

Minutes

RTA Committee of the Whole Meeting

9:54 a.m., Tuesday, June 15, 2021

Committee Members: Lucas (Chair), Moss (Vice Chair), Byrne, Duarte, Koomar, Pellot, Weiss

Not present: Joyce, McCall, Serrano

Also Present: Benford, Birdsong, Bitto, Bober, Burney, Caver, Dangelo, Davidson, Fields, Folk, Freilich, Garofoli, Gautam, Johnson, Kirkland, Laule, Petit, Piggery, Schipper, Shaffer, Sutula, Tarka, Walker-Minor

The meeting was called the meeting to order 9:54 a.m. There were seven (7) committee members present. This meeting was conducted by teleconference for members of the Board in accordance with Sub. H.B. 404 of the 133rd General Assembly, passed on November 19, 2020, signed by the Governor of the State of Ohio on November 22, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

Code Book Updates – Finance and Human Resources Provisions

Dawn Tarka, Associate Counsel II, made the presentation. The Code Book was codified in 1989 (Resolution 1989-176). They are currently conducting a review and update to bring the policies in line with current operations. These policies are subject to review and revision every 3 years. Redlines of all the proposed revisions were provided in the meeting package.

Today's review is of the following:

- Finance Code – Energy Price Risk Management Policy
- Human Resources Code – Substance Abuse Policies

The Energy Price Risk Management Policy was adopted in Resolution No. 2008-110. It allows the Authority to acquire, hold and dispose of positions in futures contracts to provide budget stability relating to diesel fuel costs. The proposed changes include:


- Remove the statement that GCRTA's consumption of ultra-low sulfur diesel fuel is highly predictable – Section 480.02(b)
- Remove the restriction on transactions within a calendar month that could cost GCRTA because consumption is less predictable – Section 480.02. The reason for the removal of the statement about consumption is because it has become less predictable.
- Removing references to swaps and derivative transactions – Section 480.06 because the Authority no longer uses those types of transactions.

For the HR code book changes, they propose the following:

- Remove Sections 648.02 and 648.03 from Code Book – duplicate Personnel Policies
- Move Substance Abuse Policy for Safety Sensitive Employees to Personnel Policies
- Move Substance Abuse Policy for Non-Safety Sensitive Employees to Personnel Policies

The Board adopts the Code Book and Personnel Policies. Staff requests that the Committee of the Whole recommend these provisions to the Board of Trustees for approval. It was moved by Mayor Byrne, seconded by Mayor Koomar and approved to move this to the full Board Meeting.

The meeting was adjourned at 9:59 a.m.



Rajan D. Gautam
Secretary/Treasurer



Theresa A. Burrage
Executive Assistant