

# Greater Cleveland Regional Transit Authority

## Summary of Proposed Award Rental & Maintenance of Shop Uniforms

Presented to: Organizational, Services & Performance  
Monitoring Committee

December 4, 2018

# Project Overview

## Rental & Maintenance of Shop Uniforms

- The GCRTA has an ongoing need to supply and maintain industrial style work uniforms and jackets for its approximately 656 employees at twelve locations.

# Project Overview

## Rental & Maintenance of Shop Uniforms

Scope of Services include:

- Uniform Rental – 11 sets per employee
- Uniform Laundering & Maintenance – weekly
- Uniform Pickup and Delivery - weekly
- Lockers – provided as needed

# Project Overview

## Rental & Maintenance of Shop Uniforms

Contractor Owned Uniforms Serviced by Contractor



Perm Press  
(65% Polyester,  
35% Cotton)

100% Cotton

NFPA – 70e  
Flame  
Retardant



# Project Overview

## Rental & Maintenance of Shop Uniforms

### Contractor Owned and Serviced Uniforms



Reflective Jackets



# Procurement Overview

## Rental & Maintenance of Shop Uniforms

- RFP issued on August 20, 2018
- Accessed on the GCRTA website by 5 interested parties
- Two firms proposed
- Two firms interviewed

# Procurement Overview

## Rental & Maintenance of Shop Uniforms

### Evaluation Panel Members:

- Fleet Management
- Facilities Maintenance
- Central Equipment
- Office of Management & Budget
- Office of Business Development
- Procurement

# Procurement Overview

## Rental & Maintenance of Shop Uniforms

### Evaluation Criteria:

- Understanding of the Project
- Approach Responsiveness
- Service Availability
- Experience
- Cost Effectiveness



# Procurement Overview

## Rental & Maintenance of Shop Uniforms

Recommended Firm: Cintas Corporation

- Clients include: Central Ohio Transit Authority, Dayton Ohio RTA, City of Indianapolis, City of Cincinnati, Jack Casino, Southwest and United Airlines, City of Chicago, State of Indiana, State of Ohio

# Procurement Overview

## Rental & Maintenance of Shop Uniforms

### Recommendation:

Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of a contract to Cintas Corporation in an amount NTE \$551,987.28 for the base three years, and in an amount NTE \$183,995.76 for each option year, for a total contract amount NTE \$919,978.80 for the five year period.

# Procurement Overview Rental & Maintenance of Shop Uniforms

## QUESTIONS/COMMENTS