



Greater Cleveland
Regional Transit Authority

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riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, January 19, 2021** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with Sub. H.B. 404 of the 133rd General Assembly, passed on November 19, 2020, signed by the Governor of the State of Ohio on November 22, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and required RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees – agenda attached.

A handwritten signature in black ink, appearing to read 'India L. Birdsong'. The signature is fluid and cursive, with a large, stylized 'B' at the end.

India L. Birdsong
General Manager, Chief Executive Officer

ILB:tab
Attachment

AGENDA

RTA Board of Trustees Meeting

Tuesday, January 19, 2021

9:00 a.m.

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the December 15, 2020 Board Meeting minutes
- V. Public comments (**2 minutes**) on **agenda items** can be phoned in using the dial in information **or** submitted via form at www.riderta.com/events by selecting the meeting date:

Phone: 440-276-4600
- VI. Board Governance Committee report
- VII. Operational Planning & Infrastructure Committee report
 - Chair: Mr. Terence P. Joyce
- VIII. Organizational, Services & Performance Monitoring Committee report
 - Chair: Rev. Charles P. Lucas
- IX. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Karen Gabriel Moss
- X. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Valarie J. McCall
- XI. Community Advisory Committee (CAC)
 - Board Liaison: Justin M. Bibb
- XII. Ad Hoc Committee reports
 - Ad Hoc Paratransit Committee – Rev. Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Justin M. Bibb, Chair
- XIII. Introduction of new employees and announcement of promotions
- XIV. Introduction of resolutions:
 - A. 2021-1 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the fourth quarter of 2020

- B. 2021-2 – Authorizing an increase to Contract No. 2018-070 with E.L. Robinson Engineering for Project 52N Engineering Services for the Tower City East Portal Rehabilitation in the amount of \$220,459.54 for a total contract amount of \$989,942.01 and reinstating the General Manager, Chief Executive Officer's change order signing authority in its entirety (RTA Development Fund, Engineering & Project Development Department budget)
 - C. 2021-3 – Authorizing Contract No. 2020-182 with Cook Paving & Construction, Co., Inc. for Project 18.71 – GCRTA Salt Storage Facilities, in an amount not to exceed \$275,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
 - D. 2021-4 – Authorizing Contract No. 2020-189 with the Aftermarket Parts Company, LLC for the furnishing of Gemini Plastic Seat Inserts (back & bottom-with drain holes), as specified and as required, for a period of one (1) year in an amount not to exceed \$385,078.32 (General Fund, Fleet Management Department budget)
 - E. 2021-5 – Authorizing Contract No. 2021-001 with Oracle Corporation to provide Oracle Software Maintenance and Support Services for a period of one year in an amount not to exceed \$388,132.99 (General Fund, Information Technology Department budget)
 - F. 2021-6 – Authorizing Contract No. 2021-002 with Ultramain Systems, Inc. to provide software maintenance for the Authority's CITME Maintenance and Materials Management System for a period of one year in an amount not to exceed \$373,093.80, with two annual renewals in amounts not to exceed \$386,152.09 and \$399,667.41, respectively, for a total contract amount not to exceed \$1,158,913.30. (General Fund, Information Technology Department budget)
 - G. 2021-7 – Authorizing a Memorandum of Understanding with the Cuyahoga County Board of Health for implementation of the Baby on Board Program
 - H. 2021-8 – Authorizing the Greater Cleveland Regional Transit Authority to grant a permanent right-of-way and easement to the East Ohio Gas Company ("Dominion") to access and maintain the measuring and regulating station on Cuyahoga County Permanent Parcel Number 671-07-002, located at the Hayden Garage in East Cleveland, Ohio for the price of \$10,000.00
- XV. Interim Secretary-Treasurer's Report:
- A. General Fund Revenue – status as of December 31, 2020 versus 2019 actuals
 - B. General Fund Revenue – status as of December 31, 2020 versus the 2020 budget

- C. Sales & Use Tax Receipts Report budgeted during 2020, actual receipts through January 2021
 - D. Inventory of Treasury Investments as of December 31, 2020
 - E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of December 31, 2020
 - F. Summary of Investment Performance, Year to Date through December 31, 2020
 - G. Report on Investment Earnings (cash basis) as of December, 2020
 - H. Composition of Investment Portfolio as of December 31, 2020
 - I. Banking and Financial Relationships as of December 31, 2020
- XVI. General Manager's Report
- XVII. President's Report
- XVIII. Old Business
- XIX. New Business
- XX. Public comments (**2 minutes**) on **non-agenda items** can be phoned in using the dial in information or submitted via form at www.riderta.com/events by selecting the meeting date:
- Phone: 440-276-4600
- XXI. Executive Session Requested - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- XXII. The next regular Board meeting is scheduled for **Tuesday, February 16, 2021** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Only Board members and required RTA staff will be allowed in the Board Room.
- XXIII. Adjournment

Minutes

RTA Board of Trustees Meeting

9:50 a.m., December 15, 2020

Present: Clough (Chair), Lucas (Vice Chair), Bibb, Byrne, Joyce, McCall, Moss, Pellot, Serrano, Weiss

Not present: None

Also Present: Becker, Benford, Birdsong, Bitto, Burney, Catalusci, Caver, Coffey, Dangelo, Davidson, Fields, Freilich, Garofoli, Gautam, Johnson, Jones, Lincoln, Mothes, Schipper, Young.

Mayor Clough called the meeting to order at 9:50 a.m. The secretary called the roll and reported that eight (8) board members were present. A few Board members had audio issues and joined the meeting later. This meeting was conducted by teleconference for members of the Board in accordance with Sub. H.B. 404 of the 133rd General Assembly, passed on November 19, 2020, signed by the Governor of the State of Ohio on November 22, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

The Secretary advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Public Comments – Agenda Items (comments were submitted by form and phone)

1. Bruce Checefsky – Cleveland, OH - Will the bus at Lakeview Terrace remain #81, or will the bus be a different number? Could you clarify, please?

Dr. Caver said the bus will change to the #25.

2. Justine M. Smith – Cleveland, OH - I have not used RTA since March, 2020 because I have heard that riders are not keeping their masks on and that RTA is not limiting capacity as required by the State of Ohio Governors requirement that people wear masks and practice social distancing in indoor public places. I will ride RTA again once there is mask compliance and enforcement. If Marc's, CVS and other retail can do it why can't RTA? Non-mask compliance on buses, rail cars and transit stations should be reported to the Cuyahoga County Mask Compliance hot line. Photos can also be sent.
3. Chris Martin – Cleveland, OH - Today you will ratify the budget plan staff has presented to you. While at your retreat, you all heard a lot about listening to riders, I am uncertain whether that message has stuck. We call on you to defund your police and reallocate the funds to improve service. We call on you to seek more funding and implement the expanded service redesign. We call on you to maintain direct service to Lakeview Terrace. We call on you to heal the Healthline. We call on you to implement rear-door boarding and suspend fare collection during the pandemic. We call on you to provide mask dispensers on board buses and trains. You have done none of these things. Instead, you give your C-Suite a 3% raise. Instead, you pad your reserve fund to the tune of \$139.7 million. As I said last month, budgets are moral documents. Today, you ratify this budget, this expression of your morals.

4. Jill Pappenhagen – Mayfield, OH - Free public transit, combined with increased routes between the east and west sides of Cleveland, would increase ridership and make employment possible for so many people. Such policies and changes could serve as a model throughout the USA.
5. Taneisha Fair – Cleveland, OH - I am submitting a comment to express concern regarding the proposed elimination of services for buses #81 and #38. Please do not make these changes. Many people rely on these particular buses because the routes they offer are very convenient, and often allow the ability to only need 1 or 2 buses depending on where you are going. Steelyard is a very important shopping area in the Tremont and surrounding Cleveland neighborhoods, and the 81 gives a direct route to it. The 81 is also a 24-hour bus, and losing certain stops could cause great inconvenience for many who have to work late hours, or have to come from farther distances across Cleveland, etc. The 38 services an area that often already has trouble with transportation, and cutting stops would add a great inconvenience. Transportation for RTA riders is already a hardship at times due to higher bus fare, for those who may already have trouble with affording it. In addition, it can already take multiple buses and long wait times to get to places like work, etc. Accessibility of transportation is already of great concern here in Cleveland, especially for low-income individuals. Cutting stops from these routes would only add to that.
6. Tara Peppard – Lakewood, OH - I urge the board to consider not collecting fares in 2021. The 2021 budget projects only 10% of revenue from fares. RTA has a surplus in their 2020 budget of \$140 million (\$139,654,092). With Cares Act funding this would be an opportunity to increase transit access for the greater community. The disadvantaged of our community who rely on public transportation have been disproportionately impacted by the Covid-19 pandemic. Please do your due diligence to support those who need it most during this terribly difficult period of time.
7. Dominic Mathew – Cleveland, OH - With regards to the Redesign, has the GCRTA used any existing data sources to map the effects of COVID? I'm thinking of the Streetlight Data platform that ODOT has a contract with, and that tracks phone data of residents to differentiate different mode users. Is this being used with current B&A data to estimate COVID impact on certain neighborhoods or routes? The board packet mentioned that the Cleveland Foundation sponsored free rides day resulted in a larger than normal footfall. In conjunction with the Fare free ideas discussed by the board previously, is this data being compared with previous free-ride days data? Is it possible to estimate the effect of a fare free system on access and equity in the county? Thank you.
8. Hope Wondowsky – Cleveland, OH - Hello, My name is Hope, and I have been a rider of RTA since 2015. I have chosen a lifestyle without a car for environmental reasons, and I rely on RTA for all of my transportation needs. I pride myself on knowing this transit system, and would like to see ridership increase, being an equalizer for Cleveland. I routinely ride the red line, blue line, health line, 26, 55, and 32. I grew up in NJ, and I tell all my family there that I live in the one city in Ohio with decent Public Transit. As a matter of fact, RTA was a deciding factor for me relocating here. That being said, I urge the board to consider not collecting fares in 2021, matching progressive cities throughout the country. My reasons are as follows: The 2021 budget projects only 10% of revenue from fares - is the juice worth the squeeze? Free Public Transit could pay for itself. The cost of collection outweighs the earnings from fares. I work at Cleveland Public Library, and this was the same situation before we went Fine Free. It lifts a significant burden from our patrons. RTA has a surplus in 2020 of \$140 million (\$139,654,092). With Cares Act funding this would be an opportunity to increase transit

access for greater community recognizing people who are low-income and people of color have been disproportionately impacted by the covid-19 pandemic.

9. Bob Ross – Strongsville, OH - As to the changes to Routes #38 and #81. Don't do it! This will eliminate important links and restrict access for many elderly people, people of color and lower income people. The hundreds of people in Lakeview Terrace alone would be devastated. As emerging neighborhoods develop, public transit is important. Ohio City, Tremont and Steelyard Commons would be adversely affected. Reconsider this...
10. Marina Marquez – Lakewood, OH - Dear GCRTA Board Members. Based on data shared at the last Board Meeting, with fares only projected to make up 10% of revenue in 2021, this is the time for GCRTA to pilot Free Public Transit and increase transportation accessibility. Free public transit could pay for itself. GCRTA has a surplus in 2020 of \$140 million (\$139,654,092) and with Cares Act funding this would be an opportunity to increase transit access for the greater community - recognizing people who are low-income and people of color have been disproportionately impacted by the covid-19 pandemic. As a lifetime transit rider for 46 years, in my childhood I depended on the number 3 Superior bus line and now as an adult and Lakewood resident I depend on the 55 Clifton line and the 26 Detroit line for mobility. My brothers and sisters and the children and youth who live in the Corlett/Mt. Pleasant/Union-Miles Community depend on public transit but cannot afford the fares as they have been disproportionately impacted by the covid-19 pandemic. FREE PUBLIC TRANSIT is symbolic to healing the divide and disparities among all Cuyahoga County residents.
11. Jeff Sleasman – Cleveland, OH - Good morning. With passenger fares estimated to make up only 10% of GCRTA revenue for 2021, has GCRTA considered its options to go fare-free? Even if only a pilot project, the benefits to the community of improved service surely outweigh the costs of foregone passenger fare. As such, one could see local philanthropic, corporate, or government institutions partnering with GCRTA to aid in defraying the cost. Especially institutions that buy passes in bulk, as fare-free service would reduce their expenditures. Between partners and CARES Act funds, the financing is likely to work out. Workforce development orgs, social service orgs, and private companies could also monitor and collect data on the improved outcomes for their constituents and employees.

I was a daily Healthline rider when our highly-rated BRT system lost it's proof-of-payment fare enforcement. I witnessed first hand the resulting service slowdowns, short-term bus crowding, and long-term loss in ridership. One wonders to what extent the reverse circumstance might be true: ridership could drastically increase if service is sped up by eliminating the dwell times for fare enforcement. In addition, RTA personnel dedicated to fare enforcement could also be redeployed as Transit Ambassadors, further improving the customer experience.

2020 was a struggle and Greater Cleveland could use some bold ideas to help us see a light on the horizon.

12. Mary Ann – Strongsville, OH - Good morning RTA. As a frequent rider of public transit I urge RTA to consider free transit for all. In the face of economic downturns and the Covid19 crisis, elimination of fares would help many people. People who could save the money associated with obtaining education, medical, food shopping and employment. It is expensive to own a car. People that don't own a car need public transit. We need to help them. I use the red line, #52, the health line and the trolleys to get where I need to go. I am on a fixed income and even though I get a reduced senior rate, no fare at all would be great. Federal, State, County and City funding is available. I think that it probably costs more to collect fares than to just let everyone ride free. It has worked in other places. In the budget you should look at fare

collection and transit police as great places to cut and supplement fares. I have rarely seen police on the rapid or buses. I have always felt safe. I have used public transit for 60 years. Who knows what sales tax revenue will be in 2021? A tax levy on the ballot would probably help. Expansion of routes and frequency of buses would make people want to vote for a levy. And of course no fares. The time is now! The future is uncertain. Let's take a big step forward. Merry Christmas and happy holidays to all of GCRTA and your families.

Mayor Clough asked if there were comments expressing a different view from what has been read. He said if it is the same subject matter, the rest can be summarized. Rev. Lucas wanted to make sure that all the comments were recognized. Ms. Birdsong said they are reviewing free fares data wise. They will bring it back to discussion early in the 1st quarter. Mayor Clough thanked everyone for their comments.

13. Erin Gay Miyoshi – Cleveland Heights - The proposed 2021 budget is projecting only 10% of revenues from fares. At the November board meeting, Justin Bibb requested information on the expense related to collecting fares versus the actual revenue. I echo this request. Is the juice worth the squeeze? Pre-pandemic the majority of GCRTA riders were low-income. During the pandemic, GCRTA has been an essential service in our community, yet the cost of a \$5 daily pass is still a barrier to serving people who need public transit. In fact, a \$5 daily pass is a barrier to me. It's more cost effective as a family of 3 to drive than take public transit.

As a taxpayer, and therefore investor in RTA, it makes me wonder if more people would be served by RTA if fares were reduced or eliminated. RTA is ending the current year with a \$140 million surplus. With Cares Act funding, RTA is in the financial position to expand how it is serving our community, particularly residents most impacted by the covid pandemic. Eliminating the collection of fares could pay for itself. Before approving the budget, I urge you to look closely at the current budget model. Eliminating fares could have a transformative impact on Northeast Ohio's recovery from the pandemic. Free transit means more access to jobs, health care, groceries, and essential services – for more people.

14. Chris Martin – Cleveland, OH – He spoke earlier. He doesn't think it's fair for Mayor Clough to select which comments to listen to. This speaks to the strength of public opinion. Staff said they wanted to listen to riders.

Mayor Clough added that he believes they have listened to the riders. All comments are being recorded. There is another non-agenda comment portion at the end of the meeting. He recognizes that the public is interested in free fares. He is not trying to eliminate comments, but wants to recognize that they have business to conduct.

Minutes

Mayor Clough stated that the minutes from the November 17, 2020 Board Meeting had been previously distributed and reviewed and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

Committee Reports

There were no committee reports.

Community Advisory Committee (CAC)

There was no CAC report.

Ad Hoc Committee Reports

There was no Ad Hoc Committee report.

Introduction of New Employees/Promotions

New Hires:

1. Jesse Church – Security Systems Specialist, Operations
2. Sheila Miller – IT Engineer, IT
3. William Mariner – Sign Shop Leader, HR
4. Matthew Seegert – Talent Management Coordinator, HR

Promotions:

1. Alroy Gibson – Manager of Transportation, Paratransit
2. Conor Miller – ITS specialist, Operations

Mayor Clough congratulated the new hires and promotions.

Introduction of Resolutions

- A. 2020-91 – Authorizing Contract No. 2020-161 with Hill International, Inc. for Project 18.87 – On-Call Inspection Services - 2020 in an amount not to exceed \$450,000.00 for a period of twenty-four (24) months (RTA Capital and/or Development Funds, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mayor Byrne and approved by unanimous vote.
- B. 2020-92 – Authorizing Contract No. 2020-163 with the Ruhlin Company for Project 61F – Triskett Garage CNG infrastructure upgrades, in an amount not to exceed \$6,262,000.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Rev. Lucas, seconded by Mr. Bibb and approved by unanimous vote.
- C. 2020-93 – Authorizing Contract No. 2020-181 with CBTS, LLC for the purchase of Network Core Upgrade Equipment and Services in an amount not to exceed \$293,281.40 (RTA Development Fund, Information Technology Department budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.
- D. 2020-94 – Authorizing Contract No. 2020-194 with Motorola Solutions, Inc. for the purchase of Transit Police portable radios, dispatch consoles & body cameras for a total contract amount not to exceed \$1,334,907.00 (RTA Development Fund (\$966,905.00) and General Fund (\$368,002.00), Intelligent Transportation Systems Department budget), the adoption of which was moved by Mayor Weiss, seconded by Mayor Byrne and approved by unanimous vote.

Ms. Moss said this went through committee and there was a great presentation on this item.

- E. 2020-95 – Authorizing a Change Order to Contract No. 2016-099 with Lamar Transit, LLC for Transit Advertising Sales Services (Revenue Generating, amount variable based upon

net sales), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.

- F. 2020-96 – Authorizing the purchase of property insurance from various insurance underwriters through AON Risk Services Northeast, Inc. for a period of twelve (12) months for a total contract amount not to exceed \$1,126,116.00 (General Fund, Risk Management Department budget), the adoption of which was moved by Mr. Joyce, seconded by Ms. Pellot and approved by unanimous vote.
- G. 2020-97 – Amending Sections 460.02 and 460.03 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Mayor Byrne, seconded by Mr. Joyce and approved by unanimous vote.
- H. 2020-98 – Authorizing an interagency agreement with the Ohio Department of Transportation for Section 3 of the Opportunity Corridor Project (RTA Development Fund, Engineering and Project Development budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.
- I. 2020-99 – Authorizing the General Manager, Chief Executive Officer to enter into an intergovernmental agreement with the Cleveland Metropolitan School District for student fares for the 2020-2021 school year and ratifying the issuance of tickets, the adoption of which was moved by Ms. Moss, seconded by Ms. Pellot. Mr. Serrano asked to recuse himself. The roll was called. There were eight (8) ayes and one (1) recuse from Mr. Serrano. It passed.
- J. 2020-100 – Amending budget appropriations for the FY 2021 Capital Improvement Fund budget to provide for an increase of \$12,650,000, the adoption of which was moved by Mr. Joyce, seconded by Mayor Weiss and approved by unanimous vote.

Public hearings were held on this resolution and the next two resolutions.

- K. 2020-101– Making appropriations for the current expenses and other expenditures for the Greater Cleveland Regional Transit Authority during fiscal year 2021, the adoption of which was moved by Mayor Weiss, seconded Mayor Byrne and approved by unanimous vote.
- L. 2020-102– To amend the Fiscal Year 2020 revenues and appropriations for the General Fund, as adopted in Resolution No. 2019-118 and to provide for a \$5,000,000 transfer to the Reserve Fund for Rail Car Replacement, the adoption of which was moved by Mr. Serrano, seconded Ms. Pellot and approved by unanimous vote.

Interim Secretary-Treasurer's Report

Dr. Caver gave the report. The unemployment rate has been dropping nationally, Statewide and countywide. This is a better position for RTA than it was at the height of COVID, but he cautioned that there is still difficulty in the community. Transportation and warehousing has the largest gain regionally. The declines are starting to happen in government. With state budgets and with other budgets being depressed, it is likely we will lose economic activity and jobs. Ridership has continued to be stagnant. It is an YTD total ridership reduction of 45%. Throughout the COVID time period, that number has been 55% of pre-COVID ridership numbers. Passenger fares have been depressed about 50% of its pre-COVID levels. Sales tax has been resilient, but there is some caution as to a major rebound through a 2021 year. Economic analysis predict that a return to pre-COVID levels may

not come until 2022-2023. The supplemental insurance payments for unemployment insurance have been discontinued. That was a major component of spending through the core of the Pandemic. We've drawn down all of the CARES Act funding through October. It allows us to support the Operating budget and the levels of service approved today for the 2021 appropriations.

Mr. Bibb thanked Ms. Birdsong for her comments about exploring scenarios with free fares. He asked if there could be a piloting of this in 2021 maybe with the HealthLine. He wants to be creative in ways that ridership can be increased as economic recovery takes shape. Rev. Lucas asked about the Bill in Congress and how it affects public transit. Mr. Schipper said there is \$15 billion allocated for transit. There is a cap. We're capped at 75% of our operating expenses from 2018 when it is combined with what we've received already. He is not sure how it draws down. Staff will be working with the Advocacy firm and FTA. Hopefully it gets approved this week. It will be a similar mechanism to the CARES Act. Rev. Lucas asked if RTA was receiving \$75 million. Mike said they need to look at RTA's National Transit Database (NTD) data from 2018 to see what that amount would be.

General Manager, Chief Executive Officer Report

Ms. Birdsong gave the presentation. RTA participated in a joint Public Transportation Virtual Rally, which included other large and mid-size agencies such as Indianapolis, Pennsylvania, Philadelphia, San Francisco, New York, Denver and New Orleans. Steve Bitto, Executive Director for Marketing and Communications, represented RTA. The rally was to call for significant and immediate emergency federal relief via the CARES Act and any subsequent funding packages that might be passed at the federal level to support public transit. The talking points included that RTA is in a positive state financially for next year, largely in part due to the allocation of the previous CARES Act funding, which totaled \$112 million.

As a result of that funding, the RTA has been able to maintain current levels of service up to 93%. There have not been any layoffs or furloughs. Service vehicles and facilities have been cleaned at an accelerated rate and PPE has been distributed to staff and customers in the thousands. There are still subsequent funding needs. There is still \$514 million of unfunded capital projects that are in need of state of good repair updates and infrastructure work. We have requested that Congress and the administration look to pass a COVID-19 bill for public transit before the end of the current session. We are awaiting the next update. Being fiscally responsible does not equate with being flush with cash. We need to continue to be good stewards of our financial scope. She believes that we have done so, so we can continue with the service redesign.

We will take into consideration all of the public comments and board members interested in what free fares would look like. To her knowledge, no public transit agency close to RTA's size has undergone free fares. Agencies are in the same boat when it comes to evaluating what can be done to help the community to enjoy free transit, if possible. However, anything that is proposed has to take the long term into consideration. We do not want to put in a policy that is short lived due to the inability of RTA to recoup on any relief packages. We need to ensure it is a permanent change that may cause confusion or further hardship for riders.

RTA received a Healthy Worksite Silver Award for the 2nd year in the row. This recognizes Ohio employers who demonstrated commitment to employee wellness. A large part of the application was our response to the Pandemic. There was a true commitment to wellness, safety and cleanliness. RTA received an Ohio Air Quality grant for \$2 million to replace six diesel buses with six compressed natural gas (CNG) buses. The grant should cover almost 64% of the cost to replace those vehicles. A presentation will be made to the Board on Feb. 16, 2021 and the estimate delivery date is 10 months after the Notice to Proceed. The Marketing Department decorated several trains calling them Holiday Trains. Customers have responded with positive feedback on social media. Patrolman

Cummings dress up as Holiday Santa and visited several RTA properties. She thanked the Marketing and Operations staff. Rev. Lucas suggested one of the Paratransit vehicles be decorated next year. The Employee Giving Campaign goal was adjusted to \$40,000 because of COVID. Donations have dropped due to the financial situation of our country. We are currently at 64% of that goal at \$25,611. We appreciate the giving and look forward to continued participation.

The Board of Trustees held a virtual retreat last week. TransPro facilitated the retreat. They are assisting staff with organizing success outcomes. The Deputy General Managers and Directors did a great job of explaining their scorecards. This is draft information. The ten-year Strategic Plan is lofty as far as goals and objectives, so the team decided to have an interim plan to hit the goals in the short-term. They will come back to the Board with updates in 2021 and a roll out to the staff and operational partners to understand the new metrics. The IT team did a great job live streaming the meeting.

Public comments on non-agenda items

Comments were received via form and by dial in. Mayor Clough said it is a disadvantage that the public cannot attend the meetings in person to share their comments, but all comments can be sent in writing. But he believes that if several comments have the same subject, they should be categorized by topic. If the topics are the same, it would be better to have one spokesperson. It was brought up by the Board whether there should be one comment portion with the time extended or continue with two comment periods. Currently there is a two-minute limit. This was not discussed at the recent retreat. He would like there to be one comment period and maybe extend the time limit. Mr. Bibb suggested comments be taken at committee meetings in addition to the regular Board Meeting.

1. Loh – Cleveland, OH - Today's board meeting is informative as expected. However, Mayor Clough's view of making meeting efficient by NOT reading the public comments of the same or similar topic LIVE is definitely NO help to GCRTA's public image, Again! Any way to let him know riders and general public are Not sharing his point of view, Especially on how public make public comments and what public express in their public comments???

The following is Loh's revision of the public comment sent earlier this morning via GCRTA website for your references:

Loh has been asking for Fare-FREE public transit service from GCRTA, at least, since 2017 Not Only because people should Not pay Twice, ie Tax And Fare, to use such an important public service, But Also GCRTA will be FREE of all the troubles and the wastes of limited resources with the expenditures on collecting, such as the problematic fare cards, fare boxes, fare card vending machines, technologies, and the co\$ly contracts, together with expen\$ive updates/upgrades/ Furthermore, Fare-FREE Policy definitely eliminates the unnecessary, agonizing complications from the Misuse of GCRTA Transit Police for fare-collecting reinforcement. More Importantly, due to COVID-19, Fare-FREE Policy will definitely enhance all other ongoing efforts GCRTA has been working on to strengthen the appreciation and trust from riders and general public, which will benefit the public transit system for the long run, ie to help GCRTA to go for any federal, state, and even local transportation funding opportunities simply because there are louder, stronger Voices from the people GCRTA serves than before! Thanks for your time and consideration of this timely matter.

2. Jack Brancatelli – Cleveland, OH - Many of us have been concerned about people not wearing masks on the busses, but absolutely do not want more enforcement, policing, or punishment. Could the RTA supply masks on each vehicle to simply provide masks to people who aren't

wearing one? Perhaps a mask dispenser. This would be following the lead of other cities instituting that policy.

Executive Session Requested

10:53 a.m. - Mayor Clough asked for a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. It was moved by Rev. Lucas, seconded by Mayor Weiss. There was ten (10) ayes and none opposed. There will not be any action taken after the meeting.

11:14 a.m. – It was moved by Mr. Serrano, seconded by Chief McCall to come out of Executive Session. There were seven (7) ayes and none opposed. Rev. Lucas, Mr. Bibb and Ms. Pellot had to leave the meeting.

Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, January 19, 2021 in the Board Room of the Authority, Root-McBride Building, and 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Facebook page for staff and members of the public at www.facebook.com/riderta Only Board members and required RTA staff will be allowed in the Board Room.

This meeting was adjourned at 11:15 a.m.

President

Attest:


Interim Secretary-Treasurer

RESOLUTION NO. 2021-1

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY WHO RETIRED DURING THE FOURTH QUARTER OF 2020

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the fourth quarter of 2020 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Peter Anderson	Executive Director and Chief Information Officer	Main Office
Aminah Chandler	Service Quality Coordinator	Main Office
Mattie Coleman	Money Handler	Revenue
Kathlyn Gaters	Operator	Paratransit
Willie Green	Operator	Triskett
Gizella Gregoire	Office Manager	Main Office
Leonard Hawkins	Material Handler/Stock Clerk	Central Bus
Henry Johnson III	Operator	Hayden
John Jordan	Operator	Hayden
Theodore Leftridge	Operator	Paratransit
Shawn Mallamad	Associate Counsel II	Main Office
Theodore Pickett Sr.	Procurement Team Leader	Main Office
Willis Seme	Equipment Body Mechanic	Central Bus
Tina Simpson-Pettigrew	Supervisor Warehouse	Central Bus
Deborah Smith	Executive Secretary	Main Office
Scott Uhas	Director of Revenue Collection	Revenue
Sharon Vega	Operator	Triskett
Cobra	K-9 Officer	Transit Police

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION:		Resolution No.:
CONTRACT:	INCREASE TO PROJECT NO. 52N ENGINEERING SERVICES FOR THE TOWER CITY EAST PORTAL REHABILITATION	2021-2
VENDOR:	E.L. ROBINSON ENGINEERING	Date:
AMOUNT:	\$220,459.54 AND REINSTATEMENT OF GENERAL MANAGER, CHIEF EXECUTIVE OFFICER CHANGE ORDER AUTHORITY	January 14, 2021
ACTION REQUEST:		Initiator:
<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		Engineering & Project Development

1.0 PURPOSE/SCOPE: This action will allow the Authority to increase Contract No. 2018-070, Project No. 52N Engineering Services for the Tower City East Portal Rehabilitation, in order to replace the portal structures south of the upper retaining wall above tracks 6, 8, and 10 and replace the wall that supports the portal above track 7. In addition, this action will allow for the reinstatement of the General Manager, Chief Executive Officer's change order authority.

2.0 DESCRIPTION/JUSTIFICATION: The Tower City East Portal ("East Portal") supports portions of Huron Road and Ontario Street over the RTA Joint Territory. The portal was constructed in the late 1920s concurrently with, and as part of, the Terminal Tower. Over the years, the structure has been damaged by freeze-thaw cycles, alkali silica reactivity, and water intrusion.

The preliminary investigation demonstrated that the concrete repairs necessary to bring this structure back into a state of good repair were more extensive than originally anticipated. The findings show a need to remove additional portions of portal walls adjacent to tracks 6, 7, 10E, and 13, as well as temporary and permanent track/catenary/signal work beyond the base scope of work.

3.0 PROCUREMENT BACKGROUND: On February 19, 2019, the Board of Trustees, by Resolution No. 2019-12, authorized a contract with E.L. Robinson Engineering to perform engineering services to design a solution to repair the East Portal going into Tower City Station in an amount not to exceed \$1,011,402.03. One change order has included a reduction in the amount of \$241,919.56, resulting in a current contract total amount of \$769,482.47. This change order was authorized by the Board of Trustees as part of the original resolution/base contract.

Additional project scope requires that the Authority increase E.L. Robinson Engineering's scope of services by an amount of \$220,459.54. This change order was reviewed and recommended for approval by the Change Order Committee. This action also seeks reinstatement of the General Manager, Chief Executive Officer's change order signing authority. A Change Order Log is attached as a reference.

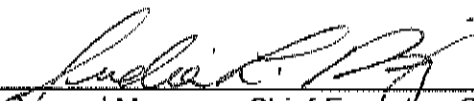
4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 7% DBE goal was established for this procurement in February, 2019. E.L. Robinson Engineering has agreed to maintain the established DBE participation goal through the use of its existing DBE firms.

5.0 POLICY IMPACT: Does not apply.

Staff Summary & Comments
Engineering Services for the Tower City East Portal Rehabilitation
Page 2

- 6.0 **ECONOMIC IMPACT:** This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget including, but not limited to, 100% local funds.
- 7.0 **ALTERNATIVES:** Rejection of this change order would impact the Authority's ability to complete all necessary repairs to the East Portal and bring it into a state of good repair.
- 8.0 **RECOMMENDATION:** It is recommended that this change order be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 **ATTACHMENT:** Change Order Log.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

**APPROVED CHANGE ORDERS
ENGINEERING SERVICES FOR THE TOWER CITY EAST PORTAL REHABILITATION**

PROJECT NO. 52N

Contract # 2018-070

Contractor: E.L. Robinson Engineering

Original Contract Amount \$1,011,402.03

Total G.M. C.O. Authority Remaining **\$101,140.00**

Total Change Order Amount To Date \$ **(241,919.56)**

% Change to Date: (31.4 %)

<i>C/O NO.</i>	<i>C/O DESCRIPTION</i>	<i>APPROVAL DATE</i>	<i>CHANGE ORDER</i>	<i>NEW CONTRAC</i>
1.	Acceptance of Alternate #1	02/19/2019	(\$241,919.56)	\$769,482.47

RESOLUTION NO. 2021-2

AUTHORIZING AN INCREASE TO CONTRACT NO. 2018-070 WITH E.L. ROBINSON ENGINEERING FOR PROJECT 52N ENGINEERING SERVICES FOR THE TOWER CITY EAST PORTAL REHABILITATION IN THE AMOUNT OF \$220,459.54 FOR A TOTAL CONTRACT AMOUNT OF \$989,942.01 AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deemed it necessary to procure engineering services for Project 52N Engineering Services for the Tower City East Portal Rehabilitation; and

WHEREAS, by Resolution No. 2019-12, the Board of Trustees authorized Contract No. 2018-070 in an amount of \$1,011,402.03 with E.L. Robinson Engineering, located at 1468 West 9th Street, Suite 800, Cleveland, Ohio 44113, for the furnishing of said engineering services; and

WHEREAS, the contract authorized one (1) change order, reducing the contract in an amount of \$241,919.56 for a current contract total in an amount not to exceed \$769,482.47; and

WHEREAS, results from the Authority's preliminary investigation now require engineering services to design the necessary repairs for the portal structures south of the upper retaining wall above tracks 6, 8, and 10 and replace the portal wall that supports the portal above track 7, including additional modifications to the maintenance of rail traffic and replacement of additional sections of track; and

WHEREAS, E.L. Robinson Engineering has offered to provide these additional engineering services at a total negotiated cost of \$220,459.54, which has been determined to be a fair and reasonable price; and

WHEREAS, said increase will exceed the General Manager, Chief Executive Officer's current change order signing authority; and

WHEREAS, the General Manager, Chief Executive Officer is also seeking Board authority to reinstate her change order signing authority in its entirety; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer of E.L. Robinson Engineering, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of E.L. Robinson Engineering to provide additional engineering services under Project 52N Engineering Services for the Tower City East Portal Rehabilitation, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to amend Contract No. 2018-070 with E.L. Robinson Engineering to include these additional engineering services.

Section 3. That said increase shall be payable from the RTA Development Fund, Engineering and Project Development Department budget including, but not limited to, 100% local funds.

Section 4. That the General Manager, Chief Executive Officer's change order authority be reinstated in its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer

A handwritten signature in black ink, enclosed in a circular stamp.

Date: January 14, 2021

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
January 19, 2021 Board Meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the January 19, 2021 Board meeting.

- Authorizing Contract No. 2020-182 with Cook Paving & Construction to provide construction services, for Contract No. 2020-182 – GCRTA Salt Storage Facilities

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at (216)-356-3128.

CC:IB:CK:db



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.71 GCRTA SALT STORAGE FACILITIES VENDOR: COOK PAVING & CONSTRUCTION CO., INC. AMOUNT: \$275,000.00	Resolution No.: 2021-3
	Date: January 14, 2021
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide construction services for Project 18.71 – GCRTA Salt Storage Facilities.
- 2.0 **DESCRIPTION/JUSTIFICATION:** It is the intent of this project to furnish, deliver, and install 2 (two) salt storage facilities; one located at Brook Park Rail Yard and one located at Woodhill District. The City of Cleveland informed GCRTA they could no longer provide salt to GCRTA maintenance during the winter season. GCRTA needs salt to provide safe access to customers at GCRTA facilities and therefore needs to have proper and adequate salt storage structures meeting environmental requirements to store bulk rock salt.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids (“IFB”) was posted on the GCRTA Procurement website and advertised in the local newspapers. Twenty-one interested parties, including potential subcontractors, downloaded the solicitation package. Five bids were received and opened on December 11, 2020, as follows:

Company Name	Total Base Bid
Cook Paving & Construction	\$275,000.00
Great Lakes Crushing	\$291,300.00
All Ways Construction	\$306,530.00
Shirmer Construction LLC	\$318,000.00
Perrin Asphalt Co.	\$327,470.00

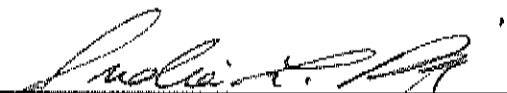
The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. The Total Base Bid price of \$275,000.00 from Cook Paving & Construction, Co., Inc. is 8.33% less than the Engineer’s Estimate of \$300,000.00. Cook Paving & Construction, Co., Inc. was determined to be a responsible bidder.

A cost analysis has been performed and the bid of Cook Paving & Construction, Co., Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A DBE goal of 22% was established for this procurement. The prime contractor is Cook Paving & Construction, a certified DBE (African American female-owned) firm fulfilling the DBE participation goal established for this contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$275,000.00.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will create a potential for service interruption and jeopardize customer safety during the winter months.
- 8.0 RECOMMENDATION: It is recommended that the bid of Cook Paving & Construction, Co., Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-3

AUTHORIZING CONTRACT NO. 2020-182 WITH COOK PAVING & CONSTRUCTION, CO., INC. FOR PROJECT 18.71 – GCRTA SALT STORAGE FACILITIES, IN AN AMOUNT NOT TO EXCEED \$275,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services, as provided under Project 18.71 – GCRTA Salt Storage Facilities; and

WHEREAS, the bid of Cook Paving & Construction, Co., Inc., located at 4545 Spring Rd. Brooklyn Heights, Ohio, 44131, was received on December 11, 2020 in an amount not to exceed \$275,000.00 to perform said services; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Cook Paving & Construction, Co., Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Cook Paving & Construction, Co., Inc. for Project 18.71 – GCRTA Salt Storage Facilities, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Cook Paving & Construction, Co., Inc. for Project 18.71 – GCRTA Salt Storage Facilities.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local funds, for a total contract amount not to exceed \$275,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Cook Paving & Construction, Co., Inc. will attempt to exceed the 22% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF GEMINI PLASTIC SEAT INSERTS (BACK & BOTTOM-WITH DRAIN HOLES), AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR VENDOR: THE AFTERMARKET PARTS COMPANY, LLC AMOUNT: NOT TO EXCEED \$385,078.32	Resolution No.: 2021-4
	Date: January 14, 2021
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of Gemini plastic seat inserts, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract will furnish up to 5,016 each, Gemini seat back inserts and Gemini seat bottom inserts, with drain holes, for all Gillig bus fleets. This contract supports the Authority's conversion project to replace fabric seating on all Gillig bus fleets with plastic seating.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Eight (8) interested parties downloaded the solicitation. Two responsive bids were received on December 17, 2020.

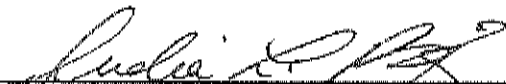
A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The Total Bid of The Aftermarket Parts Company, LLC, has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. The following is a summary of the bids.

Total Bid Results				
	Est. Quantity	Description	Unit Price	Extended Total
The Aftermarket Parts Co., LLC	5,016	Insert Bottom	\$36.14	\$181,278.24
	5,016	Insert Back	\$40.63	\$203,800.08
Total Bid				\$385,078.32
Gillig LLC	5,016	Insert Bottom	\$36.43	\$182,732.88
	5,016	Insert Back	\$40.96	\$205,455.36
Total Bid				\$388,188.24

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$385,078.32 for a period of one year.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay this initiative and impact the Authority's ability to provide safe and reliable service.
- 8.0 RECOMMENDATION: It is recommended that the bid of The Aftermarket Parts Company, LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-4

AUTHORIZING CONTRACT NO. 2020-189 WITH THE AFTERMARKET PARTS COMPANY, LLC FOR THE FURNISHING OF GEMINI PLASTIC SEAT INSERTS (BACK & BOTTOM-WITH DRAIN HOLES), AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$385,078.32 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of up to 5,016 each of Gemini plastic seat inserts and seat bottoms to replace the current fabric ones on all Gillig bus fleets; and

WHEREAS, the bid of The Aftermarket Parts Company LLC, located at 3229 Sawmill Parkway, Delaware, Ohio 43015 for the furnishing of Gemini plastic seat inserts, as specified and as required, for a period of one year was received on December 17, 2020, at unit prices resulting in a total contract amount not to exceed \$385,078.32; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of The Aftermarket Parts Company LLC, to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of The Aftermarket Parts Company LLC, for the furnishing of Gemini plastic seat inserts, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with The Aftermarket Parts Company LLC., for the furnishing of Gemini plastic seat inserts, as specified and as required, for a period of one year.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$385,078.32 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that The Aftermarket Parts Company LLC, will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.


Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 14, 2021

Subject: Oracle and Ultramain Software Maintenance and Support Services

At the January 19, 2021 meeting of the Board of Trustees, GCRTA will seek approval to award two contracts for renewals of software maintenance and support services.

Contract No. 2021-001 is for the annual renewal of the Oracle Enterprise Business Suite database and applications. These include Financial, Procurement and HR/Payroll applications, as well as, GCRTA applications that interface with Oracle database technology including HASTUS, Ultramain, Kronos, Riskmaster and various Trapeze products. The GCRTA purchased this financial software from Oracle Corporation in 1991. Oracle developed the Enterprise Business Suite for GCRTA on a proprietary basis and is the only source authorized to maintain the system.

Contract No. 2020-002 is for a three year renewal of the Ultramain "CITME" software application maintenance and support. This software is an intricate part of the Operations Division that manages the Authority's inventory and work order system, materials usage, as well as the labor utilization for both Fleet and Facilities Management. The software application interfaces with the Authority's Oracle Financial Management and Purchasing System. The Authority is currently in the process of upgrading the software, which hasn't been upgraded since its implementation in 2004. Ultramain Systems, Inc. developed this maintenance and materials management system on a proprietary basis and is the only source for maintenance services.

Section 306.43(H)(3) of the Ohio Revised Code states that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, service or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns. Since both of these firms are the original installers of their software applications, this regulation applies.

Regulations do allow GCRTA to negotiate with the providers of these proprietary software services. The attached resolutions recommend contract awards to Oracle Corporation and Ultramain Systems, Inc., at negotiated amounts, which are deemed fair and reasonable to the Authority.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD

Attachments



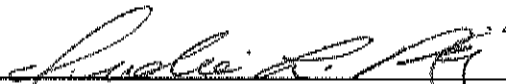
TITLE/DESCRIPTION: CONTRACT: ORACLE SOFTWARE MAINTENANCE & SUPPORT	Resolution No.: 2021-5
VENDOR: ORACLE CORPORATION	Date: January 14, 2021
AMOUNT: NTE \$388,132.99 FOR A ONE YEAR PERIOD	Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to renew a sole source agreement for the annual software maintenance and support on various Oracle applications for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has utilized Oracle technology and applications since 1995. Annual maintenance and support is required to maintain the Oracle Enterprise Business Suite – Financials, Procurement, and HR/Payroll applications, as well as the Oracle technical platform for other GCRTA applications. These applications include HASTUS, Ultramain, Kronos, Riskmaster and various Trapeze products. Oracle technology platform and applications are proprietary products designed exclusively by the Oracle Corporation.
- 3.0 **PROCUREMENT BACKGROUND:** This contract for maintenance and support services is exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code. Oracle Corporation developed the Enterprise Business Suite on a proprietary basis and is the only source authorized to maintain the system. After negotiations, Oracle Corporation offered to provide maintenance and support for the various Oracle software products for a negotiated amount not to exceed \$388,132.99 for a one year period. The Information Technology Department reviewed the offer for adherence to technical scope.

The negotiated price is approximately 8% below the budget estimate. A price analysis has been performed and the Procurement Department has determined that the negotiated price is fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement because it is for the maintenance of proprietary software, which work is limited and exclusive to the original provider and installer by agreement.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$388,132.99 for a period of one year.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Oracle software applications without adequate maintenance and support and jeopardize the functionality of critical Financial, Procurement and HR/Payroll systems vital to the organization.
- 8.0 RECOMMENDATION: It is recommended that the offer of Oracle Corporation be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-5

AUTHORIZING CONTRACT NO. 2021-001 WITH ORACLE CORPORATION TO PROVIDE ORACLE SOFTWARE MAINTENANCE AND SUPPORT SERVICES FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$388,132.99 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Oracle-licensed products for financial, procurement, and human resource management applications; and

WHEREAS, annual maintenance and support are required to maintain these software applications; and

WHEREAS, these services are available from Oracle Corporation, located at 500 Oracle Parkway, Redwood City, CA 94065, the original licensor of these products; and

WHEREAS, the Ohio Revised Code, Section 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services or systems, or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Oracle Corporation has offered to provide said maintenance and support services at a negotiated amount not to exceed \$388,132.99 for a period of one year; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Oracle Corporation, as negotiated, to provide maintenance and support services for the Oracle software applications, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Oracle Corporation, as negotiated, to provide Oracle software maintenance and support services for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a sole source contract with Oracle Corporation to provide said services.

Section 3. The contract will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$388,132.99 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Oracle Corporation will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



<p>TITLE/DESCRIPTION: CONTRACT: ULTRAMAIN SOFTWARE MAINTENANCE</p> <p>VENDOR: ULTRAMAIN SYSTEMS, INC</p> <p>AMOUNT: NTE \$373,093.80 FOR ONE YEAR, WITH TWO ANNUAL RENEWALS IN AMOUNTS NTE \$386,152.09 AND \$399,667.41, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NTE \$1,158,913.30</p>	<p>Resolution No.: 2021-6</p> <p>Date: January 14, 2021</p> <p>Initiator: Information Technology Department</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a sole source agreement for software maintenance and support for its CITME maintenance and materials management system for a period of one year with two annual renewals.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires a maintenance agreement for the CITME maintenance and materials management system. This system is an integral part of the Operations Division that manages materials usage and the work order system, including documentation of labor used to provide both fleet and facilities management. CITME also provides real time updates to the Authority's inventory system. It is interfaced to the Authority's Oracle Financial Management and Purchasing system. The reports generated through CITME provide management tools that allow for analysis of both maintenance processes and contractor performance.

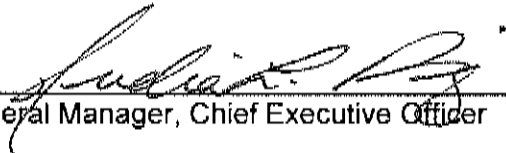
3.0 **PROCUREMENT BACKGROUND:** This sole source contract is exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code. Ultramain Systems, Inc. (fka Software Solutions Unlimited) developed this maintenance and materials management system on a proprietary basis and is the only source for maintenance services. The maintenance contract will cover a one-year period from February 1, 2021 through January 31, 2022, in the amount of \$373,093.80. It will also include two annual maintenance renewal periods from February 1, 2022 through January 31, 2023 and February 1, 2023 through January 31, 2024 in negotiated amounts not to exceed \$386,152.09 and \$399,667.41 respectively. Annual increases were negotiated at 3.5%, per year, over each prior year.

The Procurement Department requested a proposal from Ultramain Systems, Inc. The Intelligent Transportation Systems and Information Technology departments reviewed the proposal for adherence to the technical requirements. A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement because it is for maintenance of proprietary software, which work is limited and exclusive to the original provider and installer by agreement.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract will be funded through the General Fund, Information Technology Department budget in an amount not to exceed \$373,093.80 for a one year period beginning February 1, 2021, with two annual renewals in amounts not to exceed \$386,152.09 and \$399,667.41, respectively, for a total contract amount not to exceed \$1,158,913.30. This is within the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the CITME/Ultramain software application without adequate maintenance and support and jeopardize the functionality of the critical maintenance and materials management system vital to the organization.
- 8.0 RECOMMENDATION: It is recommended that the offer of Ultramain Systems, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2021-6

AUTHORIZING CONTRACT NO. 2021-002 WITH ULTRAMAIN SYSTEMS, INC. TO PROVIDE SOFTWARE MAINTENANCE FOR THE AUTHORITY'S CITME MAINTENANCE AND MATERIALS MANAGEMENT SYSTEM FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$373,093.80, WITH TWO ANNUAL RENEWALS IN AMOUNTS NOT TO EXCEED \$386,152.09 AND \$399,667.41, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,158,913.30. (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Ultramain Systems, Inc. licensed products for its maintenance and materials management applications; and

WHEREAS, this maintenance and materials management software is proprietary to Ultramain Systems, Inc. (f.k.a. Software Solutions Unlimited), the original provider and installer of this software; and

WHEREAS, the offer of Ultramain Systems, Inc. located at 8100 Lang Avenue, Albuquerque, New Mexico 87109, to provide software maintenance and support services was received on December 8, 2020; and

WHEREAS, the Ohio Revised Code, Section 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services or systems, or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, after negotiations, an amount of \$373,093.80 for a one-year period beginning February 1, 2021, with two annual renewals in amounts not to exceed \$386,152.09 and \$399,667.41, respectively, for a total contract amount not to exceed \$1,158,913.30 was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Ultramain Systems, Inc., as negotiated, to provide maintenance and support services for the CITME maintenance and materials management system, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Ultramain Systems, Inc., as negotiated, to provide software maintenance and support services for the Authority's CITME maintenance and materials management system for a period of one year beginning February 1, 2021, with two annual renewals, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a sole source contract with Ultramain Systems, Inc. to provide said services.

Section 3. That said contract shall be payable from the General Fund, Information Technology Department budget in an amount not to exceed \$373,093.80 for a one-year period beginning February 1, 2021, with two annual renewals in amounts not to exceed \$386,152.09 and \$399,667.41, respectively, for a total contract amount not to exceed \$1,158,913.30.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Ultramain Systems, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: MEMORANDUM OF UNDERSTANDING WITH THE CUYAHOGA COUNTY BOARD OF HEALTH FOR THE BABY ON BOARD PROGRAM VENDOR: CUYAHOGA COUNTY BOARD OF HEALTH AMOUNT: N/A	Resolution No.: 2021-7
	Date: January 14, 2021
	Initiator: Programming and Planning
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a Memorandum of Understanding ("MOU") with the Cuyahoga County Board of Health ("CCBH") to implement the Baby on Board Program funded through a grant from the Ohio Department of Transportation ("ODOT") Ohio Transit Partnership Program ("OTP2").

2.0 **DESCRIPTION/JUSTIFICATION:** GCRTA and CCBH collaborated on the OTP2 grant application to assist with the transportation needs of expectant and new mothers in three specific zip codes, 44108, 44110, 44112, with high rates of infant mortality. These census tracts were selected by the Cuyahoga County Board of Health through its statistical assessment and analysis process.

Transportation is often cited as a primary reason for missed maternity medical appointments and well-baby visits. The Baby on Board Program will provide monthly transit passes for clients enrolled in prenatal programs of CCBH partner agencies to assist with transportation costs to maternity and Healthy Baby related appointments. The grant funds will be used to supply the CCBH with up to \$100,000 in fare media, at market rate. GCRTA will also upgrade transit-waiting areas throughout the target area to assist in creating safe transit waiting environments.

3.0 **PROCUREMENT BACKGROUND:** N/A

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** N/A

5.0 **POLICY IMPACT:** Entering into this agreement is consistent with GCRTA's Strategic Plan. It can create additional ridership while assisting in addressing a critical social need in the community.

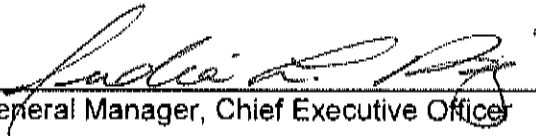
6.0 **ECONOMIC IMPACT:** The additional grant funds will allow GCRTA to enhance transit-waiting environments throughout the targeted area without expenditure of Authority funds.

7.0 **ALTERNATIVES:** Reject the MOU. Rejection of this MOU will prevent GCRTA and CCBH from providing transportation assistance to the clients of this programming.

8.0 **RECOMMENDATION:** Staff recommends that the MOU with CCBH be approved by the Board of Trustees at its January 19, 2021 meeting.

9.0 ATTACHMENT: Attachment A - MOU with the Cuyahoga County Board of Health.
Attachment B – Map of Target area

Recommended and certified as appropriate to the
availability of funds, legal form and conformance with
the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-7

AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE
CUYAHOGA COUNTY BOARD OF HEALTH FOR IMPLEMENTATION OF THE
BABY ON BOARD PROGRAM

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") submitted a grant application to the Ohio Department of Transportation ("ODOT") in collaboration with the Cuyahoga County Board of Health ("CCBH") for the Baby on Board Program; and

WHEREAS, ODOT awarded GCRTA \$400,000 for the Baby on Board Program; and

WHEREAS, the implementation of a portion of this program necessitates the execution of a Memorandum of Understanding between the parties; and

WHEREAS, the Baby on Board Program is an innovative approach to serving a targeted population that has historically had transportation issues in accessing maternity and well-baby appointments, which contributes to extremely high infant mortality rates; and

WHEREAS, GCRTA and the CCBH desire to enter into a memorandum of understanding governing the use of the grant funding secured from ODOT to implement the Baby on Board Program; and

WHEREAS, GCRTA will provide fare media to CCBH, at market rate, in an amount not to exceed \$100,000 and grant funding secured from ODOT will reimburse GCRTA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority be and is hereby authorized to enter into a Memorandum of Understanding ("MOU") with the Cuyahoga County Board of Health to implement the Baby on Board Program.

Section 2. That funds from the ODOT Ohio Transit Partnership Program SY 2021 grant will be used to provide fare media to the Cuyahoga County Board of Health in an amount not to exceed \$100,000 for the Baby on Board Program.

Section 3. That this resolution shall take effect immediately upon its adoption.

Adopted: January 19, 2021

President

Attested: _____
Interim Secretary-Treasurer

DRAFT

ATTACHMENT A

MEMORANDUM OF UNDERSTANDING
Between
Cuyahoga County Board of Health ("CCBH")
And
The Greater Cleveland Regional Transit Authority ("GCRTA")

GCRTA received a grant in the amount of \$400,000 from the SFY2021 Ohio Transit Partnership Program through the Ohio Department of Transportation ("ODOT") for the Baby on Board – A Healthy Baby Initiative program ("Program"). A portion of this funding is to be used for the cost of providing bus passes to CCBH for distribution to agencies serving pregnant women living in the specific zip codes of 44108, 44110 and 44112 to provide transportation to these women and children to access healthcare services. This area has very high rates of infant mortality and 85% of women identified transportation as a barrier to accessing healthcare. The Program is approved for a period of twenty-two months, with 50% of the funds to be spent by May 30, 2021 and 50% to be spent by May 30, 2022 ("Program Period").

GCRTA will serve as the grant manager and fiscal agent, and CCBH will ensure the enrollment of all program participants, as required by the grant documentation. GCRTA will provide monthly bus/rapid passes to CCBH who will distribute passes to the participants of the Program for the purpose of reducing infant mortality in the zip codes identified. GCRTA will request reimbursement from ODOT for the value of the fare media (based on GCRTA's fare schedule) documented by CCBH as distributed to participants of the Program, for a total amount not to exceed \$100,000.

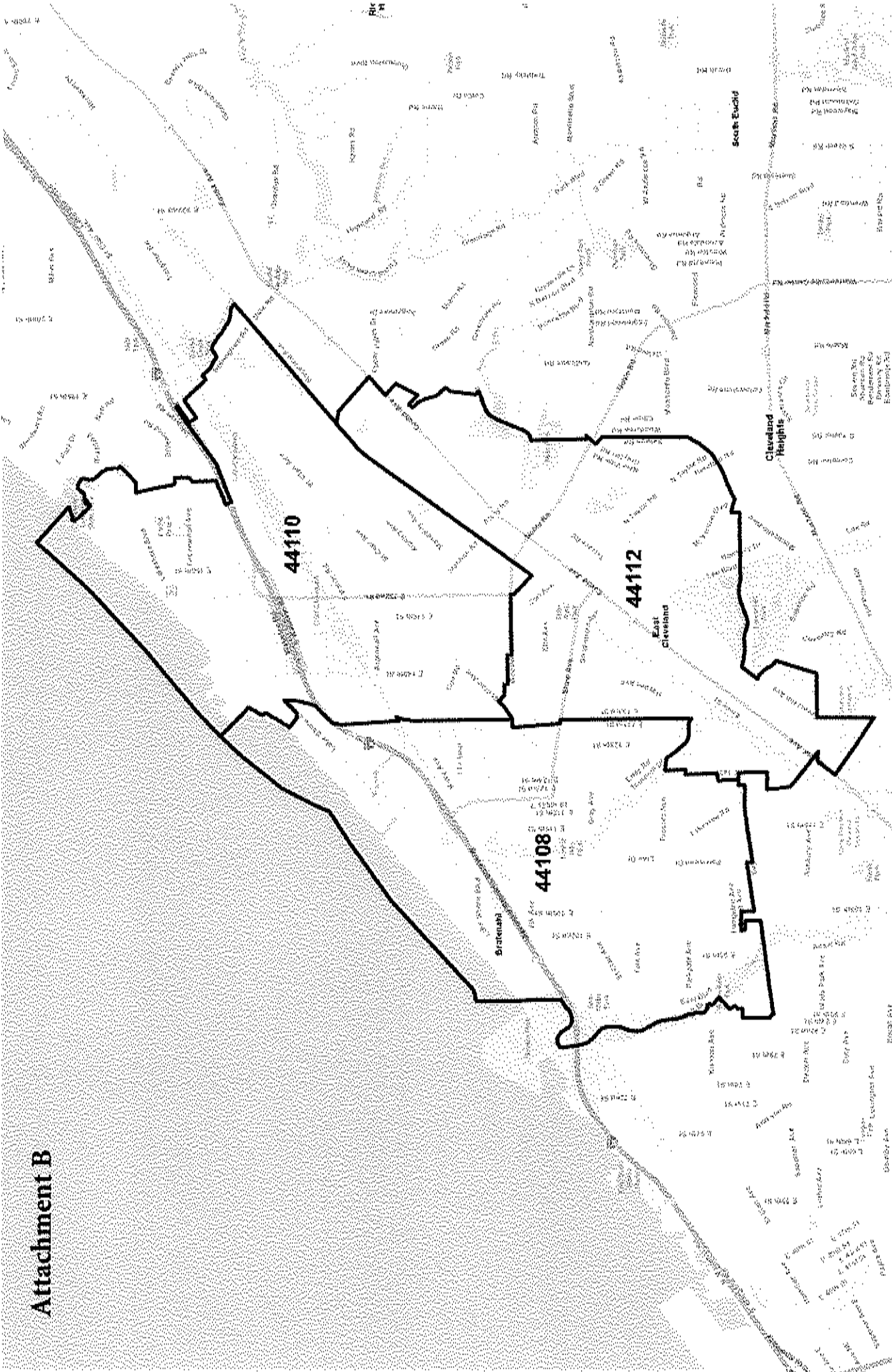
The responsibilities of CCBH under this agreement are as follows:

1. Track the distribution of GCRTA fare media to the program participants and report the amounts to GCRTA on a monthly basis.
2. Provide travel training to educate clients on how to navigate and ride GCRTA services if required by the participant.
3. Collect and analyze data from program recipients.
4. Complete a written report of findings.
5. Designate management staff to participate in monthly program meetings to discuss and facilitate the achievement of Program goals including fare equity.

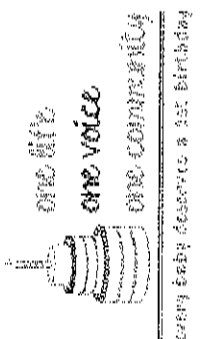
The responsibilities of GCRTA under this agreement are as follows:

1. Distribute GCRTA fare media to CCBH.
2. Report Participation Numbers to ODOT on a Quarterly basis.
3. Provide customized travel training to CCBH staff to educate clients and staff on how to navigate and ride GCRTA buses and/or trains if this is requested by any of the participating agencies.

Attachment B



Baby on Board Program Area





TITLE/DESCRIPTION: EASEMENT: GRANT OF PERMANENT RIGHT-OF-WAY AND EASEMENT TO THE EAST OHIO GAS COMPANY ("DOMINION") TO ACCESS AND MAINTAIN THE MEASURING AND REGULATING STATION ON CUYAHOGA COUNTY PERMANENT PARCEL NUMBER 671-07-002, LOCATED AT THE HAYDEN GARAGE IN EAST CLEVELAND, OHIO FOR THE PRICE OF \$10,000.00 GRANTEE: THE EAST OHIO GAS COMPANY ("DOMINION") AMOUNT: \$10,000.00	Resolution No.: 2021-8
	Date: January 14, 2021
	Initiator: Programming & Planning
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution seeks Board approval to grant a permanent right-of-way and easement to the East Ohio Gas Company ("Dominion") for the purpose of constructing, maintaining and having access to a measuring and regulating station (the "Station") on GCRTA property known as PPN 671-07-002 located at the Hayden Garage, East Cleveland, OH.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The easement for this Station consists of 0.068 acres or 2,962.08 square feet. The Station has been a fixture at the Property since GCRTA took ownership after the Mass Transit System Transfer Agreement from CTS in 1975. Dominion was also granted a Temporary Right of Entry to perform the construction in a separate document that was executed by the General Manager and effective on June 24, 2020 and subsequently extended so that the Temporary Right of Entry now expires on December 31, 2021.

 The easement will not interfere with the present or future use of the GCRTA property nor create any safety hazards.

- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.

- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.

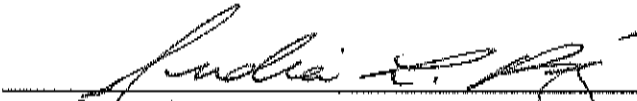
- 5.0 **POLICY IMPACT:** The Real Estate Policies of the GCRTA specify that the Board of Trustees must approve any permanent easement with a value equal to or in excess of \$2,500.00. The easement described herein is a permanent easement under Chapter 470 of GCRTA's Code of Rules and Regulations.

- 6.0 **ECONOMIC IMPACT:** The value of the easement was determined to be \$10,000.00 by comparing what similar entities have paid. The funds received for granting this easement will be deposited in the GCRTA General Fund.

- 7.0 **ALTERNATIVES:** The RTA can refuse to grant the easement.

- 8.0 RECOMMENDATION: Staff recommends the Board of Trustees approve the resolution to authorize granting the Permanent Right-of-way and Easement to Dominion.
- 9.0 ATTACHMENTS: A. Draft Easement
B. Easement Legal Description
C. Easement Location Map

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

ATTACHMENT A

DRAFT EASEMENT

MEASURING & REGULATING STATION EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That the Greater Cleveland Regional Transit Authority, a regional transit authority organized and existing as a political subdivision of the State of Ohio under Chapter 306 of the Ohio Revised Code, acting pursuant to Resolution No. 2021-_____, adopted by its Board of Trustees on _____, 2021 the GRANTOR herein, claiming title by or through an instrument recorded in Volume 13869, Page 547, Cuyahoga County Records, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, convey, and warrant unto The East Ohio Gas Company d/b/a Dominion Energy Ohio, an Ohio corporation, having a principal place of business at 1201 East 55th Street, Attention: Land Services, Cleveland, Ohio, 44103, its successors and assigns (hereinafter called "Grantee"), the perpetual right-of-way and easement to lay, install, construct, maintain, operate, alter, repair, replace, service, inspect, conduct necessary tests, connect to, change the size of, abandon in place, relocate and remove above ground Measuring and Regulating Station(s), plus underground pipelines and other necessary above and below ground appurtenances (collectively the "Facilities"), all of which shall be and remain the property of Grantee, for the transmission of natural gas and all by-products thereof, over, under, across, and upon the lands described in this Easement, together with the right to excavate and refill ditches and trenches for the location of such Facilities, and the further right to remove trees, hushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of the Facilities, along with the right of ingress and egress to the Facilities at all times, on the following described land owned by Grantor, being the Subject Property.

SUBJECT PROPERTY AND EASEMENT AREA

Situated in the City of East Cleveland, County of Cuyahoga, and State of Ohio and known as being part of Original One Hundred Acre Lots Nos. 374 and 382 and part of Original Euclid Township Lots Nos. 4 and 5 in the Doan Tract.

Tax Parcel No(s): 671-07-002

Deed Reference(s): V13869/P677

The Facilities laid pursuant to this Easement will be located within the limits of an easement area deemed necessary by Grantee and further defined and depicted in Exhibit "A" (the "Easement Area"), attached hereto and made a part hereof.

Grantor shall not install, construct, or permit to be installed or constructed, any house, shed, tree, structure, or obstruction of any kind (collectively, the "Obstructions") on or over said Easement Area that will interfere with the construction, maintenance, or operation of the Pipeline Facilities constructed hereunder. Grantee has the right to remove the Obstructions on or over the Easement Area without liability to Grantor.

TEMPORARY RIGHT OF ENTRY. In addition to the Easement Area, Grantor grants Grantee an additional temporary right of entry for the purpose of enabling Grantee to construct, maintain, and repair the Facilities more efficiently (the "Temporary Right of Entry"). The Temporary Right of Entry is further depicted in the attached Exhibit "A" and further defined in the unrecorded Temporary Right of Entry Agreement between the parties, with an effective date of June 24, 2020. The automatic termination date in the Temporary Right of Entry Agreement is hereby extended by one year, to December 31, 2021.

GRANTEE'S USE AND REPAIR. Grantee shall repair, replace, or compensate Grantor for any harm or damage that Grantee inflicts upon Grantor's existing and permitted improvements within the Easement Area, or improvements outside the Easement Area in the process of Grantee exercising any of its herein declared rights upon the Subject Property.

MISCELLANEOUS. No implied covenant, agreement, or obligation shall be read into this Easement. Grantor represents and warrants that the individual executing this Easement on behalf of Grantor is a duly authorized representative of Grantor and has the authority to bind Grantor as set forth herein. This Easement shall be interpreted, enforced, and governed under the laws of the State of Ohio.

THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK. SIGNATURE(S) TO FOLLOW.

IN WITNESS WHEREOF, Grantor hereby acknowledges, understands, and agrees to all the contents, terms, conditions, restrictions, and effects of this instrument and grants this Easement by executing this document as of the ____ day of _____, 2021.

**GREATER CLEVELAND REGIONAL
TRANSIT AUTHORITY**

India L. Birdsong
General Manager, Chief Executive Officer

APPROVED AS TO LEGAL FORM:

By _____
Sheryl King Benford, General Counsel
Deputy General Manager for Legal Affairs

STATE OF OHIO)
) SS
COUNTY OF CUYAHOGA)

SWORN TO BEFORE ME, the undersigned, a Notary Public in and for said County and State, personally appeared India L. Birdsong, as General Manager, Chief Executive Officer of the Greater Cleveland Regional Transit Authority, a political subdivision of the State of Ohio, and known to me or proved to me, on the basis of satisfactory evidence, to be the person whose name is subscribed to the within instrument and acknowledged that they were authorized to execute the same on behalf of the political subdivision and did so as a free act and deed.

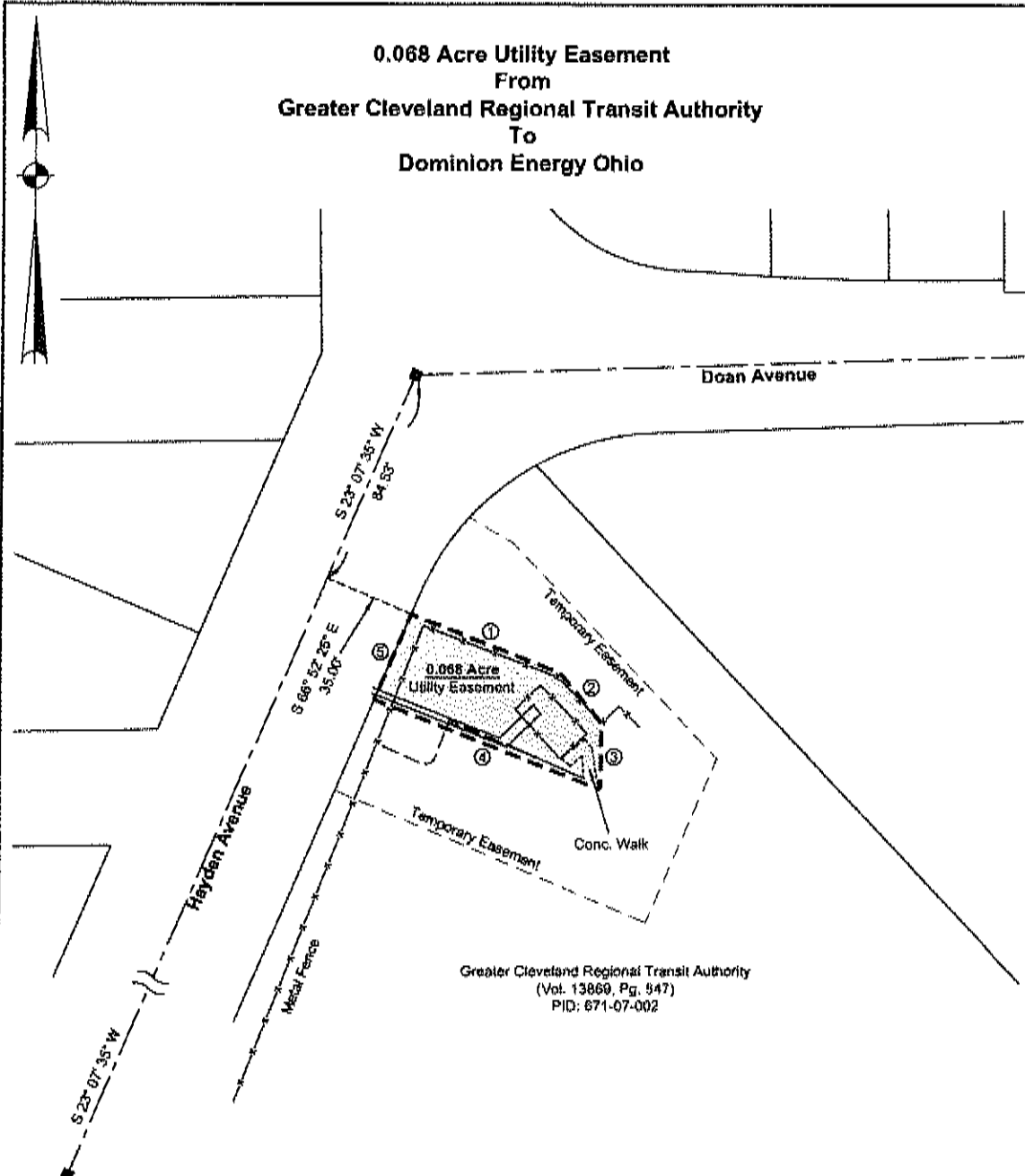
WITNESS my hand and official seal this ____ day of _____, 2021.

Notary Public
My Commission expires: _____

Ohio Law requires all parties to contact OHIO811 Before You Dig. Call 811 (or 1-800-362-2764) at least 48 hours but not more than 10 working days before digging or excavating. ORC - 3781.28 A&B

This Instrument Was Prepared By:
Dominion Energy Ohio, 320 Springside Dr, Akron, OH 44333, October 2019
File # _____ Reference # 19-0211 SAP # 63585198

**0.068 Acre Utility Easement
From
Greater Cleveland Regional Transit Authority
To
Dominion Energy Ohio**



Greater Cleveland Regional Transit Authority
(Vol. 13869, Pg. 547)
PID: 671-07-002

Description of a 0.068 Acre Utility Easement

Situated in the City of East Cleveland, County of Cuyahoga and State of Ohio:

Being part of Original Euclid Township Lot 5, part of a tract as conveyed to Greater Cleveland Regional Transit Authority by Deed Volume 13869, Page 547 of the Cuyahoga County Deed Records, and being more particularly described as follows:

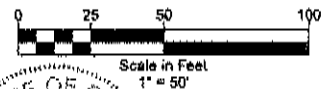
Beginning at a Monument Box found at the centerline intersection of Doan Avenue and Hayden Avenue;

Thence S 23° 07' 35" W along the centerline of Hayden Avenue, a distance of 84.53 feet to a point;

Thence S 68° 52' 25" E, a distance of 35.00 feet to a point on the southeast line of Hayden Avenue, said point being the **TRUE PLACE OF BEGINNING** of said Easement;

- 1) Thence S 68° 22' 20" E, a distance of 61.31 feet to a point;
- 2) Thence S 39° 32' 05" E, a distance of 24.95 feet to a point;
- 3) Thence S 0° 51' 30" W, a distance of 25.30 feet to a point;
- 4) Thence N 68° 22' 20" W, a distance of 93.07 feet to a point;
- 5) Thence N 23° 07' 35" E along the northwest line of said Greater Cleveland Regional Transit Authority parcel, which is the southeast line of Hayden Avenue, a distance of 35.70 feet to the **TRUE PLACE OF BEGINNING** and containing 0.068 acres of land, more or less, as determined by David Bodo & Associates, Inc. in September 2020, but subject to all legal highways and any easements, restrictions or reservations of record.

The Basis of Bearing for this description was based on Grid North (Ohio State Plane Coordinate System, North Zone, NAD 83) as determined from GPS observations made in September 2020 by David Bodo & Associates, Inc.



Joseph D. Milano II
Joseph D. Milano II, P.S. 8457

Prepared by:
David Bodo & Associates, Inc.
Professional Surveyors
5175 Tongo Rd NW
Carrollton, Ohio 44615 (330) 863-2300

Date: October 12, 2020 JOB No. 20215



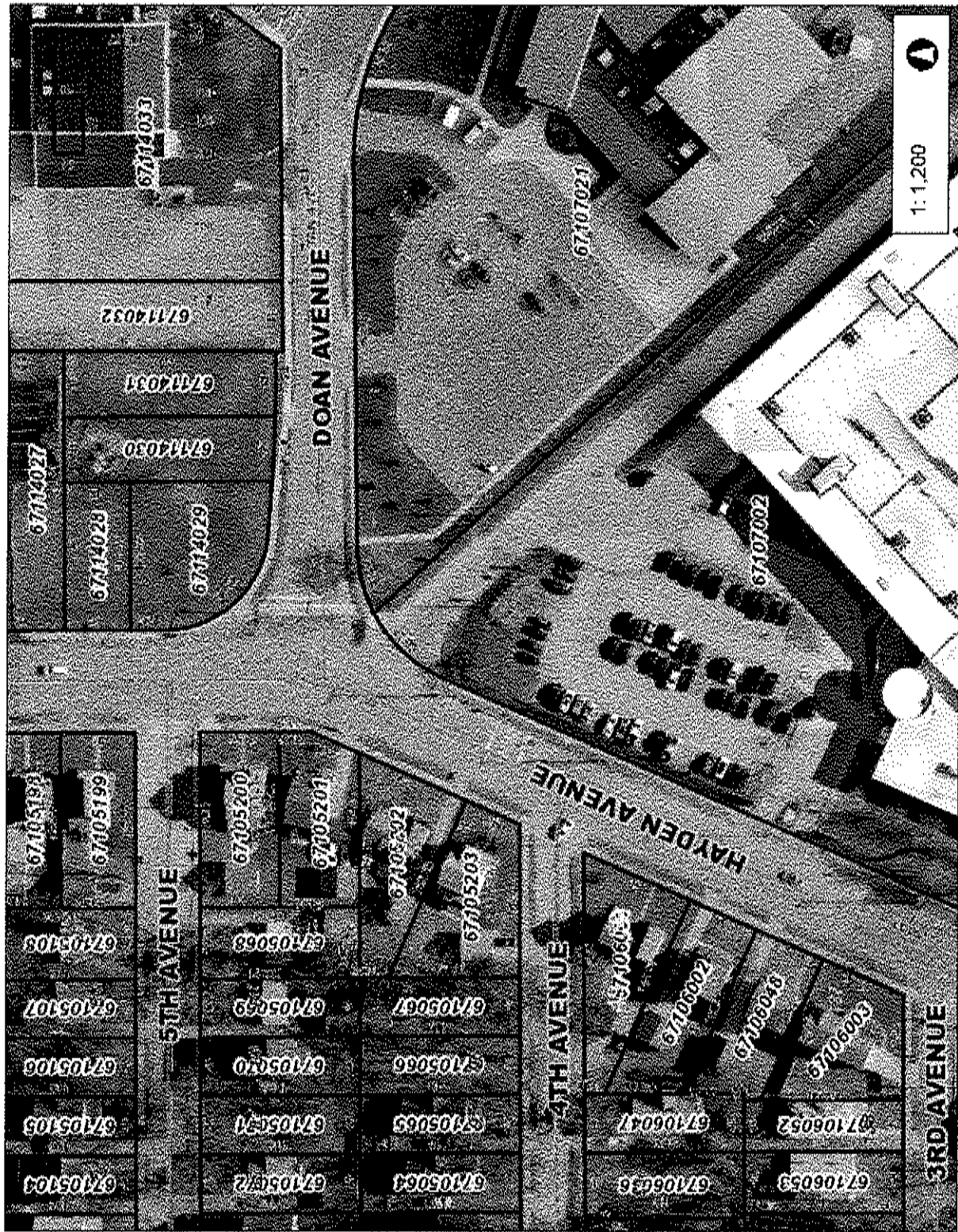
ATTACHMENT C - Dominion M&R at Doan & Hayden (PPN 671-07-002)



Date Created: 6/4/2020

Legend

- Municipalities
- Right Of Way
- Platted Centerline
- Parcel



200 0 100 200 Feet

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

RESOLUTION 2021-8

AUTHORIZING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO GRANT A PERMANENT RIGHT-OF-WAY AND EASEMENT TO THE EAST OHIO GAS COMPANY ("DOMINION") TO ACCESS AND MAINTAIN THE MEASURING AND REGULATING STATION ON CUYAHOGA COUNTY PERMANENT PARCEL NUMBER 671-07-002, LOCATED AT THE HAYDEN GARAGE IN EAST CLEVELAND, OHIO FOR THE PRICE OF \$10,000.00

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") is the owner of record of the property known as Cuyahoga County Permanent Parcel Number 671-07-002 at 1661 Hayden Avenue in East Cleveland, Ohio (the "Property"); and

WHEREAS, the East Ohio Gas Company ("Dominion") wishes to replace and maintain a metering station (the "Station"); and

WHEREAS, the Dominion will require entrance to the Property for construction, access and maintenance of the Station by way of a permanent right-of-way and easement; and

WHEREAS, the permanent right-of-way and easement covers 0.068 acres or 2,962.08 square feet of the Property; and

WHEREAS, the permanent right-of-way and easement will not interfere with GCRTA's present or future use of the Property nor create any safety hazards; and

WHEREAS, the fair market value of the permanent right-of-way and easement has been determined by comparisons with similar agreements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to grant a permanent right-of-way and easement to the East Ohio Gas Company ("Dominion") on Permanent Parcel Number 671-07-002, located at 1661 Hayden Avenue (the "Property"), East Cleveland, Ohio for the price of \$10,000.00.

Section 2. That the General Manager, Chief Executive Officer is hereby authorized to execute all documents required to grant the permanent right-of-way and easement to Dominion and allow access to the Property.

Section 3. That the funds received for granting this permanent right-of-way and easement will be deposited in the GCRTA General Fund.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: January 19, 2021

President

Attest: _____
Interim Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
 FOR THE PERIODS ENDING DECEMBER 31, 2010 AND DECEMBER 31, 2009

CURRENT MONTH	PREVIOUS MONTH	VARIANCE	% CHG. TOTAL	2009 YTD	2010 YTD	VARIANCE	% CHG. TOTAL	CURRENT % OF TOTAL
PASSENGER FARES:								
CASH FARES	\$ 651,162	\$ 651,162	1.00%	\$ 9,467,011	\$ 10,727,123	\$ 1,260,112	13.30%	13.30%
PASS/TICKET SALES	408,484	408,484	2.39%	7,328,692	11,728,676	4,400,000	61.43%	61.43%
CARD - STUDENT FARECARDS	7,320	7,320	0.01%	819,665	819,665	0	0.01%	0.01%
9-PASS	358,000	375,690	1.75%	2,122,165	2,199,310	77,145	0.36%	0.36%
MOBILE TICKETING	208,885	506,394	2.46%	6,206,051	5,623,101	(582,950)	-0.92%	-0.92%
SUBTOTAL PASSENGER FARES	1,758,831	3,104,130	1.75%	24,344,664	42,785,750	18,441,086	75.74%	75.74%
OPERATING SUBSIDIES:								
SALES & USE TAX	20,382,055	18,555,735	91.04%	210,242,402	112,192,679	(98,049,723)	-46.63%	-46.63%
SUBTOTAL OPERATING SUBSIDIES	20,382,055	18,555,735	91.04%	210,242,402	112,192,679	(98,049,723)	-46.63%	-46.63%
OTHER REVENUE:								
ADVERTISING/COMMISSIONS/COMMISSIONS	263,414	506,917	1.92%	1,704,187	1,708,526	4,339	0.03%	0.03%
TRAINING RIGHTS/LESS COMMISSIONS	89,667	82,500	0.92%	531,544	361,200	(170,344)	-32.06%	-32.06%
RENTAL INCOME	21,185	40,095	1.90%	243,714	368,903	125,189	51.37%	51.37%
INTEREST INCOME	15,508	35,208	2.27%	193,700	910,634	716,934	370.00%	370.00%
OTHER	15,124	20,252	1.34%	104,229	17,773	(86,456)	-82.96%	-82.96%
SUBTOTAL OTHER REVENUE	204,914	495,972	2.44%	3,680,773	3,525,966	(154,807)	-4.21%	-4.21%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:								
FURFENO/PERRAKE TAX REFUNDS	60,367	330,856	5.45%	3,010,791	1,567,249	(1,443,542)	-48.00%	-48.00%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	19,271	1,252,452	19.75%	837,669	2,532,287	1,694,618	202.32%	202.32%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	8,004,154	121.10%	20,820,000	21,099,197	279,197	1.34%	1.34%
FEDERAL OPERATING ASSISTANCE	-	-	0.00%	664,743	85,670	(579,073)	-85.61%	-85.61%
MISCELLANEOUS RECEIPTS	15,760	202,969	1.35%	1,446,536	1,201,344	(245,192)	-17.02%	-17.02%
FEDERAL CARES ACT	-	-	0.00%	111,977,170	111,977,170	0	0.00%	0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	96,138	2,779,335	28.70%	138,940,669	27,480,613	(111,459,056)	-80.22%	-80.22%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 20,644,209	\$ 37,011,402	179.25%	\$ 376,415,792	\$ 285,958,466	\$ (90,457,326)	-24.03%	-24.03%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2020

BUDGET MONTH	CURRENT MONTH	VARIANCE	% CHANGE	CURRENT % OF TOTAL	YTD BUDGET	2020 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
PASSENGER FARE:									
\$ 802,603	\$ 651,342	\$ (151,261)	(18.85%)	3.18%	\$ 16,978,580	\$ 9,457,473	\$ (7,521,107)	(44.34%)	3%
785,681	408,484	(377,197)	(47.88%)	2.19%	11,567,022	7,329,600	(4,237,422)	(36.65%)	1.95%
140,643	2,320	(138,323)	(98.47%)	0.01%	6,201,951	810,645	(5,391,306)	(87.17%)	0.22%
137,653	358,009	220,356	160.07%	1.75%	7,202,341	2,212,305	(4,990,036)	(69.28%)	0.55%
332,328	298,885	(33,443)	(10.09%)	1.40%	4,996,925	4,266,643	(730,282)	(14.63%)	3.12%
2,580,565	1,758,332	(822,233)	(31.87%)	2.60%	41,846,812	24,044,864	(17,801,948)	(42.54%)	6.35%
OPERATING SUBSIDIES:									
\$ 18,835,976	\$ 18,282,055	\$ (553,921)	(2.94%)	89.42%	215,295,173	210,147,408	(5,147,765)	(2.40%)	55.81%
18,835,976	18,282,055	(553,921)	(2.94%)	89.42%	215,295,173	210,147,408	(5,147,765)	(2.40%)	55.81%
OTHER REVENUE:									
320,810	163,414	(157,396)	(49.06%)	0.80%	1,795,883	1,740,387	(55,496)	(3.10%)	0.45%
148,989	89,687	(59,302)	(39.80%)	0.46%	635,000	593,548	(41,452)	(6.53%)	0.16%
49,981	21,161	(28,820)	(57.67%)	0.10%	400,000	355,361	(44,639)	(11.16%)	0.09%
30,152	15,548	(14,604)	(48.43%)	0.08%	779,883	698,786	(81,097)	(10.40%)	0.18%
591,278	35,134	(556,144)	(94.06%)	0.07%	1,709,000	308,389	(1,390,611)	(81.33%)	0.08%
743,644	144,504	(599,140)	(80.58%)	1.49%	5,380,721	3,400,771	(1,979,950)	(36.81%)	0.90%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:									
142,370	63,567	(78,803)	(55.35%)	0.31%	500,000	3,000,793	2,500,793	500.16%	0.80%
492,007	19,271	(472,736)	(96.29%)	0.09%	825,000	81,569	(743,431)	(90.13%)	0.22%
7,584,247	-	(7,584,247)	(100.00%)	0.00%	20,000,000	20,000,000	-	0.00%	5.11%
-	-	-	-	-	-	664,743	664,743	100.00%	0.18%
17,842	15,760	(2,082)	(11.68%)	0.05%	305,000	2,646,516	2,341,516	765.72%	0.65%
8,116,607	96,398	(8,020,209)	(97.83%)	0.07%	11,518,000	31,977,130	20,459,130	177.64%	29.70%
\$ 30,286,741	\$ 20,444,209	\$ (9,842,532)	(32.50%)	100.00%	\$ 287,607,716	\$ 176,638,792	\$ (110,968,924)	(38.58%)	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH JANUARY 2021**

MONTH RECEIVED	2019 ACTUAL	2020 ACTUAL	2021 ESTIMATE	2021 MONTHLY ACTUAL VERSUS 2021 MONTHLY ESTIMATE		2020 YTD ACTUAL		2021 YTD ESTIMATE		2021 VERSUS 2020 YTD % CHANGE		2021 YTD % EST VARIANCE	
				MONTH % CHANGE	(1.22%)	YTD ACTUAL	YTD ESTIMATE	YTD % CHANGE	YTD % EST VARIANCE				
JANUARY	\$17,311,711	\$18,303,734	\$18,739,713	1.13%	(1.22%)	\$17,311,711	\$18,303,734	\$18,510,754	\$18,739,713	1.13%	(1.22%)		
FEBRUARY	\$17,753,526	\$18,450,264	\$18,889,733										
MARCH	\$19,588,186	\$21,219,411	\$21,724,838										
APRIL	\$15,303,867	\$16,460,465	\$16,862,539										
MAY	\$15,802,827	\$15,293,102	\$15,667,370										
JUNE	\$18,297,641	\$16,928,194	\$16,365,542										
JULY	\$16,425,144	\$13,364,639	\$13,682,973										
AUGUST	\$17,918,246	\$17,532,128	\$17,949,728										
SEPTEMBER	\$19,225,063	\$19,853,853	\$20,121,990										
OCTOBER	\$17,757,884	\$18,370,261	\$19,012,588										
NOVEMBER	\$18,251,949	\$17,091,363	\$17,498,463										
DECEMBER	\$18,555,735	\$18,282,055	\$19,284,581										
TOTAL	\$212,192,079	\$210,147,468	\$215,720,058					\$18,510,754					

Summary:

Month

1.13% (\$207,020) Higher than January 2020 Actual
 1.22% (\$228,959) lower than January 2021 estimate

YTD

1.13% (\$207,020) higher than 2020 Actual
 1.22% (\$228,959) lower than 2021 estimate

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF DECEMBER 31, 2020**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND									
	12/31/2020	1/4/2021	MONEY MARKET	HUNTINGTON BANK	4	\$3,296,197	\$0	4	0.01%
	5/8/2019	5/31/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	752	\$719,364	\$692	150	2.10%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$389	515	2.10%
	5/8/2019	11/30/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	936	\$1,665,366	\$2,613	334	2.10%
TOTAL BOND RETIREMENT FUND						\$5,928,339	\$3,694		0.79%
GENERAL FUND									
	12/31/2020	1/4/2021	MERCHANT ACCT-KEY MMKT	KEY BANK	4	\$55,714	\$0	4	0.75%
	12/31/2020	1/4/2021	STAR OHIO	STATE OF OHIO	4	\$16,855,440	\$0	4	0.14%
	12/31/2020	1/4/2021	STAR OHIO-CARES	STATE OF OHIO	4	\$112,088,733	\$0	4	0.14%
	12/31/2020	1/4/2021	BLACKROCK MONEY MKT	PNC BANK	4	\$8,865	\$0	4	0.10%
	12/31/2020	1/4/2021	EMPLOYEE ACTIVITY FUND	KEY BANK	4	\$155,689	\$0	4	0.75%
	12/31/2020	1/4/2021	SALES TAX ACCOUNT	HUNTINGTON BANK	4	\$4,330	\$0	4	0.01%
	12/31/2020	1/4/2021	KEY ECR	KEY BANK	4	\$6,165,151	\$0	4	0.75%
TOTAL GENERAL FUND						\$135,333,832	\$0		0.17%
INSURANCE FUND									
	2/23/2018	2/16/2021	FHLMC	HUNTINGTON BANK	1092	\$1,000,000	\$8,972	76	2.37%
	12/31/2020	1/4/2021	STAR OHIO	STATE OF OHIO	4	\$4,808,282	\$0	4	0.14%
	12/31/2020	1/4/2021	KEY ECR	KEY BANK	4	\$115,811	\$0	4	0.75%
TOTAL INSURANCE FUND						\$5,924,093	\$8,972		0.53%
LAW ENFORCEMENT FUND									
	12/31/2020	1/4/2021	LAW ENFORCEMENT	KEY BANK-SWEEP	4	\$12,973	\$0	4	0.75%
	12/31/2020	1/4/2021	STAR OHIO	STATE OF OHIO	4	\$44,008	\$0	4	0.25%
TOTAL LAW ENFORCEMENT FUND						\$56,980	\$0		0.30%
LOCAL MATCH FUND									
	3/17/2020	1/24/2023	LOCAL MATCH-FFCB	STIFEL NICOLAUS	1042	\$5,093,175	\$36,672	722	1.64%
	12/31/2020	1/4/2021	2019 DEBT ACCT-STAR OHIO	STATE OF OHIO	4	\$19,160,587	\$0	4	0.14%
	12/31/2020	1/4/2021	2019 DEBT ACCT-KEY ECR	KEY BANK	4	\$319,204	\$0	4	0.75%
	12/31/2020	1/4/2021	LOCAL MATCH-STAR OHIO	STATE OF OHIO	4	\$9,662,836	\$0	4	0.14%
	12/31/2020	1/4/2021	LOCAL MATCH-KEY ECR	KEY BANK	4	\$921,547	\$0	4	0.75%
	12/31/2020	1/4/2021	GRANT-ECR	KEY BANK	4	\$264,956	\$0	4	0.75%
	12/31/2020	1/4/2021	CATCH BASIN-KEY ECR	KEY BANK	4	\$101,880	\$0	4	0.75%
TOTAL LOCAL MATCH FUND						\$35,522,186	\$36,672		0.38%
PENSION FUND									
	12/31/2020	1/4/2021	KEY ECR	KEY BANK	4	\$51,787	\$0	4	0.75%
	12/31/2020	1/4/2021	STAR OHIO	STATE OF OHIO	4	\$1,228,587	\$0	4	0.14%
TOTAL PENSION FUND						\$1,280,374	\$0		0.16%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF DECEMBER 31, 2020

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
RTA CAPITAL FUND	12/31/2020	1/4/2021	KEY ECR	KEY BANK	4	\$6,362,525	\$0	4	0.75%
TOTAL RTA CAPITAL FUND						\$6,362,525	\$0		0.75%
RESERVE FUND									
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$36,672	722	1.64%
	12/31/2020	1/4/2021	KEY ECR	KEY BANK	4	\$387,523	\$0	4	0.75%
	12/31/2020	1/4/2021	STAR OHIO	STATE OF OHIO	4	\$46,996,731	\$0	4	0.14%
TOTAL RESERVE FUND						\$52,475,429	\$36,672		0.28%
TOTAL ALL FUNDS						\$242,883,858	\$86,211	38	0.27%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF DECEMBER 31, 2020**

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2020	Interest Payable/ 6/1/2021	Principal Payable/ 6/1/2021	Debt Service Requirement/ 6/1/2021	Interest Payable/ 12/31/2021	Principal Payable/ 12/31/2021	Debt Service Requirement/ 12/31/2021	Total Debt Requirement 2021
Series 2012-Sales Tax Rev.	Dec. 2024	10,500,000.00	262,500.00	0.00	262,500.00	262,500.00	3,300,000.00	3,562,500.00	3,825,000.00
Series 2014A-Sales Tax Rev.	Dec. 2025	10,305,000.00	240,725.00	0.00	240,725.00	240,725.00	3,730,000.00	3,970,725.00	4,211,450.00
Series 2015-Sales Tax Rev.	Dec. 2034	41,360,000.00	1,034,000.00	0.00	1,034,000.00	1,034,000.00	3,350,000.00	4,384,000.00	5,418,000.00
Series 2016-Sales Tax Rev.	Dec. 2031	15,000,000.00	374,900.00	0.00	374,900.00	374,900.00	10,000.00	384,900.00	759,800.00
Series 2019-Sales Tax Rev.	Dec. 2039	29,095,000.00	727,375.00	0.00	727,375.00	727,375.00	955,000.00	1,682,375.00	2,409,750.00
Total Bonds		\$106,260,000.00	\$2,639,500.00	\$0.00	\$2,639,500.00	\$2,639,500.00	\$11,345,000.00	\$13,984,500.00	\$16,624,000.00

Bond Retirement
\$5,680,926

Current Balance (Set Aside for 2021)

Monthly Set Aside Required
\$994,825

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH DECEMBER 31, 2020

MONTH	2020		2019		MARKET YIELD #	STANDARD YIELD #	AVERAGE YIELD	INTEREST EARNED	AVERAGE BALANCE	MARKET YIELD #	STANDARD YIELD #	AVERAGE YIELD	INTEREST EARNED	MARKET YIELD #	STANDARD YIELD #	AVERAGE YIELD
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	INTEREST EARNED												
JANUARY	\$153,025,000	\$306,867	1.84%	\$117,399,117	1.48%	1.66%	\$193,803	\$117,399,117	1.48%	1.66%	2.29%	\$193,803	1.75%	2.42%	2.29%	2.42%
FEBRUARY	\$147,326,500	\$177,033	1.93%	\$124,109,287	1.22%	1.53%	\$159,303	\$124,109,287	1.22%	1.53%	2.26%	\$159,303	1.75%	2.45%	2.26%	2.45%
MARCH	\$153,725,000	\$446,742	1.49%	\$122,603,151	0.10%	1.25%	\$192,045	\$122,603,151	0.10%	1.25%	2.29%	\$192,045	1.65%	2.47%	2.29%	2.47%
APRIL	\$150,720,000	\$364,880	1.17%	\$121,652,368	0.01%	1.01%	\$204,088	\$121,652,368	0.01%	1.01%	2.29%	\$204,088	1.65%	2.45%	2.29%	2.45%
MAY	\$187,360,000	\$234,705	0.86%	\$159,898,231	0.77%	0.77%	\$260,509	\$159,898,231	0.77%	0.77%	2.32%	\$260,509	1.55%	2.41%	2.32%	2.41%
JUNE	\$212,554,447	\$209,413	0.75%	\$155,024,717	0.53%	0.53%	\$232,714	\$155,024,717	0.53%	0.53%	2.29%	\$232,714	1.55%	2.33%	2.29%	2.33%
JULY	\$221,871,717	\$98,135	0.74%	\$158,773,489	0.30%	0.30%	\$309,114	\$158,773,489	0.30%	0.30%	2.31%	\$309,114	1.45%	2.26%	2.31%	2.26%
AUGUST	\$232,155,834	\$99,171	0.48%	\$152,652,458	0.14%	0.14%	\$271,681	\$152,652,458	0.14%	0.14%	2.24%	\$271,681	1.45%	2.16%	2.24%	2.16%
SEPTEMBER	\$236,404,000	\$28,674	0.39%	\$154,925,167	0.01%	0.13%	\$222,909	\$154,925,167	0.01%	0.13%	2.21%	\$222,909	1.40%	2.07%	2.21%	2.07%
OCTOBER	\$267,168,925	\$28,216	0.28%	\$142,878,197	0.01%	0.12%	\$306,422	\$142,878,197	0.01%	0.12%	2.13%	\$306,422	1.40%	1.94%	2.13%	1.94%
NOVEMBER	\$255,122,293	\$4,471	0.24%	\$155,507,676	0.01%	0.12%	\$251,343	\$155,507,676	0.01%	0.12%	2.05%	\$251,343	1.37%	1.83%	2.05%	1.83%
DECEMBER	\$240,885,693	\$9,764	0.27%	\$155,044,134	0.01%	0.11%	\$212,949	\$155,044,134	0.01%	0.11%	2.00%	\$212,949	1.52%	1.75%	2.00%	1.75%
YEAR TO DATE	184,786,142	\$2,008,071	0.88%	\$143,455,671	0.25%	0.64%	\$2,816,880	\$143,455,671	0.25%	0.64%	2.22%	\$2,816,880	1.54%	2.21%	2.22%	2.21%

RTA AVERAGE YIELDS OVER (UNDER) INDEX

0.24% 0.63%

Moving average coupon equivalent yields for 6 month Treasury Bills.

Market Yield equals US Treasury Money Fund 7 Day Yield

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 DECEMBER 2020

BOND RETIREMENT FUND
 HUNTINGTON MONEY MARKET

	<u>\$111.11</u>
DECEMBER 2020	\$111.11
2020 YEAR TO DATE	\$152,327.14
2019 YEAR TO DATE	\$150,417.11

GENERAL FUND
 HUNTINGTON-SALES TAX ACCOUNT
 STAROHIO
 KEY BANK SWEEP ACCOUNT
 PNC CUSTODY ACCOUNT
 STAR OHIO-CARES GRANT
 MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT

	\$13.67
	\$2,793.95
	\$91.53
	\$5.26
	\$12,616.03
	<u>\$1.38</u>
DECEMBER 2020	\$15,521.82
2020 YEAR TO DATE	\$683,290.92
2019 YEAR TO DATE	\$875,425.46

INSURANCE FUND
 STAROHIO

	<u>\$540.07</u>
DECEMBER 2020	\$540.07
2020 YEAR TO DATE	\$176,857.42
2019 YEAR TO DATE	\$167,061.46

LAW ENFORCEMENT FUND
 KEY BANK SWEEP ACCOUNT
 STAROHIO

	\$0.11
	<u>\$4.94</u>
DECEMBER 2020	\$5.05
2020 YEAR TO DATE	\$417.08
2019 YEAR TO DATE	\$999.69

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 DECEMBER 2020

LOCAL MATCH FUND		
STAROHIO		\$579.42
STAROHIO-2019 DEBT		\$2,191.23
KEY BANK SWEEP ACCOUNT		<u>19.81</u>
	DECEMBER 2020	\$2,790.46
	2020 YEAR TO DATE	\$565,405.40
	2019 YEAR TO DATE	\$518,650.17
PENSION FUND		
STAROHIO		\$138.00
KEY BANK SWEEP ACCOUNT		<u>0.44</u>
	DECEMBER 2020	\$138.44
	2020 YEAR TO DATE	\$13,565.18
	2019 YEAR TO DATE	\$22,252.48
EMPLOYEE ACTIVITY ACCOUNT		
KEY BANK MONEY MARKET		<u>1.36</u>
	DECEMBER 2020	\$1.36
	2020 YEAR TO DATE	\$154.95
	2019 YEAR TO DATE	\$945.16
RTA CAPITAL FUND		
KEY BANK SWEEP ACCOUNT		<u>29.31</u>
	DECEMBER 2020	\$29.31
	2020 YEAR TO DATE	\$159,441.66
	2019 YEAR TO DATE	\$94,343.74

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 DECEMBER 2020

RESERVE FUND
 STAROHIO
 KEY BANK SWEEP ACCOUNT

\$3,739.08
\$63.39
 \$3,802.47
 \$533,620.72
 \$719,116.41
 \$22,940.09
 \$2,285,080.47
 \$2,549,211.68

DECEMBER 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE
 DECEMBER 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE

TOTAL ALL FUNDS

2020 YEAR
 TO DATE
 \$2,285,080

DECEMBER
 \$22,940

INTEREST RECEIVED (CASH BASIS)

ACCRUED INTEREST:

BEGINNING:

ENDING:

INTEREST INCOME EARNED:

AVERAGE INVESTMENT BALANCE (COST):

AVERAGE YIELD ON INVESTMENTS:

(\$116,466)
 \$86,211
 (\$7,315)

\$240,885,693

0.27%

(\$353,221)
 \$86,211
 \$2,008,071

\$184,786,142

0.88%

**COMPOSITION OF INVESTMENT PORTFOLIO
AS DECEMBER 31, 2020**

Instrument	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$3,365,106	\$3,365,106	1.39%	0.02%	4
Key Bank Sweep Account	\$168,661	\$168,661	0.07%	0.75%	4
Star Ohio	\$210,845,204	\$210,845,204	86.81%	0.25%	4
Earnings Credit Rate Account	\$14,690,395	\$14,690,395	6.05%	0.75%	4
U.S. Government Securities	\$13,814,490	\$13,660,000	5.69%	1.60%	629
Total Investment Portfolio	<u>\$242,883,857</u>	<u>\$242,729,367</u>	<u>100.00%</u>	<u>0.27%</u>	<u>38</u>

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of December 31, 2020

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
SMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.05(9) and (E)
- Ohio Ethics Commission Informal Opinion Number 2003-INF-4724-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.