

Minutes

RTA Audit, Safety Compliance & Real Estate Committee Meeting

10:30 a.m. November 15, 2022

Committee Members: Koomar (Chair), Joyce, Weiss

Other Board Members: Biasiotta, Lucas, Pellet, Welch

Not present: McCall, Moss

Staff: Biggar, Birdsong Terry, Bowles, Burney, Caver, Crawshaw, Dangelo, Davidson, Dietrich, Fields, Fleig, Freilich, Garlock, Garofoli, Gautam, Ghanem, Hudson, Jones, Keshtkaran, Kirkland, Miller, Mothes, O'Donnell, Schipper, Scott, Sutula, Talley, Walker-Minor, Woodford, Zimmerman

Public: Cobhan, Fowler, Gibbons, Loh, Pinkney-Butts, Sampson, Tarter

The meeting was called to order at 10:30 a.m. There were three (3) committee members present.

Internal Audit Quarterly Report – 3rd Quarter

Tony Garofoli, Executive Director, Internal Audit gave the report.

The Internal Audit team was introduced to the committee and Board. The 2022 Internal Audit Plan should be fully executed by the next meeting. This committee met on November 3, 2022 where a detailed report was given by Mr. Garofoli and his staff on the 3rd Quarter Internal Audit activities:

• Completed Projects	• Status of Outstanding Follow-up
• Projects in Progress	• Audit Management System
• Continuous Auditing	• External Assessment
• Special Requests/Emerging Issues	• Other Projects
• Audit Blitzes	• Staff Training
• External Audit Coordination	

Mr. Joyce asked about the non-compliance on the key issue. Mr. Garofoli said there were issues getting keys returned after employment separation. The security department is in the process of updating their system to maintain inventory. Mayor Koomar added that the preliminary quarterly meetings have been helpful to the committee. Details of this report are found in the November 3, 2022 Audit, Safety Compliance and Real Estate Committee minutes and PowerPoint presentation.

Executive Session Requested

Mayor Koomar asked for a motion to go into executive session to confer with RTA's attorney regarding a dispute that is the subject of pending and imminent court action. It was moved by Mayor Weiss, seconded by Mr. Joyce. There were three (3) ayes and none opposed. All board members were invited to attend. Several staff members were asked to attend the session.

Mayor Weiss made a motion to come out of executive session. It was seconded by Mr. Joyce. There were three (3) ayes and none opposed.

The meeting was adjourned at 10:53 a.m.


Rajan D. Gautam
Secretary/Treasurer


Theresa A. Burrage
Executive Assistant