

Minutes

RTA Organizational, Services and Performance Monitoring Committee Meeting

9:01 a.m., July 12, 2022

Committee Members: Biasiotta (Chair), Moss (Vice Chair), Weiss, Welch

Other Board Members: Joyce, Koomar, Lucas, McCall, Pellot

Not present: None

Staff: Benford, Birdsong, Burney, Catalusci, Coffey, Coppock, Dangelo, Davidson, Fields, Fleig, Freilich, Gautam, Jones, Kirkland, Laule, Miller, Orlando, Ponder, Schipper, Sutula, Walker-Minor, Young

Public: Gibbons, Loh, Sedlak

The meeting was called to order at 9:01 a.m. Four (4) committee members were present.

Microsoft Enterprise License Agreement

Chris Orlando, Manager of Infrastructure and Nikki Ponder, Contract Administrator, made the presentation.

History

- **From the early 1990's through 2019:** Primarily a Novell server computing environment, with Microsoft products on PC's and laptops.
- **In late 2019:** strategic decision was made to standardize on Microsoft as preferred platform.
- **In 2020:** A second Enterprise Agreement with Microsoft added Office 365 subscriptions; Migration to Microsoft Outlook was completed.
- **In 2021 and 2022:** Upgrades to other Microsoft products completed; New collaboration technology introduced.
- The two agreements allowed staff to extend the investment in on-premises Microsoft licenses made over the previous 20+ years, (but resulted in a mix of on premise and cloud licensing, making compliance and scaling difficult) but the industry is trending toward a subscription license model for all software.

As with much of the industry fewer of Microsoft licenses are available outside of the subscription model.

Background:

This procurement allows staff to:

- Unify the Microsoft platform under a single Enterprise Agreement
- Standardize license types
- Utilize enhanced security features and functionality
- Increase the quantity of licenses to accommodate employee turn-over and seasonal employees
- Take advantage of new software updates, as they are released

Alternative:

- Reject this procurement and cease use of subscription-based Office 365 software.
- Revert to a limited number of on-premises licenses of older software versions.

Section 306.43 (H)(4) of the Ohio Revised Code provides political subdivisions, within the State of Ohio, the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services. Microsoft Enterprise Licenses will be purchased from Dell Marketing, LP. through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program under State Contract #0A152.

License Cost Breakdown by Year:

Item	Cost
Year One	\$787,140.12
Year Two	\$895,096.92
Year Three	\$922,881.72
TOTAL	\$2,605,118.76

Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of a contract to Dell Marketing, LP. for Microsoft Enterprise Licenses in an amount not to exceed \$2,605,118.76 for a period of three years.

Mayor Biasiotta asked how the total cost compares to the previous three-year contract. Ms. Dangelo said this is a first-time three-year contract. The previous contract was for 1.5 years for \$1,050,588. In 2016, it was \$454,903 a year for a four-year contract. Mr. Orlando said we had an existing Enterprise agreement that covered on-premise licensing. In 2021 when they decided to adopt Office 365, the 2nd enterprise agreement was added. It is very unusual for Microsoft to approve a shorter-term agreement to make it co-terminus with our existing agreement. This is the first time they had the opportunity to combine the two agreements into one.

It was moved by Ms. Moss, seconded by Mayor Biasiotta and approved to move this to the full Board.

The meeting adjourned at 9:09 a.m.



Rajan D. Gautam
Secretary/Treasurer



Theresa A. Burrage
Executive Assistant