 with WSP USA Inc. for Project 18.65 – On-Call Rail Engineering Services 2020 in an amount not to exceed \$400,000.00 for a period of 24 months (RTA Development Fund, Engineering & Project Development Department budget)
- C. 2020-44 – Authorizing Contract No. 2020-69 with Hatzel & Buehler, Inc. for Project 18.15 – Ashby & Farnsleigh Signal Cable Repair, in an amount not to exceed \$139,899.00 (RTA Development Fund, Engineering & Project Development Department budget)
- D. 2020-45 – Authorizing the filing of grant applications with the State of Ohio for State Fiscal Year 2021 financial assistance under all State of Ohio Programs
- E. 2020-46 – Authorizing the filing of grant applications with the Northeast Ohio Areawide Coordinating Agency for State Fiscal Years 2021, 2022 and 2023 for financial assistance and capital projects under all Northeast Ohio Areawide Coordinating Agency programs
- F. 2020-47 – Authorizing the filing of grant applications with and accepting grant funds from the Northeast Ohio Areawide Coordinating Agency for State Fiscal Years 2021, 2022 and 2023 for funding for Capital and Operating projects under the Section 5310 Program for Enhanced Mobility for seniors and individuals with disabilities
- G. 2020-48 – Amending budget appropriations for the FY 2020 Capital Improvement Fund budget to provide for an increase of \$111,977,170

XV. Interim Secretary-Treasurer's Report:

- A. General Fund Revenue – status as of May 31, 2020 versus 2019 actuals
- B. General Fund Revenue – status as of May 31, 2020 versus the 2020 budget
- C. Sales & Use Tax Receipts Report budgeted during 2020, actual receipts through June 2020
- D. Inventory of Treasury Investments as of May 31, 2020
- E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of May 31, 2020
- F. Summary of Investment Performance, Year to Date through May 31, 2020
- G. Report on Investment Earnings (cash basis) as of May, 2020
- H. Composition of Investment Portfolio as of May 31, 2020

XVI. General Manager's Report

XVII. President's Report

XVIII. Old Business

XIX. New Business

- XX. Public comments on non-agenda items can be submitted by filling out the form at www.riderta.com/events by selecting the meeting event

- XXI. The next regular Board meeting is scheduled for **Tuesday, July 28, 2020** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113

- XXII. Adjournment

Minutes

RTA Board of Trustees Meeting

10:32 a.m., May 12, 2020

Present: Clough (Chair), Lucas (Vice Chair), Bibb, Byrne, Joyce, McCall, Moss, Pellot, Serrano, Weiss

Not present: None

Also Present: Anderson, Benford, Birdsong, Bober, Brown, Burney, Caver, Cottrell-Peiffer, Dangelo, Feliciano, Ferraro, Fields, Freilich, Garofoli, Gautam, Goodwin, Kirkland, Lewis, Pickett, Schipper, Sutula, Togher, Wilson, Young

Mayor Clough called the meeting to order at 10:32 a.m. The secretary called the roll and reported that ten (10) committee members were present

This meeting was conducted by teleconference for members of the Board in accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the Board meetings was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

The Secretary advised that notice of this meeting has been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

Mayor Clough stated that the minutes from the April 14, 2020 Board Meeting had been previously distributed and reviewed and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

Public Comments

Public comments on agenda items were accepted via email at BoardComment@gcrta.org. There were no agenda item comments.

Committee Reports

There were no reports.

Ad Hoc Committee Reports

There were no reports.

Introduction of New Employees/Promotions

There were five promotions. They are Maria Shurik-Labor & Employee Relations Specialist, Eric Vukmanic-Senior Budget Management Analyst, Miles Varga and Joseph Roberts-Line Maintainers and Brian Saunders-Signal Technician. Mayor Clough congratulated the promotions.

Introduction of Resolutions

- A. 2020-32 – Authorizing Contract No. 2020-004 with Expert of Canton DBA Complete Pest Solutions for Pest Control Services in an amount not to exceed \$199,980.00 for the base three-year period, and in an amount not to exceed \$66,660.00 for each option year, for a total contract amount not to exceed \$333,300.00 for five years (General Fund, Service Management Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mr. Joyce and approved by unanimous vote.
- B. 2020-33 – Authorizing Contract No. 2020-005 with Johnson Controls Fire Protection, LP to provide fire and safety inspection and testing through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, in an amount not to exceed \$131,945.25 for a period of one year and in an amount not to exceed \$131,945.25 for one option year, for a total contract amount not to exceed \$263,890.50 (General Fund, Transit Police Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mayor Byrne and approved by unanimous vote.
- C. 2020-34 – Authorizing Contract No. 2020-017 with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide State Advocacy Services for a two-year period in an amount not to exceed \$170,000.00 and not to exceed \$170,000.00 for one, two-year option, for a total four-year contract amount not to exceed \$340,000.00 (General Fund, Executive Department budget), the adoption of which was moved by Mr. Joyce, seconded by Mr. Bibb and approved by unanimous vote.

Mayor Clough noted that RTA has received money from the State so it is important to continue the advocacy, but he asked for quarterly reports on how well they are doing.

- D. 2020-35 – Authorizing Contract No. 2020-049 with Petrochoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years in an amount not to exceed \$200,200.00 (General Fund, Fleet Management Department budget), adoption of which was moved by Mr. Serrano, seconded by Ms. Pellet and approved by unanimous vote.
- E. 2020-36 – Authorizing Contract No. 2020-068 with Kronos Incorporated to provide Kronos Annual Subscription & Support Renewal for a period of one year in an amount not to exceed \$115,332.00 (General Fund, Information Technology Department budget), the adoption of which was moved by Mr. Joyce, seconded by Mayor Weiss and approved by unanimous vote.
- F. 2020-37 – Authorizing an increase to Contract No. 2017-030 with Occupational Health Center of Ohio, P.A. Co., DBA Concentra Medical Centers for Temperature Testing Services in an amount not to exceed \$80,000.00 for a total contract amount not to exceed \$927,943.75 (General Fund, Human Resources Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mayor Byrne and approved by unanimous vote.

Ms. Birdsong said this is a precautionary measure that the RTA staff has elected to move forward in response to the COVID-19 pandemic. They are temperature testing at the Main Office and at the districts. This contractor also handles drug and alcohol testing. She felt the need to have a 3rd party handling the testing. This is an on call service that would be available should there be any spikes with the virus. This will allow them to

respond quickly without having an emergency meeting of the Board to make the decision. This service will be reimbursable through the CARES Act. Ms. Moss asked if employees have been sent home with fevers and if staff can see this service being needed for two years. Ms. Birdsong said if the temperature is over 104 degrees, they are sent home with pay. They have sent home 10-15 employees within the last few weeks. They work with the Labor and HR Department to follow up with those employees as to whether they need to be quarantined. There are variations with the temperature taking depending on the weather.

They are reevaluating if this will continue through the summer especially with the reopening of the city. They review it daily and will keep the Board updated as to whether they will discontinue toward the end of May. This contract is for extended services should it be needed in the fall. Rev. Lucas asked if employees are referred to be tested if they have a temperature. She said that staff doesn't send them for testing, but does require a doctor intervention or self-quarantine. Mr. Ferraro, director of employee and labor relations said they double and triple check if the employee's fever meets the threshold before they are sent home. They have sent home 12 people. They tell them per the Governor's Order they have to stay home for a week and be symptom free for 72 hours without medication. They have conducted 12,000 check from April 20 through May 7. Ms. McCall said she is not sure that staff can have the employee get tested per the CARES act, but they have to follow up with their doctor.

Ms. McCall said if the temperature taking was stopped it would have to be mandated by the federal government. HIPPA regulations also have to be followed. She asked if telemedicine options could be considered with Concentra in the future. Mr. Fields said they can check this for return-to-work options. Ms. Moss asked if the CARES Act requires that testing has to happen with no end date. Mr. Fields said the Governor recommends employers provide temperature checking and some type of self-assessment. They will keep the Board updated on when they believe the temperature taking could end.

- G. 2020-38 – Authorizing the exercise of option year one of two under Contract No. 2016-140 with Passport Labs, Inc. for the purchase of a Mobile Ticketing Solution in an amount not to exceed \$96,000.00 (General Fund, Information Technology Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mr. Bibb and approved by unanimous vote.

Mr. Bibb asked if this will allow for mobile ticketing on buses and trains or just inside of RTA customer centers. Mr. Anderson said it's for the phone app. It's been in use since 2016. This is to extend it one more year. The Board asked staff to bring this back for the option years. Ms. Birdsong is looking at other options for future years.

- H. 2020-39 – Making appropriations for the current expenses and other expenditures of the Capital Improvement Budget for the Greater Cleveland Regional Transit Authority for Fiscal Year ("FY") 2021, the adoption of which was moved by Mayor Byrne, seconded by Ms. Moss and approved by unanimous vote.
- I. 2020-40' – Amending Section 840.03 "Fares" of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to delay implementation of the August 2018 fare increase until August 2021, the adoption of which was moved by Mr. Serrano, seconded by Mr. Bibb and approved by unanimous vote.

Mayor Clough said the Board decided a few years ago to increase fares, but based on the current circumstances it was decided not to do this. Mr. Bibb asked for an update at the next meeting on the finalization of the fare study and whether it may need to be reexamined in light of how the operating model may change on the path of recovery.

Mayor Clough asked for a motion to add a resolution to the agenda related to amending the current contract of the General Manager to have maternity leave. That was not in the original contract and under the current policy she would have to be at the Authority for one year before this benefit is offered. It was moved by Rev. Lucas, seconded by Mr. Serrano and approved to add it to the agenda.

- J. 2020-41 - Amending employment agreement of India L. Birdsong as General Manager and Chief Executive Officer of the Greater Cleveland Regional Transit Authority and authorizing the execution of the first amendment to that agreement, the adoption of which was moved by Rev. Lucas, seconded by Mr. Serrano and approved by unanimous vote.

Ms. Moss asked how RTA defines a maternity leave. Mr. Fields said there is not a specific maternity leave policy, but the Family Medical Leave Act provides for up to 12 weeks after a full year of service and at least 1,250 hours of work. Additionally, there is an extended disability policy that covers leave for up to 26 weeks such as maternity leave. Both of the leaves do not apply in this instance. This is an amendment to her contract as opposed to a policy amendment because she has not been employed for one year. Ms. Moss asked for the terms. Mayor Clough said that under normal circumstances one would use accumulated time first, then FMLA would kick in. In this case, she will use her accumulated time, then she will be on-call for the remaining time. Mr. Fields said the leave will take her from May 18, 2020 through August 24, 2020. During that period of time, she will use vacation, sick and personnel time. At some point, there will be a 5 or 6 week time frame where the maternity leave will kick in. She will be on-call in August.

Ms. Birdsong thanked the Board for their consideration. The RTA team has done a great job through the COVID-19 pandemic. All projects have been completed on time and on budget. She will ensure that RTA will not skip a beat. Mayor Clough asked who will act in her place. She said Dr. Caver will be acting while she is on leave. He served as Interim before she was hired. They have laid the groundwork for how projects will be completed through the summer. Rev. Lucas wished her well.

Interim Secretary-Treasurer's Report

Dr. Caver gave the report. The economic conditions of the city, county and nation have a huge impact RTA's revenue situation. The unemployment rate for April 2020, which was the first full month of the pandemic and Stay At Home orders, increased to 14.7%, which is 0.3 percentage points above the March numbers. This is the highest and largest over the month increase in the history of the series dating back to January 1948. In April, throughout the nation, the number of unemployed persons rose to 15.9 M people to a total of 23.1 M Americans who lost their employment. The state and county numbers will come out later this week. For April, the nation's unemployment rate is 14.7%. When the nation was at historic low numbers, the county and the state was above the nation for unemployment. Unemployment claims for the week ending May 2, was 1.1 M in Ohio compared to 360,000 for the entire year of 2019. The last three years from the Ohio Department of Jobs & Family

Services (ODJFS) was a total of 1.1 M Ohio unemployment claims. This shows a grave reality of this pandemic on the nation and employment in particular.

Compared to budget for 2020, which was \$41.4 M for passenger fares. Given the trends and ridership loss, only \$19.3 M will be collected, which is a loss of \$22.1 M. Starting with the first week in March, there was a downward trend in ridership close to 70%. This is being watched closely. Sales & Use tax makes of 70-75% of the General Fund budget. From Jan-April, the sales tax was performing well. It had an increase of 4.5% for that time period. But the sales tax has a three month lag time. The current environment will be reflected in June for March and July for April. The team is working with the state and local agencies to gauge what is happening with sales tax. The May-Dec projections predict a loss of \$94 M or 65% reduction. The annual reduction is being projected at 41%.

The last time there was a recession in 2008-2009, the US unemployment rate was 10%. The first full year of the recession, 10.9% of sales tax was lost. They project with the 2020 pandemic there will be a realignment more like a 40% aggregate loss. Unemployment is not expected to drop below 10% in the near future. Operator labor and service is the largest part of the budget. There was a 15% service reduction in April. In June 28, a bus bridge is needed for the rail to be reconstructed on the light rail. There are some small increase of service for the three most productive bus lines. The number of vehicles needed to provide the service only increase incrementally. Service is still constrained.

General Manager, Chief Executive Officer's Report

Ms. Birdsong gave the report. There is a selective hiring freeze in place. April 12th cuts show reductions in the Park N Ride and trolley service. They will come back to the Board about that service in the summer in accordance with the lifting of the Stay At Home Orders. Estimated reductions in expenses are in various categories such as salaries and overtime, fuel, utilities, inventory, services, purchased transportation (Paratransit) and other misc. expenses totaling \$22.7 M over the next six or seven months. Rev. Lucas asked if the trolley drivers are furloughed or given other assignments. Ms. Birdsong said they are still on the books. There has not been any layoffs or furloughs. They have mainly cut the overtime. They have become extra board operators or assigned to a different route. They worked this out with the union.

COVID-19 expenses incurred through May 4 for cleaning, supplies, services, temperature testing laptops and equipment total \$1.2 M. Staff will be drawing down on the CARES Act funds for reimbursement. From now to the end of the year, expenses will come in at \$2.8 M. FTA approved RTA's application for the CARES Act. They expect to receive \$111.8 M for Cleveland, which has been vetted through Ohio and NOACA. It is based on federal formula funding and there is no local match required. Other actions that are continuing is working from home, providing PPE to employees, communication through the Internet and Intranet and providing mask to all employees. Today was the first day that mask were required for all employees in RTA buildings and vehicles. Audio messages and signs have been added to buses and plastic shields were added to all buses. There has been controversy on collecting fares, but the barriers have helped create a separator to protect the operators. Fares will continue to be collected.

Rev. Lucas asked if the shields will be placed on Paratransit buses. Ms. Birdsong said they will be put on those vehicles. Dr. Caver said they have been placed on the MV1 taxi type vehicles. They are in the process of finalizing the prototype, which is expected within a week or two for the regular cut away vehicles. These vehicles are different because they have to go behind the driver seat and then along the side parallel to the door. They are working on models that will make it easier for the operator to get in and out. Mr. Bibb thanked the management team for managing the crisis effectively. He said we can't afford to go back to normal until the virus subsides. He asked if this is

an opportunity to imagine a new operating model. He asked if there are certain operational changes that could be maintained and in relation to the pillar studies, should the deliverables be reassessed. Ms. Birdsong said they will look at what can be kept or modified like cleaning and making good on the mission and promises. They are looking at surveying during the fall. They are working with a consultant to work through that through strategic planning. Communications has been bolstered over the months, which has improved the relationship with the unions. Working at the state and federal level with that support is good. Looking at ridership and first mile/last mile and working with community members and business leaders to determine what the service design looks like. It's a good opportunity. More public comment will be received for realigning the service. A few agencies have committed to helping with this effort to ensure the service matches the needs of the business community. Mr. Bibb asked that there be a formal process to document these operating model changes post COVID-19. Current operating models have been share with APTA. Tony Garofoli has shared his audit contingency planning COVID-19 document with APTA through his Internal Audit committee. She suggested it be shared with the Board and codified in one document with other models.

Mr. Bibb asked if the CARES Act money can be used for hazard pay for frontline workers. Ms. Birdsong said that hazard pay hasn't been streamlined through the industry. A hand full of agencies have accepted that payout. Rev. Lucas asked if the operators qualify for hazard pay. The funding has been put into the barriers and cleaning to reduce the threat to the operators. RTA has low numbers of reported cases, which are up to 11. Four of the original eight cases were married couples. Mayor Weiss asked if the CARES Act money was only for reimbursable expenses or if it is flexible. Mr. Gautam said the intent of the money is for loss of revenue and expenditures incurred to mitigate the risk of the virus. They are working through the drawdown requirements and should be ready to draw down later this week.

Public comments on non-agenda items

Comments were received via email at BoardComment@gcrta.org until the conclusion of the meeting. Mayor Clough asked if there were comments that the Board could address and let the staff address administrative questions. Mr. Bibb asked that all the comments be read not to lose the spirit of the process.

1. Dana – Cleveland, OH - Will new BRT Healthline vehicles have necessary proof of payment tech required to be considered a BRT system?

Dr. Caver said they are in the process of looking at what the tech package will be. A resolution will be brought to the Board this summer to look at speeding up boarding on the HealthLine.

2. Christopher Stocking– Cleveland, OH - CPT asks the RTA Board to implement rear-door boarding to allow social distancing and restore proof-of-payment to the HealthLine. After COVID, all-door-boarding can continue to be implemented with rear-door fare readers used for years by cities like San Francisco to improve rider experience year-round.

This is in line with recommendations from the Centers for Disease Control and the Ohio Department of Health. Furthermore, the HealthLine, the highest ridership line, now requires fares to be validated with the operator despite millions of dollars spent on special buses and reconstruction of Euclid Avenue to allow for a special fare system to speed up buses by minimizing contact between operators and riders. Riders have to board on the left side of the bus and crowd around the operator and other riders, creating a full on transmission vector. There is no way to social distance this process.

The following agencies have implemented rear-door boarding: Akron Metro March 17, PARTA (Portage County/Canton) March 18, TARTA (Toledo) March 18, COTA (Columbus) March 19, Laketran (Lake County/Mentor) March 25. Non-Ohio Agencies: DDOT (Detroit) March 18, Baltimore MTA March 18, Sound Transit (Puget Sound/Seattle) March 21, Valley Metro (Phoenix) March 21, King County Metro (King County/Seattle) March 21, NJ Transit March 22 and MTA (New York) March 23. We look forward to RTA joining the list so we can safely work together for more funding.

Ms. Birdsong said the barriers have been implemented to prevent contact between the operator and customer to give social distancing. They have looked at rear door boarding related to the HealthLine, however with the current technology for fare collection, RTA does not have that capability. They will look at this option and update the Board. Agencies that use rear door boarding have reversed this practice due to the inability to control who is on the vehicle at any particular time. Agencies outside of Ohio that still collect fares include New York, Los Angeles, Chicago, San Francisco, Boston, Philadelphia, Dallas, Minneapolis and St. Louis. The views of Clevelanders for Public Transit are respected, but she hopes they see the benefits of the barriers.

3. Ludmilla Rowinsky – Parma, OH - Rear door boarding, waiving of fares will protect both passengers and drivers. You could also place fare boxes at the back door or have one at major stops, like downtown and rapid stations. A human could sell passes and take payment in those protected booths that are now empty in the transit center. You are endangering human lives. Please do the right thing.
4. Andrew Robbins Donshik- Simsbury, CT/CWRU Campus - I rode the eastbound HealthLine for the first time during the pandemic after dropping my car at a repair shop downtown and I'm not sure how I can characterize it as anything but a major transmission vector. Because fare enforcement has remained in place, everyone must board on the second door, move from the second door to the driver to validate, and move back towards the seats. There is simply no way to do this without exposing multiple passengers to each other. By continuing HealthLine fare enforcement GCRTA is directly contributing to the heavily marginalized impact of this pandemic and putting the lives of many in danger. This needs to be stopped.
5. Diane Howard – Cleveland, OH - Co-chair Public Transportation Committee Northern Ohioans for Budget Legislation Equality (NOBLE) and former GCRTA Bus Driver. NOBLE appreciates the measures GCRTA has taken to protect passengers and operators per your news release* May 5, 2020. We understand that these measures also add to the complexity of daily operations to have a safe workplace and public transportation service.

However any safety measures are only effective when implemented properly. NOBLE members have reported that on buses on routes across the county the new shielding to separate drivers from passengers is not in use while the bus is in service but pulled back and not providing the intended protection. The shielding is installed to protect drivers and riders. It is also installed to instill confidence in the public that measures are taken to ensure a safe less-anxious trip; particularly when some have recommended not using public transportation.

It's understood that GCRTA is suffering a dramatic loss of riders due to the pandemic and even effective remedies as the state's Stay-at-Home order. But GCRTA should not potentially contribute to the loss by not consistently applying its own safety measures and eroding public confidence in its transit service. Please ensure all Covid transit guidance** is regularly posted and distributed to ALL GCRTA employees. Please post and regularly distribute all guidance to

riders at stops, stations and via social media. Keep all Covid safety measures in place through the pandemic and after into the future. NOBLE supports public transportation for all.

6. William Tarter – Broadview Heights, OH - Currently, the State of Ohio lists three registered lobbyists for GCRTA, James Hadden, Terrence O'Donnell, and William Vorys. All three are registered with the Legislature, but not the Executive Branch. One contract with Mr. Hadden was approved during today's meeting. I am grateful to hear RTA engaging on the continued support of public transit at the state level. Three questions: 1) What are the individual lobbying responsibilities for each of these three lobbyists? 2) From a messaging standpoint, how do these lobbyists work with the Ohio Public Transit Association (OPTA)? 3) Finally, if these gentlemen are not registered for lobbying with the Executive Branch, how will the lobbying message reach ODOT in order to engage in future public policy transportation decisions?

(This comment was noted after the meeting ended. His questions were answered by staff in an email.)

7. Robert Winn – Cleveland, OH – During the quarterly management report provided by CEO/GM Birdsong, she indicated that customer satisfaction improved vs Q1 2019. For 1Q 2019, the QMR showed 15,263 boardings between complaints. The 1Q 2020 QMR showed 7,769 boardings between complaints. This represents a decrease in boardings between complaint, or an increase in the ratio of complaints received per boarding. (I.e., decreased satisfaction.) This is clarified when the QMR goes on to say "Each district has shown a decrease in performance over 1st quarter 2019." If RTA is receiving more complaints, how is this accurately characterized as an improvement in passenger satisfaction?

(This comment was noted after the meeting ended. His questions were answered by staff in an email.)

Mayor Clough said he appreciates all of the comments. There was a potential executive session on the agenda related to the General Manager's contract, but it was discussed earlier in the agenda.

Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, June 23, 2020 in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113.

This meeting was adjourned at 11:50 a.m.

Attest: 
Interim Secretary-Treasurer

President



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ENGINE OIL, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR VENDOR: NORTHCOAST INDUSTRIAL DISTRIBUTING DBA THE FARLEY COMPANY AMOUNT: AMOUNT NOT TO EXCEED \$232,528.00	Resolution No.: 2020-42
	Date: June 18, 2020
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of engine oil, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for engine oil is necessary for the maintenance of the Authority's revenue and non-revenue vehicles with gasoline, diesel and CNG fueled engines.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nine interested parties downloaded the solicitation. Six responsive bids were received on May 21, 2020.

The bid of Northcoast Industrial Distributing dba The Farley Company has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

The Farley Company			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 4.86	\$ 145,800.00
11,000	61-194	\$ 5.80	\$ 63,800.00
1,500	61-194a	\$ 6.20	\$ 9,300.00
100	61-183	\$ 2.32	\$ 232.00
275	61-183a	\$ 6.24	\$ 1,716.00
2,000	61-183b	\$ 5.84	\$ 11,680.00
			\$ 232,528.00

PetroChoice			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 4.99	\$ 149,700.00
11,000	61-194	\$ 5.54	\$ 60,940.00
1,500	61-194a	\$ 5.94	\$ 8,910.00
100	61-183	\$ 2.34	\$ 234.00
275	61-183a	\$ 6.22	\$ 1,710.50
2,000	61-183b	\$ 5.82	\$ 11,640.00
			\$ 233,134.50

Northeast Lubricants			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 5.15	\$ 154,500.00
11,000	61-194	\$ 5.60	\$ 61,600.00
1,500	61-194a	\$ 6.05	\$ 9,075.00
100	61-183	\$ 2.37	\$ 237.00
275	61-183a	\$ 6.75	\$ 1,856.25
2,000	61-183b	\$ 6.10	\$ 12,200.00
			\$ 239,468.25

Universal Oil			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 5.22	\$ 156,600.00
11,000	61-194	\$ 6.24	\$ 68,640.00
1,500	61-194a	\$ 6.60	\$ 9,900.00
100	61-183	\$ 3.33	\$ 333.00
275	61-183a	\$ 7.46	\$ 2,051.50
2,000	61-183b	\$ 7.10	\$ 14,200.00
			\$ 251,724.50

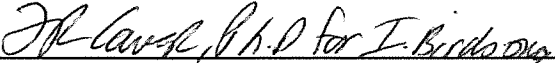
Rowleys Wholesale			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 4.99	\$ 149,700.00
11,000	61-194	\$ 7.46	\$ 82,060.00
1,500	61-194a	\$ 7.95	\$ 11,925.00
100	61-183	\$ 2.49	\$ 249.00
275	61-183a	\$ 5.92	\$ 1,628.00
2,000	61-183b	\$ 5.42	\$ 10,840.00
			\$ 256,402.00

Cummins, Inc. (dba Cummins Sales & Service)			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-185	\$ 8.73	\$ 261,900.00
11,000	61-194	\$ 9.91	\$ 109,010.00
1,500	61-194a	\$ 11.86	\$ 17,790.00
100	61-183	\$ 7.02	\$ 702.00
275	61-183a	\$ 15.59	\$ 4,287.25
2,000	61-183b	\$ 13.53	\$ 27,060.00
			\$ 420,749.25

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 9% below the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$232,528.00 for the one-year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to maintain its vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Northcoast Industrial Distributing dba The Farley Company be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


 General Manager, Chief Executive Officer

RESOLUTION NO. 2020-42

AUTHORIZING CONTRACT NO. 2019-066 WITH NORTHCOAST INDUSTRIAL DISTRIBUTING DBA THE FARLEY COMPANY FOR THE FURNISHING OF ENGINE OIL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$232,528.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of engine oil for the Authority's vehicles; and

WHEREAS, the bid of Northcoast Industrial Distributing dba The Farley Company, located at 4411 Crystal Parkway, Kent, Ohio 44240 for the furnishing of engine oil, as specified and as required, for a period of one year was received on May 21, 2020, at unit prices resulting in a total contract amount not to exceed \$232,528.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Northcoast Industrial Distributing dba The Farley Company to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northcoast Industrial Distributing dba The Farley Company for the furnishing of engine oil, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with Northcoast Industrial Distributing dba The Farley Company for the furnishing of engine oil, as specified and as required, for a period of one year.

Section 3. That said contract shall be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$232,528.00 for the one-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northcoast Industrial Distributing dba The Farley Company will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.65 ON-CALL RAIL ENGINEERING SERVICES 2020 VENDOR: WSP USA INC. AMOUNT: NTE \$400,000.00 FOR A 24 MONTH PERIOD	Resolution No.: 2020-43
	Date: June 18, 2020
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Rail Engineering Services for a period of 24 months.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This resolution will allow the Authority to retain consultant professional services to perform rail engineering support to assist internal GCRTA staff. Tasks may include design for some, or all of the following: track, rail lines, overhead catenary lines, as well as, other engineering analysis as may be required. The service will be authorized on an on-call, as needed basis.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Thirty-nine interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority’s evaluation panel selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement cannot be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with WSP USA Inc., the first ranked firm, and an acceptable price was reached.
- WSP USA Inc. has successfully completed projects for the GCRTA, including the Reconstruction of Tracks 8 and Track 7 Auxiliary Platform, On-Call Rail Engineering Services 2018, and the E. 34th Street Station Design, among others.
- The Procurement Department performed a cost analysis and determined that the proposed pricing was fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. WSP USA, Inc. has committed to achieving the 16% DBE participation goal established for this procurement which is equivalent to \$64,000.00 and has agreed to utilize the following certified DBE firms: Somat Engineering (Subcontinent Asian-owned), Denise's Flaggging (African American female-owned), G & T Associates (Asian Pacific-owned), and Clifton Wiess & Associates (African American-owned) in amounts that will be a function of the specific nature of the on call service required.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2018-001, OH-2016-055, and OH-54-007, for a total contract amount not to exceed \$400,000.00 (\$320,000.00 in federal funds which represents 80% of total cost) for a period of 24 months. This is the budgeted amount for this project.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the technical expertise of a professional rail engineering firm and would create undue hardship on GCRTA's Engineering Department due to their existing workload.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Operational Planning and Infrastructure Committee at the June 23, 2020 meeting. It is recommended that the offer from WSP USA Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-43

AUTHORIZING CONTRACT NO. 2020-054 WITH WSP USA INC. FOR PROJECT 18.65 – ON-CALL RAIL ENGINEERING SERVICES 2020 IN AN AMOUNT NOT TO EXCEED \$400,000.00 FOR A PERIOD OF 24 MONTHS (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires on-call rail engineering services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services, and discrete engineering analyses; and

WHEREAS, the proposal of WSP USA Inc., with an office located at 1660 West 2nd Street, Suite 820, Cleveland, Ohio 44113, to perform said services was received on April 23, 2020 in response to a competitive solicitation; and

WHEREAS, after negotiations, WSP USA Inc. has agreed to perform the required services in an amount not to exceed \$400,000.00 for a period of 24 months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of WSP USA Inc. to be the most advantageous to the Authority, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of WSP USA Inc. to provide various task order services under Project 18.65 – On-Call Rail Engineering Services 2020 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with WSP USA Inc. for the performance of said services.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2018-001, OH-2016-055, and OH-54-007 for a total contract amount not to exceed \$400,000.00 (\$320,000.00 in federal funds which represents 80% of total cost) for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that WSP USA Inc. will attempt to exceed the 16% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.15 – ASHBY & FARNSLEIGH SIGNAL CABLE REPLACEMENT VENDOR: HATZEL & BUEHLER, INC. AMOUNT: \$139,899.00	Resolution No.: 2020-44
	Date: June 18, 2020
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide construction services for Project 18.15 – Ashby & Farnsleigh Signal Cable Replacement.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The work required under this contract consists of the replacement of the damaged no left turn signal wires at Ashby & Farnsleigh Roads. Wires will be replaced from the track to the no left turn cabinet. Work includes excavation, jacking and boring, conduit and wire installation, and restoration of landscaped area.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (“IFB”) was posted on the GCRTA Procurement website and advertised in the local newspapers. Five interested parties, including potential subcontractors, downloaded the solicitation package. One bid was received and opened on June 11, 2020 as follows:

Company Name	Total Base Bid
Hatzel & Buehler, Inc.	\$139,899.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. In all sealed bid procurements, the award of a contract shall be to the lowest responsive bid from a responsible bidder. For a single responsive bid situation, negotiations of price may be undertaken. After negotiations, a Total Base Bid price of \$139,899.00 was received from Hatzel & Buehler, Inc., which is approximately 14.5% less than the Engineer’s Estimate of \$163,536.03. Hatzel & Buehler, Inc. was determined to be a responsible bidder.

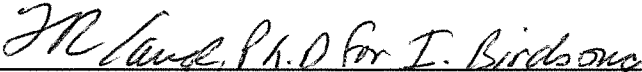
A cost analysis has been performed and the bid of Hatzel & Buehler, Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. Hatzel & Buehler, Inc. has committed to achieving the DBE participation goal through the utilization of Safeguard & Associates (African American owned) to supply materials in the amount of \$14,000.00 (equals \$8,400.00 under Federal Regulations) for a total DBE participation of \$14,000.00 or 10%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2019-037-337, in an amount not to exceed \$139,899.00 (\$111,919.20 in federal funds which represent 80% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer may create a potential for service interruption and an increased chance of derailment caused by illegal vehicle left hand turns.

Staff Summary & Comments
Ashby & Farnsleigh Signal Cable Replacement
Page 2

- 8.0 RECOMMENDATION: It is recommended that the bid of Hatzel & Buehler, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-44

AUTHORIZING CONTRACT NO. 2020-69 WITH HATZEL & BUEHLER, INC. FOR PROJECT 18.15 – ASHBY & FARNSLEIGH SIGNAL CABLE REPAIR, IN AN AMOUNT NOT TO EXCEED \$139,899.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services, as provided under Project 18.15 – Ashby & Farnsleigh Signal Cable Repair; and

WHEREAS, the bid of Hatzel & Buehler, Inc., located at 1200 Resource Drive Suite 10, Cleveland, OH 44131, was received on June 11, 2020 in an amount not to exceed \$139,899.00 to perform said services; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Hatzel & Buehler, Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Hatzel & Buehler, Inc. for Project 18.15 – Ashby & Farnsleigh Signal Cable Repair, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Hatzel & Buehler, Inc. for Project 18.15 – Ashby & Farnsleigh Signal Cable Repair.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2019-037-337, in an amount not to exceed \$139,899.00 (\$111,919.20 in federal funds which represent 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Hatzel & Buehler, Inc. will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong *J. Claver, Ph.D for I. Birdsong*
General Manager, Chief Executive Officer

Date: June 18, 2020

Subject: NOACA and ODOT resolutions

At the June 23, 2020 Board meeting, the Board will be asked to act on three resolutions related to grant funding through the Ohio Department of Transportation (ODOT) and the Northeast Ohio Areawide Coordinating Agency (NOACA) programs. The resolutions are for:

- 1) Resolution allowing the Authority to apply for grant funds under the FTA Section 5310 program for enhanced mobility for seniors and individuals with disabilities for State Fiscal Years 2021, 2022, and 2023. NOACA has requested that we have a resolution specifically for the Section 5310 program.
- 2) Resolution allowing the Authority to apply for grant funding under all programs with NOACA for State Fiscal Years 2021, 2022, 2023.
- 3) Resolution allowing the Authority to apply for grant funds with the State of Ohio under all State of Ohio funding programs for State Fiscal Year 2021.

If you have any questions please call me at 356-3100 or Rajan Gautam at 356-3108.

ILB:CW



TITLE/DESCRIPTION: FILING OF GRANT APPLICATIONS WITH THE STATE OF OHIO FOR STATE FISCAL YEAR 2021 FINANCIAL ASSISTANCE	Resolution No.: 2020-45
	Date: June 18, 2020
	Initiator: Finance & Administration Division
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to submit grant applications, to enter into funding agreements with, and to accept funds from the State of Ohio for eligible transit projects. This resolution is for the State Fiscal Year 2021 which is July 1, 2020 – June 30, 2021.
- 2.0 DESCRIPTION/JUSTIFICATION: The State of Ohio will make funds available during SFY 2021 under various programs. GCRTA will apply for financial assistance from the State of Ohio for eligible transit projects.

State of Ohio financial assistance programs include, but are not limited to:

ODOT Urban Transit Program (UTP)
ODOT Discretionary Capital Program
ODOT Ohio Transit Partnership Program (OTPP)
ODOT Ohio Environmental Protection Agency (OEPA)
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION / DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This action is consistent with Board Policy to take advantage of all available State and Federal Grant programs, including State of Ohio Urban Transit Program grants and Federal Highway Administration Programs, as well as the programs of the Federal Transit Administration.
- 6.0 ECONOMIC IMPACT: Funding available through the State of Ohio may be up to 80%-100% of the total project cost.
- 7.0 ALTERNATIVES: Do not submit grant applications. This would exclude the Authority from utilizing funding available through the State of Ohio to the Cleveland Urbanized Area for transportation improvements.
- 8.0 RECOMMENDATION: It is recommended that the resolution authorizing the filing of applications for financial assistance from the State of Ohio be approved.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

J. Lavelle, Ph.D. for I. Birdsong
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-45

AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH THE STATE OF OHIO FOR STATE FISCAL YEAR 2021 FINANCIAL ASSISTANCE UNDER ALL STATE OF OHIO PROGRAMS

WHEREAS, the State of Ohio, through its State Fiscal Year (SFY) 2021 financial assistance programs, will make funds available to assist public transportation systems in Ohio; and

WHEREAS, the Greater Cleveland Regional Transit Authority is the primary transit operator in Cuyahoga County; and

WHEREAS, the Greater Cleveland Regional Transit Authority is providing transit service and observing all federal and state rules under all State of Ohio programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to file applications, as required, and to execute contracts on behalf of the Greater Cleveland Regional Transit Authority with the State of Ohio for financial assistance (including by transfer of highway funds) under all State of Ohio programs.

Section 2. That the General Manager, Chief Executive Officer is authorized to execute and file such applications, any assurances or any other documentation required by the State of Ohio under the financial assistance programs.

Section 3. That the General Manager, Chief Executive Officer is authorized to furnish such additional information as the State of Ohio may require in connection with these applications.

Section 4. That the General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority is authorized to accept the funds resulting from the State of Ohio financial assistance programs.

Section 5. That, in the absence of the General Manager, Chief Executive Officer the Acting General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority is hereby authorized to perform any and all of the above-described functions.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH NOACA FOR STATE FISCAL YEARS 2021, 2022 AND 2023 FOR FINANCIAL ASSISTANCE AND CAPITAL PROJECTS	Resolution No.: 2020-46
	Date: June 18, 2020
	Initiator: Finance & Administration Division
ACTION REQUEST: X Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to submit grant applications to enter into funding agreements with, to provide assurances or other documentation, and to accept funds from the Northeast Ohio Areawide Coordinating Agency (“NOACA”) for eligible transit projects under all NOACA programs. This resolution is for State Fiscal Years (“SFY”) 2021, 2022 and 2023 which run from July 1, 2020 – June 30, 2023.

2.0 **DESCRIPTION/JUSTIFICATION:** NOACA will administer and make funds available during SFY 2021, 2022 and 2023 under various programs. GCRTA will apply for financial assistance and capital project funding from NOACA for eligible transit projects and programs.

NOACA administered financial assistance and capital project programs include, but are not limited to:

- NOACA Surface Transportation Program
- NOACA Congestion Mitigation Air Quality Program
- NOACA Transportation for Livable Communities Investment Program
- NOACA Transportation Alternatives Program

3.0 **PROCUREMENT BACKGROUND:** Does not apply.

4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** Does not apply.

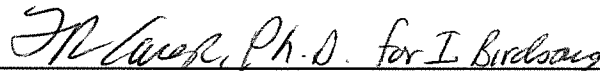
5.0 **POLICY IMPACT:** This action is consistent with GCRTA Board policy to take advantage of all available State and Federal Grant programs for capital improvements, including NOACA administered grant programs and Federal Highway Administration Programs as well as the programs of the Federal Transit Administration.

6.0 **ECONOMIC IMPACT:** Funding available through NOACA for financial assistance and capital projects may be up to 80% of the Total Project Cost.

7.0 **ALTERNATIVES:** Do not submit grant applications - This would preclude the Authority from utilizing funding available through NOACA for the five county region as well as funding to the Cleveland Urbanized Area for transportation improvements that NOACA administers.

- 8.0 RECOMMENDATION: It is recommended that the resolution for NOACA financial assistance and capital project programs be approved.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-46

AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH THE
NORTHEAST OHIO AREAWIDE COORDINATING AGENCY FOR STATE
FISCAL YEARS 2021, 2022 AND 2023 FOR FINANCIAL ASSISTANCE AND
CAPITAL PROJECTS UNDER ALL NORTHEAST OHIO AREAWIDE
COORDINATING AGENCY PROGRAMS

WHEREAS, the Northeast Ohio Areawide Coordinating Agency ("NOACA") through its State Fiscal Years (SFY) 2021, 2022, and 2023 financial assistance and capital project programs will administer and make funds available for public agencies and public transit systems; and

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") is the primary transit operator in Cuyahoga County; and

WHEREAS, the GCRTA is a federally designated funding recipient; and

WHEREAS, the GCRTA certifies that it will provide at least twenty percent (20%) local matching funds for capital or planning projects; and

WHEREAS, the GCRTA is providing transit service, implementing a capital program, and observing all federal and state rules regarding these programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to file applications as required and execute contracts on behalf of the Greater Cleveland Regional Transit Authority with the Northeast Ohio Areawide Coordinating Agency ("NOACA") for financial assistance and capital project programs (including transfer of highway funds) under all NOACA programs.

Section 2. That the General Manager, Chief Executive Officer is authorized to execute and file such applications, any assurances or any other documentation required by NOACA under the financial assistance and capital project programs.

Section 3. That the General Manager, Chief Executive Officer is authorized to furnish such additional information as NOACA may require in connection with these applications.

Section 4. That the Greater Cleveland Regional Transit Authority is willing to provide the local match amount for any grant awarded to it by NOACA for SFY 2021, 2022, and 2023.

Section 5. That the General Manager, Chief Executive Officer is authorized to accept the funds resulting from the NOACA financial assistance and capital project programs.

Section 6. That, in the absence of the General Manager, Chief Executive Officer, the Acting General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority is hereby authorized to perform any and all of the above-described functions.



TITLE/DESCRIPTION: AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY FOR STATE FISCAL YEARS 2021, 2022 AND 2023 FOR FUNDING FOR CAPITAL AND OPERATING PROJECTS UNDER THE SECTION 5310 PROGRAM	Resolution No.: 2020- 4 7
	Date: June 18, 2020
	Initiator: Finance & Administration Division
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to submit grant applications, to enter into funding agreements with, to provide assurances or other documentation, and to accept funds from the Northeast Ohio Areawide Coordinating Agency ("NOACA") for eligible transit projects under the Section 5310 Program for enhanced mobility for seniors and individuals with disabilities. This resolution is for State Fiscal Years 2021, 2022 and 2023, which covers the time period July 1, 2020 – June 30, 2023.
- 2.0 **DESCRIPTION/JUSTIFICATION:** NOACA has requested a resolution specifically naming the Section 5310 program as a funding source for grant applications. NOACA may administer and make funds available during SFY 2021, 2022 and 2023 under the Section 5310 program. GCRTA will apply for funding for capital and operating projects from NOACA for eligible transit projects and programs.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** This action is consistent with Board Policy to take advantage of all available State and Federal Grant programs for capital improvements, including NOACA administered grant programs and Federal Highway Administration Programs as well as the programs of the Federal Transit Administration.
- 6.0 **ECONOMIC IMPACT:** Funding available through NOACA for capital projects may be up to 80% of the total project cost for capital projects and up to 50% of the total project cost for operating projects. GCRTA will be required to pay the local portion of the project cost.
- 7.0 **ALTERNATIVES:** Do not submit grant applications - This would preclude the Authority from utilizing funding available through NOACA for the five county region as well as funding to the Cleveland Urbanized Area for transportation improvements that NOACA administers under the Section 5310 Program.
- 8.0 **RECOMMENDATION:** It is recommended that the resolution for NOACA funding for capital and operating projects under the Section 5310 Program be approved.
- 9.0 **ATTACHMENT:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

J. Kad for J. Brindley

General Manager, Chief Executive Officer

RESOLUTION NO. 2020-47

AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH AND ACCEPTING GRANT FUNDS FROM THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY FOR STATE FISCAL YEARS 2021, 2022 AND 2023 FOR FUNDING FOR CAPITAL AND OPERATING PROJECTS UNDER THE SECTION 5310 PROGRAM FOR ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") will submit applications to the Northeast Ohio Areawide Coordinating Agency ("NOACA") for Cleveland Urbanized Area Federal Transit Administration ("FTA") funding from the Enhanced Mobility for Seniors and Individuals with Disabilities program under Section 5310 of Title 49 of the United States Code ("Section 5310 Program"); and

WHEREAS, NOACA is the designated recipient of Section 5310 Program funding for the Cleveland Urbanized Area authorized to make grants to public bodies, private nonprofit organizations, and other eligible entities; and

WHEREAS, the Section 5310 Program provides eighty percent (80%) federal funds for capital projects and fifty percent (50%) federal funds for operating projects to support seniors and individuals with disabilities, new or expanded transportation services and alternatives that go beyond the requirements of the Americans with Disabilities Act of 1990 ("ADA") for individuals with disabilities; and

WHEREAS, GCRTA certifies that it will provide at least twenty (20%) local matching funds for capital or planning projects and fifty percent (50%) local matching funds for operating projects from sources other than federal Department of Transportation funds; and

WHEREAS, the Section 5310 Program is included in NOACA's Coordinated Public Transit-Human Services Transportation Plan for Northeast Ohio; and

WHEREAS, GCRTA agrees to abide by federal requirements as a sub-recipient of FTA funds, including federal fiscal year 2020 Certifications and Assurances inclusive of provisions of Title VI of the Civil Rights Act of 1964, and all subsequent annual Certifications and Assurances during the length of the agreement, including federal procurement, maintenance, useful life, disposition standards, and ongoing reporting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to execute and file applications with, and provide any assurances or any other required documentation to NOACA, for funding for capital and operating projects under the Section 5310 Program.

Section 2. That the General Manager, Chief Executive Officer is authorized to execute contracts on behalf of GCRTA for funding under the Section 5310 Program.

Section 3. That the General Manager, Chief Executive Officer is authorized to furnish such additional information as NOACA may require in connection with these applications.

Section 4. That the Greater Cleveland Regional Transit Authority will provide the local match amount for any grant awarded to it by NOACA under the Section 5310 Program for State fiscal years 2021, 2022, and 2023.

Section 5. That, in the absence of the General Manager, Chief Executive Officer, the Acting General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority is hereby authorized to perform any and all of the above-described functions.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AMENDING BUDGET APPROPRIATIONS FOR THE FY 2020 CAPITAL IMPROVEMENT FUND BUDGET TO PROVIDE FOR AN INCREASE OF \$111,977,170	Resolution No.: 2020-48
	Date: June 18, 2020
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will authorize an increase in the Fiscal Year (“FY”) 2020 Capital Improvement Fund budget appropriation by \$111,977,170.

- 2.0 DESCRIPTION/JUSTIFICATION: The proposed amendment to the FY 2020 Capital Improvement Fund budget will increase the overall appropriation by \$111,977,170 in order to establish the proper budget authority to cover funding to be received from the Federal Transit Administration (“FTA”) under the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act.

On March 27, 2020, President Trump signed H.R. 748, the CARES Act. The CARES Act provided \$2 trillion in aid to individuals, businesses, and hospitals in response to the economic distress caused by the coronavirus (“COVID-19”) pandemic, of which \$25 billion was for transit agencies, managed by the Federal Transit Administration (“FTA”) through the Transit Award Management System (“TRAMS”), which is the system managing all federally funded grants, and apportioned using FY 2020 formulas.

On April 16, 2020, the Transit Council of the Northeast Ohio Areawide Coordinating Agency (“NOACA”) met and approved the FY 2020 allocations for the CARES Act for transit agencies operating within the Cleveland Urbanized Area (“CUZA”). The allocation approved for the Greater Cleveland Regional Transit Authority was \$111,977,170.

Because the CARES Act funding was not included in the original FY 2020 Capital Improvement Plan budget, an increase to the FY 2020 Capital Improvement Plan budget is needed.

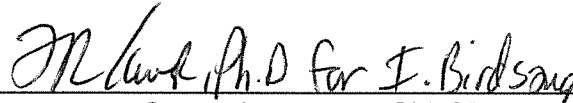
- 3.0 PROCUREMENT BACKGROUND: Does not apply.

- 4.0 POLICY IMPACT: The FY 2020 Capital Improvement Fund budget provides for the upkeep of the Authority’s existing infrastructure, facilities, equipment, vehicle replacement programs, and also provides for the implementation of projects included in the Long-Range Plan. This increase in the FY 2020 Capital Improvement Fund budget will enable the Authority to use the CARES Act funding to reimburse the Operating budget for operating expenses incurred due to the COVID-19 pandemic.

- 5.0 ECONOMIC IMPACT: These revisions will increase the total FY 2020 Capital Improvement Fund budget appropriation established in Resolution No. 2019-55 by \$111,977,170. The funds expensed under this grant will be 100% federally funded, with no local match requirement. The CARES Act funding will increase the FY 2020 Capital Improvement Fund budget to \$213,235,491.

- 6.0 ALTERNATIVES: Not approve the budget revision as proposed. The Authority will either need to find alternative funding sources and/or decrease service to maintain a balanced budget during the coronavirus pandemic.
- 7.0 RECOMMENDATION: The proposed amendment to the FY 2020 Capital Improvement Fund budget appropriation was reviewed by the Board's Operational Planning & Infrastructure Committee on June 23, 2020. It is recommended that the Board adopt the amended FY 2020 Capital Improvement Fund budget appropriation as proposed.
- 8.0 ATTACHMENTS:
- A. 2020 – 2024 Combined Amended Capital Improvement Plan
 - B. 2020 – 2024 Amended RTA Development Fund Capital Improvement Plan
 - C. 2020 – 2024 RTA Capital Fund Capital Improvement Plan

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

ATTACHMENT A

2020 - 2024 CAPITAL IMPROVEMENT PLAN						
Combined Budget Authority						
PROJECT CATEGORY	2020	2021	2022	2023	2024	2020-2024
Bus Garages	\$0	\$0	\$700,000	\$4,312,665	\$1,662,800	\$6,675,465
Bus Improvement Program	\$21,305,000	\$21,906,000	\$22,062,000	\$20,960,000	\$20,960,000	\$107,193,000
Equipment & Vehicles	\$1,459,702	\$1,645,418	\$3,065,687	\$1,143,984	\$952,000	\$8,266,791
Facilities Improvements	\$14,779,682	\$13,913,599	\$12,214,094	\$15,002,330	\$15,229,500	\$71,139,205
Other Projects	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$12,297,880
Preventive Maint./Oper. Reimb.	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$100,000,000
CARES Act	\$111,977,170					\$111,977,170
Rail Projects	\$32,954,361	\$30,030,973	\$29,197,680	\$27,592,286	\$37,689,081	\$157,464,381
Rail Car Replacement Program	\$8,000,000	\$31,250,000	\$31,250,000	\$31,250,000	\$23,250,000	\$125,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
TOTALS	\$213,235,491	\$121,505,566	\$121,249,037	\$123,020,841	\$122,502,957	\$701,513,892

ATTACHMENT B

**2020 - 2024 RTA DEVELOPMENT FUND CAPITAL IMPROVEMENT PLAN
AMENDED RTA DEVELOPMENT FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2020 Budget	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2020-2024
Bus Garages	\$0	\$0	\$700,000	\$4,312,665	\$1,662,800	\$6,675,465
Bus Improvement Program	\$21,305,000	\$21,906,000	\$22,062,000	\$20,960,000	\$20,960,000	\$107,193,000
Equipment & Vehicles	\$0	\$340,428	\$1,822,687	\$0	\$0	\$2,163,115
Facilities Improvements	\$13,269,682	\$12,158,599	\$10,504,094	\$13,392,330	\$13,619,500	\$62,944,205
Other Projects	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$2,459,576	\$12,297,880
Preventive Maint./Oper. Reimb.	\$131,977,170	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$211,977,170
Rail Projects	\$32,954,362	\$30,030,973	\$29,197,680	\$27,592,286	\$37,689,081	\$157,464,382
Rail Car Replacement Program	\$8,000,000	\$31,250,000	\$31,250,000	\$31,250,000	\$23,250,000	\$125,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
TOTALS	\$210,265,789	\$118,445,576	\$118,296,037	\$120,266,857	\$119,940,957	\$687,215,216

ATTACHMENT C

2020 - 2024 RTA CAPITAL FUND CAPITAL IMPROVEMENT PLAN
RTA CAPITAL FUND BUDGET AUTHORITY

PROJECT CATEGORY	2020 Budget	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2020-2024
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0
Bus Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$1,459,702	\$1,304,990	\$1,243,000	\$1,143,984	\$952,000	\$6,103,676
Facilities Improvements	\$1,510,000	\$1,755,000	\$1,710,000	\$1,610,000	\$1,610,000	\$8,195,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$2,969,702	\$3,059,990	\$2,953,000	\$2,753,984	\$2,562,000	\$14,298,676

RESOLUTION NO. 2020-48

AMENDING BUDGET APPROPRIATIONS FOR THE FY 2020 CAPITAL
IMPROVEMENT FUND BUDGET TO PROVIDE FOR AN INCREASE OF
\$111,977,170

WHEREAS, there is both a legal and a managerial requirement to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the capital programs of this public transportation system to be paid or met from said revenue during each fiscal year; and

WHEREAS, in order to meet those requirements, a Capital Improvement Fund budget for the Greater Cleveland Regional Transit Authority ("Authority") for Fiscal Year ("FY") 2020, beginning January 1, 2020 and ending December 31, 2020, was prepared and adopted by the Board of Trustees on May 14, 2019 through Resolution No. 2019-55; and

WHEREAS, on March 27, 2020, President Trump signed H.R. 748, the Coronavirus Aid Relief, and Economic Security ("CARES") Act; and

WHEREAS, the CARES Act provides \$2 trillion in aid to individuals, businesses, and hospitals in response to the economic distress caused by the coronavirus ("COVID-19") pandemic; and

WHEREAS, the CARES Act provides \$25 billion in emergency funding for transit agencies to be managed by the Federal Transit Administration ("FTA") through the Transit Award Management System ("TRAMS") and apportioned using FY 2020 formulas; and

WHEREAS, on April 16, 2020, the Northeast Ohio Areawide Coordinating Agency's ("NOACA") Transit Council met and approved the FY 2020 CARES Act allocations for Sections 5307 and 5337 funding to transit agencies operating within the Cleveland Urbanized Area ("CUZA"); and

WHEREAS, the Greater Cleveland Regional Transit Authority will receive \$111,977,170 through the CARES Act to cover operating expenses incurred due to the COVID-19 pandemic; and

WHEREAS, this funding was not included in the FY 2020 Capital Improvement Fund budget and there is a need to increase the FY 2020 Capital Improvement Fund budget appropriation by \$111,977,170.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriation budget set forth in Resolution No. 2019-55, adopted May 14, 2019, be and is hereby amended as follows:

FY 2020 CAPITAL IMPROVEMENT FUND BUDGET APPROPRIATION

Current 2020 Appropriation

Amended 2020 Appropriation

\$101,258,321

\$213,235,491

Section 2. That Resolution No. 2019-55 shall remain unchanged in all other respects.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: June 23, 2020

President

Attest: _____
Interim Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED MAY 31, 2020 AND MAY 31, 2019

	CURRENT MONTH	PRIOR YR MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD	2019 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 645,231	\$ 1,545,007	\$ (899,776)	(58.24%)	1.12%	\$ 4,441,926	\$ 6,999,625	\$ (2,557,699)	(36.54%)	2.63%
PASS/TICKET SALES	324,029	1,364,952	(1,040,923)	(76.26%)	0.56%	3,631,214	6,052,832	(2,421,618)	(40.01%)	2.15%
CMSD - STUDENT FARECARDS	28,919	-	28,919	0.05%	-	718,773	-	718,773	-	0.43%
U-PASS	-	146,350	(146,350)	-	0.00%	1,193,970	635,643	558,327	87.84%	0.71%
MOBILE TICKETING	368,779	449,890	(81,111)	(18.03%)	0.64%	2,015,038	2,061,195	(46,157)	(2.24%)	1.19%
SUBTOTAL PASSENGER FARES	1,366,958	3,506,199	(2,139,241)	(61.01%)	2.37%	12,000,921	15,749,295	(3,748,374)	(23.80%)	7.11%
OPERATING SUBSIDIES:										
SALES & USE TAX	15,293,102	15,802,827	(509,725)	(3.23%)	26.49%	89,726,976	85,760,117	3,966,859	4.63%	53.17%
SUBTOTAL OPERATING SUBSIDIES	15,293,102	15,802,827	(509,725)	(3.23%)	26.49%	89,726,976	85,760,117	3,966,859	4.63%	53.17%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	16,998	2,501	14,497	579.65%	0.03%	1,460,498	1,249,728	210,770	16.87%	0.87%
NAMING RIGHTS LESS COMMISSIONS	-	(9,000)	9,000	-	0.00%	350,379	252,000	98,379	39.04%	0.21%
RENTAL INCOME	17,969	53,650	(35,681)	(66.51%)	0.03%	116,682	155,872	(39,190)	(25.14%)	0.07%
INTEREST INCOME	54,790	49,444	5,346	10.81%	0.09%	483,678	478,570	5,108	1.07%	0.29%
OTHER	737	15,293	(14,556)	(95.18%)	0.00%	24,570	77,848	(53,278)	(68.44%)	0.01%
SUBTOTAL OTHER REVENUE	90,494	111,888	(21,394)	(19.12%)	0.16%	2,435,807	2,214,018	221,789	10.02%	1.44%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CNG/PROPANE TAX REFUNDS	865,608	92,778	772,830	832.99%	1.50%	2,174,237	1,147,690	1,026,547	89.44%	1.29%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	13,078	416,586	(403,508)	(96.86%)	0.02%	288,572	677,248	(388,676)	(57.39%)	0.17%
PREVENTIVE MAINTENANCE (FEDERAL STATE, LOCAL MATCH)	-	-	-	-	0.00%	20,000,000	12,000,000	8,000,000	66.67%	11.85%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	107,806	27,886	79,920	286.60%	0.06%
MISCELLANEOUS RECEIPTS	38,420	81,649	(43,229)	(52.94%)	0.07%	1,949,870	1,222,804	727,066	59.46%	1.16%
FEDERAL CARES ACT	40,072,384	-	40,072,384	-	69.40%	40,072,384	-	40,072,384	-	23.75%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	40,989,490	591,013	40,398,477	6835.46%	70.99%	64,592,869	15,075,628	49,517,241	328.46%	38.28%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 57,740,044	\$ 20,011,927	\$ 37,728,117	188.53%	100.00%	\$ 168,756,573	\$ 118,799,058	\$ 49,957,515	42.05%	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
FOR THE PERIOD ENDED MAY 31, 2020

	BUDGET MONTH	CURRENT MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD BUDGET	2020 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 1,211,922	\$ 645,231	\$ (566,691)	(46.76%)	1.12%	\$ 5,706,802	\$ 4,441,926	\$ (1,264,876)	(22.16%)	2.63%
PASS/TICKET SALES	983,956	324,029	(659,927)	(67.07%)	0.56%	4,633,336	3,631,214	(1,002,122)	(21.63%)	2.15%
CMISD - STUDENT FARECARDS	485,592	28,919	(456,673)	(94.04%)	0.05%	2,286,598	718,773	(1,567,825)	(68.57%)	0.43%
U-PASS	172,435	-	(172,435)	-	0.00%	811,978	1,193,970	381,992	47.04%	0.71%
MOBILE TICKETING	391,242	368,779	(22,463)	(5.74%)	0.64%	1,842,316	2,015,038	172,722	9.38%	1.19%
SUBTOTAL PASSENGER FARES	3,245,147	1,366,958	(1,878,189)	(57.88%)	2.37%	15,283,029	12,000,921	(3,280,108)	(21.47%)	7.11%
OPERATING SUBSIDIES:										
SALES & USE TAX	16,041,449	15,293,102	(748,347)	(4.67%)	26.49%	87,055,092	89,726,976	2,671,884	3.07%	53.17%
SUBTOTAL OPERATING SUBSIDIES	16,041,449	15,293,102	(748,347)	(4.67%)	26.49%	87,055,092	89,726,976	2,671,884	3.07%	53.17%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	2,614	15,998	14,384	550.22%	0.03%	1,306,297	1,460,498	154,201	11.80%	0.87%
NAMING RIGHTS LESS COMMISSIONS	-	-	-	-	0.00%	429,070	350,379	(78,691)	(18.34%)	0.21%
RENTAL INCOME	58,172	17,969	(40,203)	(69.11%)	0.03%	169,011	116,682	(52,329)	(30.96%)	0.07%
INTEREST INCOME	42,343	54,790	12,447	29.39%	0.09%	409,843	483,678	73,835	18.02%	0.29%
OTHER	146,284	737	(145,547)	(99.50%)	0.00%	744,651	24,570	(720,081)	(96.70%)	0.01%
SUBTOTAL OTHER REVENUE	249,414	90,494	(158,920)	(63.72%)	0.16%	3,058,872	2,435,807	(623,065)	(20.37%)	1.44%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CNG/PROPANE TAX REFUNDS	29,694	865,608	835,914	2815.12%	1.50%	367,320	2,174,237	1,806,917	491.92%	1.29%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	135,721	13,078	(122,643)	(90.36%)	0.02%	220,642	288,572	67,930	30.79%	0.17%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	11,376,458	20,000,000	8,623,542	75.80%	11.85%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	-	107,806	107,806	-	0.06%
MISCELLANEOUS RECEIPTS	7,233	38,420	31,187	431.18%	0.07%	108,323	1,949,870	1,841,547	1700.04%	1.16%
FEDERAL CARES ACT	-	40,072,384	40,072,384	-	69.40%	-	40,072,384	40,072,384	-	23.75%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	172,647	40,989,490	40,816,843	23641.75%	70.99%	12,072,744	64,592,869	52,520,125	435.03%	38.28%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 19,708,658	\$ 57,740,044	\$ 38,031,386	192.97%	100.00%	\$ 117,467,737	\$ 168,756,573	\$ 51,288,836	43.66%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH JUNE 2020**

MONTH RECEIVED	2018 ACTUAL	2019 ACTUAL	2020 ESTIMATE	2020 MONTHLY ACTUAL VERSUS 2020 MONTHLY ESTIMATE		2019 YTD ACTUAL	2018 YTD ACTUAL	2020 YTD ESTIMATE	2020 YTD ACTUAL	2020 VERSUS 2019 YTD %	
				MONTH % CHANGE	ESTIMATE					CHANGE	ESTIMATE
JANUARY	\$15,344,775	\$17,311,711	\$17,730,936	5.73%	3.23%	\$17,311,711	\$15,344,775	\$17,730,936	\$18,303,734	5.73%	3.23%
FEBRUARY	\$16,311,506	\$17,753,526	\$18,183,450	3.92%	1.47%	\$35,065,237	\$31,656,281	\$35,914,386	\$36,753,998	4.82%	2.34%
MARCH	\$19,193,689	\$19,588,186	\$20,062,539	8.33%	5.77%	\$54,653,423	\$50,849,970	\$55,976,925	\$57,973,409	6.07%	3.57%
APRIL	\$15,159,363	\$15,303,867	\$15,674,469	7.56%	5.01%	\$69,957,290	\$66,009,332	\$71,651,394	\$74,433,873	6.40%	3.88%
MAY	\$15,056,101	\$15,802,827	\$16,185,512	(3.23%)	(5.51%)	\$85,760,117	\$81,065,433	\$87,836,906	\$89,726,976	4.63%	2.15%
JUNE	\$17,840,652	\$18,297,841	\$18,740,946	(12.96%)	(15.02%)	\$104,057,958	\$98,906,085	\$106,577,852	\$105,653,169	1.53%	(0.87%)
JULY	\$15,909,441	\$16,425,144	\$16,822,900								
AUGUST	\$17,953,926	\$17,918,246	\$18,352,159								
SEPTEMBER	\$18,575,082	\$19,225,063	\$19,690,622								
OCTOBER	\$17,725,278	\$17,757,964	\$18,188,016								
NOVEMBER	\$17,489,540	\$18,251,949	\$18,693,943								
DECEMBER	\$17,772,354	\$18,555,735	\$17,070,682								
TOTAL	\$204,331,707	\$212,192,079	\$215,396,174								

Summary:

Month

12.96% (\$2,371,647) lower than June 2019 Actual
15.02% (\$2,841,752) lower than June 2020 estimate

YTD

1.53% (\$1,595,211) higher than 2019 Actual
.87% (\$924,683) lower than 2020 estimate

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF MAY 31, 2020**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD	
BOND RETIREMENT FUND	5/29/2020	6/1/2020	MONEY MARKET	HUNTINGTON BANK	3	\$5,451,761	\$0	3	0.01%	
	5/8/2019	5/31/2020	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	389	\$745,283	\$12,156	1	2.10%	
	5/8/2019	11/30/2020	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	571	\$1,642,975	\$29,060	183	2.10%	
	5/8/2019	5/31/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	752	\$719,364	\$10,846	364	2.10%	
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$4,727	729	2.10%	
	5/8/2019	11/30/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	936	\$1,665,366	\$31,768	548	2.10%	
TOTAL BOND RETIREMENT FUND						\$10,472,161	\$88,558		0.91%	
GENERAL FUND	5/29/2020	6/1/2020	MERCHANT ACCT-KEY MMKT	KEY BANK	3	\$31,035	\$0	3	0.75%	
	9/28/2017	9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$3,625,000	\$41,939	120	1.70%	
	5/29/2020	6/1/2020	STAR OHIO	STATE OF OHIO	3	\$45,740,647	\$0	3	0.65%	
	5/29/2020	6/1/2020	STAR OHIO-CARES	STATE OF OHIO	3	\$40,081,939	\$0	3	0.65%	
	5/29/2020	6/1/2020	BLACKROCK MONEY MKT	PNC BANK	3	\$21,765	\$0	3	0.10%	
	5/29/2020	6/1/2020	EMPLOYEE ACTIVITY FUND	KEY BANK	3	\$138,714	\$0	3	0.75%	
	5/29/2020	6/1/2020	SALES TAX ACCOUNT	HUNTINGTON BANK	3	\$1,180,198	\$0	3	0.01%	
	5/29/2020	6/1/2020	KEY ECR	KEY BANK	3	\$7,158,213	\$0	3	0.75%	
	TOTAL GENERAL FUND						\$97,977,512	\$41,939		0.69%
	INSURANCE FUND	2/23/2018	2/16/2021	FHLMC	HUNTINGTON BANK	1092	\$1,000,000	\$2,045	290	2.37%
5/29/2020		6/1/2020	STAR OHIO	STATE OF OHIO	3	\$6,797,653	\$0	3	0.65%	
5/29/2020		6/1/2020	KEY ECR	KEY BANK	3	\$79,441	\$0	3	0.75%	
TOTAL INSURANCE FUND						\$7,877,095	\$2,045		0.87%	

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF MAY 31, 2020

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
LAW ENFORCEMENT FUND	5/29/2020	6/1/2020	LAW ENFORCEMENT	KEY BANK-SWEEP	3	\$300	\$0	3	0.75%
	5/29/2020	6/1/2020	STAR OHIO	STATE OF OHIO	3	\$50,930	\$0	3	0.65%
TOTAL LAW ENFORCEMENT FUND						\$51,230			0.65%
LOCAL MATCH FUND									
	12/13/2019	9/8/2020	2019 DEBT ACCT-BCIMIA CP	HUNTINGTON BANK	270	\$4,925,000	\$47,222	100	2.03%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$17,083	936	1.64%
	4/30/2020	5/1/2020	2019 DEBT ACCT-STAR OHIO	STATE OF OHIO	3	\$19,148,816	\$0	3	0.65%
	5/29/2020	6/1/2020	2019 DEBT ACCT-KEY ECR	KEY BANK	3	\$14,298	\$0	3	0.75%
	5/29/2020	6/1/2020	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$9,232,570	\$0	3	0.65%
	5/29/2020	6/1/2020	LOCAL MATCH-KEY ECR	KEY BANK	3	\$3,319,106	\$0	3	0.75%
	5/29/2020	6/1/2020	GRANT-ECR	KEY BANK	3	\$343,528	\$0	3	0.75%
	5/29/2020	6/1/2020	CATCH BASIN-KEY ECR	KEY BANK	3	\$101,874	\$0	3	0.75%
TOTAL LOCAL MATCH FUND						\$42,176,368	\$64,306		0.94%
PENSION FUND									
	5/29/2020	6/1/2020	KEY ECR	KEY BANK	3	\$58,794	\$0	3	0.75%
	2/28/2020	3/2/2020	STAR OHIO	STATE OF OHIO	3	\$1,226,535	\$0	3	0.65%
TOTAL PENSION FUND						\$1,285,330	\$0		0.65%
RTA CAPITAL FUND									
	5/29/2020	6/1/2020	KEY ECR	KEY BANK	3	\$1,828,409	\$0	3	0.75%
	12/31/2019	12/19/2022	FFCB	STIFEL NICOLAUS	1085	\$1,000,000	\$7,614	92	1.78%
TOTAL RTA CAPITAL FUND						\$2,828,409	\$7,614		1.11%
RESERVE FUND									
	9/28/2017	9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$2,000,000	\$23,139	120	1.70%
	6/22/2018	10/5/2020	FHLB	STIFEL NICOLAUS	833	\$2,937,780	\$33,575	127	2.64%
	12/3/2019	11/25/2022	FFCB	STIFEL NICOLAUS	1087	\$3,000,000	\$30,068	939	1.71%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$17,083	936	1.64%
	3/18/2020	6/5/2020	JOHN DEERE CP	STIFEL NICOLAUS	79	\$4,987,931	\$11,306	5	1.10%
	3/26/2020	9/23/2022	FFCB	STIFEL NICOLAUS	910	\$1,999,733	\$7,333	813	1.80%
	5/29/2020	6/1/2020	KEY ECR	KEY BANK	3	\$27,418	\$0	3	0.75%
	5/29/2020	6/1/2020	STAR OHIO	STATE OF OHIO	3	\$22,851,936	\$0	3	0.65%
TOTAL RESERVE FUND						\$42,895,972	\$122,504		1.13%
TOTAL ALL FUNDS						\$205,564,075	\$326,966	87	0.86%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF MAY 31, 2020

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2019	Interest Payable/ 6/1/2020	Principal Payable/ 6/1/2020	Debt Service Requirement/ 6/1/2020	Interest Payable/ 12/1/2020	Principal Payable/ 12/1/2020	Debt Service Requirement/ 12/1/2020	Total Debt Requirement 2020
Series 2014A-Sales Tax Rev.	Dec. 2025	13,360,000.00	301,825.00	0.00	301,825.00	301,825.00	3,055,000.00	3,356,825.00	3,658,650.00
Series 2014B-Sales Tax Rev.	Dec. 2020	540,000.00	7,930.00	0.00	7,930.00	7,930.00	540,000.00	547,930.00	555,860.00
Series 2015-Sales Tax Rev.	Dec. 2034	44,250,000.00	1,080,450.00	0.00	1,080,450.00	1,080,450.00	2,890,000.00	3,970,450.00	5,050,900.00
Series 2016-Sales Tax Rev.	June 2031	15,010,000.00	375,050.00	0.00	375,050.00	375,050.00	10,000.00	385,050.00	760,100.00
Series 2019-Sales Tax Rev.	Dec. 2039	30,000,000.00	750,000.00	0.00	750,000.00	750,000.00	905,000.00	1,655,000.00	2,405,000.00
Total Bonds		\$116,820,000.00	\$2,848,855.00	\$0.00	\$2,848,855.00	\$2,848,855.00	\$10,560,000.00	\$13,408,855.00	\$16,257,710.00

Bond Retirement
\$7,840,019

Current Balance (Set Aside for 2020)

\$1,402,948

Monthly Set Aside Required

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH MAY 31, 2020

MONTH	2020				2019					
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$153,025,000	\$306,867	1.94%	1.66%	1.49%	\$117,399,117	\$193,803	2.29%	2.42%	1.75%
FEBRUARY	\$147,326,500	\$177,033	1.93%	1.53%	1.22%	\$124,109,287	\$159,303	2.26%	2.45%	1.75%
MARCH	\$153,725,000	\$446,742	1.49%	1.25%	0.10%	\$122,603,151	\$192,045	2.29%	2.47%	1.65%
APRIL	\$150,720,000	\$364,880	1.17%	1.01%	0.01%	\$121,652,368	\$204,088	2.29%	2.45%	1.65%
MAY	\$187,360,000	\$234,705	0.86%	0.77%	0.01%	\$159,898,231	\$260,509	2.32%	2.41%	1.55%
JUNE						\$155,024,717	\$232,714	2.29%	2.33%	1.55%
JULY						\$158,773,489	\$309,114	2.31%	2.26%	1.45%
AUGUST						\$152,652,458	\$271,681	2.24%	2.16%	1.45%
SEPTEMBER						\$154,925,167	\$222,909	2.21%	2.07%	1.40%
OCTOBER						\$142,878,197	\$306,422	2.13%	1.94%	1.40%
NOVEMBER						\$156,507,676	\$251,343	2.05%	1.83%	1.37%
DECEMBER						\$155,044,134	\$212,949	2.00%	1.75%	1.52%
YEAR TO DATE	158,431,300	\$1,530,227	1.48%	1.24%	0.57%	\$143,455,671	\$2,816,880	2.22%	2.21%	1.54%
RTA AVERAGE YIELDS OVER (UNDER) INDEX				0.23%	0.91%				0.38%	0.79%

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
MAY 2020**

**BOND RETIREMENT FUND
HUNTINGTON MONEY MARKET**

	<u>\$61.43</u>
MAY 2020	\$61.43
2020 YEAR TO DATE	\$8,274.05
2019 YEAR TO DATE	\$101,816.26

**GENERAL FUND
HUNTINGTON-SALES TAX ACCOUNT
STAROHIO
KEY BANK SWEEP ACCOUNT
STAR OHIO-CARES Grant
FHLB
MERCHANT ACCOUNT-MONEY MARKET**

	\$3.69
MAY 2020	\$23,993.60
2020 YEAR TO DATE	\$65.18
2019 YEAR TO DATE	\$8,851.17
MAY 2020	<u>\$1.19</u>
2020 YEAR TO DATE	\$54,789.83
2019 YEAR TO DATE	\$483,677.32
2019 YEAR TO DATE	\$478,569.99

**INSURANCE FUND
FHLB
STAROHIO**

	\$13,125.00
MAY 2020	<u>\$2,242.29</u>
2020 YEAR TO DATE	\$15,367.29
2019 YEAR TO DATE	\$154,893.80
2019 YEAR TO DATE	\$71,215.29

**LAW ENFORCEMENT FUND
STAROHIO**

	<u>\$37.27</u>
MAY 2020	\$37.27
2020 YEAR TO DATE	\$344.76
2019 YEAR TO DATE	\$383.15

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
MAY 2020**

LOCAL MATCH FUND

STAROHIO
STAROHIO-2019 DEBT
KEY BANK SWEEP ACCOUNT

\$4,485.97
\$11,912.13
\$17.99
\$16,416.09
\$407,982.46
\$123,634.64

MAY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

PENSION FUND

STAROHIO
KEY BANK SWEEP ACCOUNT

\$356.99
\$5.70
\$362.69
\$11,648.97
\$8,964.15

MAY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

EMPLOYEE ACTIVITY ACCOUNT

KEY BANK MONEY MARKET

\$1.17
\$1.17
\$147.08
\$428.42

MAY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

RTA CAPITAL FUND

KEY BANK SWEEP ACCOUNT

\$17.28
\$17.28
\$150,446.78
\$34,849.50

MAY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)**

MAY 2020

RESERVE FUND

STAROHIO	\$10,835.39
FHLB	\$35,000.00
FFCB	\$25,650.00
KEY BANK SWEEP ACCOUNT	<u>\$2.57</u>

MAY 2020

2020 YEAR TO DATE	\$71,487.96
2019 YEAR TO DATE	\$339,067.83

TOTAL ALL FUNDS

MAY 2020	\$158,541.01
2020 YEAR TO DATE	\$1,556,483.05
2019 YEAR TO DATE	\$1,004,830.81

2020 YEAR

TO DATE
\$1,556,483

INTEREST RECEIVED (CASH BASIS)

ACCRUED INTEREST:

BEGINNING:

ENDING:

INTEREST INCOME EARNED:

AVERAGE INVESTMENT BALANCE (COST):

AVERAGE YIELD ON INVESTMENTS:

MAY
\$158,541

(\$250,802)
\$326,966
\$234,705

\$187,360,000

0.86%

2020 YEAR
TO DATE
\$1,556,483

(\$353,221)
\$326,966
\$1,530,228

\$158,431,300

1.48%

**COMPOSITION OF INVESTMENT PORTFOLIO
AS OF MAY 31, 2020**

Instrument	PRINCIPAL	FACE	PERCENT OF	AVERAGE	AVERAGE
	AMOUNT	AMOUNT	TOTAL	YIELD	MATURITY
Money Market Account	\$6,788,004	\$6,684,760	3.30%	0.01%	3
Key Bank Sweep Account	\$139,013	\$139,013	0.07%	0.75%	3
Star Ohio	\$105,049,088	\$105,049,088	51.10%	0.65%	3
Earnings Credit Rate Account	\$53,013,020	\$53,013,020	25.79%	0.75%	3
U.S. Government Securities	\$30,662,018	\$30,690,000	14.92%	1.69%	538
Commercial Paper	\$9,912,930.56	\$10,000,000.00	4.82%	1.57%	73
Total Investment Portfolio	<u>\$205,564,074</u>	<u>\$205,575,882</u>	<u>100.00%</u>	<u>0.86%</u>	<u>87</u>