



Operator and Supervisor Uniforms

Presented to: Organizational Services
and Performance Monitoring
Committee

November 1, 2022

Project Overview

- The ATU contract requires the RTA to provide uniform allowances to about 1,100 employees.
- Operators/Supervisors receive a yearly uniform allowance of \$450. Customer Service Representatives receive \$250 yearly.
- RTA must ensure employees are recognizable, professionally dressed, and project a positive image.

Project Overview

Operator and Supervisor Uniforms

Summary of current program:

- Uniform items are selected and approved by RTA. Uniform items are reviewed with the ATU.
- The current program is administered by Workwear Outfitters, LLC (formerly VF Imagewear)
- Employees currently use the Schwarz Uniform store, located at 4711 State Road, Cleveland, for ordering, pick-up, and sizing

Project Overview

Scope of Services

The successful proposer will:

- Be responsible for all facets of uniform sales to eligible employees
- Maintain a local store location that can assist in ordering process
- Monitor employee allowance accounts and ensure they are used in accordance with the CBA and GCRTA's policies and procedures
- Maintain accurate and auditable sales, order, and inventory records

Procurement Overview

- RFP issued July 5, 2022
- Accessed on the GCRTA website by 24 interested parties
- One firm proposed

Procurement Overview

Evaluation Panel Members:

- Labor & Employee Relations
- Operations
- Legal
- Internal Audit
- Office of Business Development
- Procurement

Procurement Overview

Evaluation Criteria:

- Demonstrated experience providing uniforms in a timely and efficient manner to a large group of employees with documented internal controls.
- Location, Staffing, and Services
- Cost Effectiveness of proposal
- References from current and former clients

Procurement Overview

Recommended Firm:

- Workwear Outfitters, LLC.
- Located in Nashville, TN
- Partner with Schwarz Uniforms, Cleveland, OH
- DBE Goal: 0%

Procurement Overview

Firm Experience:

- Leading supplier/manufacturer of public safety, service, security, industrial, protective, and image uniforms in North America
- Operates company-owned manufacturing facilities located throughout U.S. and internationally
- Strong inventory management and reporting

Procurement Overview

Firm Experience (continued):

- Workwear Outfitters, LLC. employs an experienced team specializing in the management of complex uniform programs servicing Federal, State, and Municipal Government agencies and Fortune 500 corporations
- Owns and operates a dedicated distribution facility in Henning, TN, which is ISO 9001 certified and specifically equipped for large, pack-by-man uniform programs
- Worldwide Responsible Apparel Production (WRAP) certified

Procurement Overview

Firm Experience (continued):

- Current clients include: GCRTA, Department of Homeland Security, FedEx, Long Island Rail Road, and the NYC Fire Department, among others
- Workwear Outfitters, LLC. commits to maintaining the required amount of inventory in a broad range of standard sizes as well as a non-stock program with pre-made patterns of non-standard sizes to shorten delivery time
- Offers employees secured on-line ordering

Procurement Overview

Recommendation:

- Staff requests that the Organizational Services and Performance Monitoring Committee recommend to the Board of Trustees the award to Workwear Outfitters, LLC to provide Operator Uniform Services in an amount NTE \$1,500,000 for the base three-year contract and in amounts NTE \$500,000 for each option year for a total contract amount NTE \$2,500,000 for the five-year period. This total contract amount is the same total amount awarded under the previous five-year contract and is the budgeted amount for this project.

Operator and Supervisor Uniform Services

Questions?